

GREAT BEND CITY COUNCIL MEETING

January 16, 2017

7:30 p.m.

AGENDA

Members present:

___ Mayor Mike Allison	___ Councilmember Allene Owen
___ Councilmember Joel Jackson	___ Councilmember Vicki Berryman
___ Councilmember Wayne Henneke	___ Councilmember Dana Dawson
___ Councilmember Brock McPherson	___ Councilmember Cory Zimmerman
___ Councilmember Mike Zinn	___ Clerk
___ Administrator Howard Partington	___ Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 3, 2017.
- b) **Claim's Warrant Register #01-16-17:** covering 2016 bills to date and 2017 bills to date.
- c) **Payroll Register P/R 01-06-2017:** covering payroll ending December 31, 2016 in the amount of \$276,059.12.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Community Coordinator Report:** Christina Hayes will present her monthly community coordinator report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Update on Transload Facility:** Representatives of Watco will be present to provide an update on the progress on the development of the transload facility.

Recommendation: Informational item.

- 6. Appointment of City Clerk/Finance Director:** The City Clerk/Finance Director Interview Committee will recommend the appointment of a new City Clerk/Finance Director. Shawna Schafer is well qualified for the position and the committee is very happy to recommend her for the position. Members of the committee will report. Mayor Allison will make the appointment of Shawna Schafer to the position of City Clerk/Finance Director.

Recommendation: Motion to confirm Mayor Allison's appointment of Shawna Schafer as City Clerk/Finance Director.

- 7. Resolution Giving City Clerk/Finance Director Banking Authority:** Attached is a proposed resolution giving Shawna Schafer banking authority for her new position.

Recommendation: Motion to adopt the resolution giving banking authority to the newly appointed City Clerk/Finance Director Shawna Schafer.

- 8. Resolution of Support for Housing Opportunities Inc. Housing Project at 28th and Washington:** Attached is a proposed resolution of support for a housing project at 28th and Washington for Housing Opportunities Inc. They are seeking support for their Housing Tax Credit application.

Recommendation: Motion to adopt resolution supporting the application of Housing Opportunities Inc. for a housing project at 28th and Washington for Housing Tax Credits.

9. Bids for Concrete Replacement at Airport Expo Area: For a number of years we have continued to replace portions of the concrete at the airport expo area. This year we have accumulated money for two years so that more can be done at one time. The SRCA group continues to support these upgrades with financial contributions. Bids are to be submitted by 2:00 p.m. on Friday, January 13th. The results of the bidding will be presented at this time. Director of Public Lands Scott Keeler will report.

Recommendation: Motion to accept the low bid for the concrete replacement work at the airport expo area.

10. Update to the Position Classification Resolution: Attached is a copy of the proposed update to the Position Classification Resolution. Also attached is an executive summary provided by City Attorney Bob Suelter. Howard Partington will report.

Recommendation: Motion to adopt the updated Position Classification Resolution.

11. Special Events Permit Process Ordinance: Police Chief Cliff Couch will hand out a proposed Special Events Permit Process Ordinance. He will explain the need for the ordinance. Action on the possible adoption of the ordinance will take place at a future council meeting.

Recommendation: Chief Couch to hand out the proposed ordinance regarding an updated special events permit process for action at a future council meeting.

E. ADJOURNMENT