

GREAT BEND CITY COUNCIL MEETING

February 6, 2017

7:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Wayne Henneke	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Administrator Howard Partington	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 16, 2017.
- b) **Claim's Warrant Register #02-06-17:** covering 2017 bills to date.
- c) **Payroll Register P/R 01-20-2017:** covering payroll ending January 14, 2017 in the amount of \$354,672.95. Also, **P/R 02-03-2017:** covering payroll ending January 28, 2017 in the amount of \$270,945.36.
- d) **Appointments:** Mayor Allison will make appointments as needed.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Economic Development Report:** Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements at this time.

Recommendation: Take action on abatements.

- 5. Special Events Permit Process Ordinance:** Police Chief Cliff Couch handed out copies of the proposed special events permit process ordinance at the January 6th council meeting. An additional copy of the ordinance is attached for your consideration. Chief Couch will answer any questions at this time.

Recommendation: Motion to adopt the Special Events Permit Process Ordinance.

- 6. Request to Sponsor Job Fest:** Since the inception of Job Fest the City of Great Bend has been a sponsor and supporter. They are again asking the City to be a sponsor. A representative of the Job Fest Committee will be present to answer any questions.

Recommendation: Motion to be a \$1,000 sponsor of the 2017 Job Fest and to support the continued efforts of Job Fest.

- 7. Recommendation to Select a Construction Manager with a Pre-Selected Architect for the Zoo Improvements:** The committee working on the zoo improvements including the grizzly bear expansion and reintroduction of bison wishes to suggest a more efficient and effective manner on constructing the exhibits. Chris Kliwer of GLMV Architecture and Josh Golka of PEC will be present along with the other committee members to describe the process and recommend moving forward with the more efficient method on this project.

Recommendation: Motion to authorize moving forward with the zoo improvements by using the Construction Manager with a Pre-Selected Architect method. The committee will also recommend a firm that has been selected by the committee to perform the duties of the Construction Manager with a Pre-Selected Architect.

- 8. Request to Reapply for Neighborhood Revitalization:** Attached is a letter from Central Kansas Development, Inc. requesting that the City reapply for the Neighborhood Revitalization Program. Other individuals have also requested that we apply for the program again. Discussion should be held to determine if the council wishes to have City Attorney Bob Suelter begin the paperwork necessary to apply for Neighborhood Revitalization.

Recommendation: Take action if there is a desire to apply for a Neighborhood Revitalization designation.

- 9. Township Fire Contracts:** Each year the contracts with the 4 townships that we provide fire protection to are renewed. It is now time for the annual renewal. Attached is a memo from Fire Chief Mike Napolitano regarding the contracts. Also attached is a copy of one of the contracts. Chief Napolitano will report.

Recommendation: Motion to authorize Mayor Allison to sign the rural fire contracts with Great Bend, South Bend, Liberty and Buffalo Townships.

- 10. Fire Department Grant Application:** Attached is a copy of the memo from Mike Napolitano regarding the application for a Safer Grant through FEMA. We applied for the grant last year and were not successful. Chief Napolitano wishes to reapply again this year. Also attached is a worksheet that shows where the money from the grant would go. Finally, a draft of the letter of support for the grant is attached for your approval. Chief Napolitano will report.

Recommendation: Motion to authorize the submission of a Safer Grant application to FEMA for the hiring of three additional firefighters.

- 11. Fireworks for 2017:** CVB Director/Community Coordinator Christina Hayes will discuss fireworks displays or display for 2017.

Recommendation: Take appropriate action.

- 12. Appeal of Engineers Decision:** Mike Nicholson has requested to install a circle drive to the east of his home on the northwest corner of Broadway and Harrison. Engineering Technician Karl Otter would not issue the permit to construct the circle drive as it would cause problems at that intersection. Staff asked our on call city engineer to study the matter and provide guidance. Josh Golka of PEC has also found that it would not be in the city's best interest to place a circle drive on Harrison just north of the intersection of Broadway and Harrison. Mr. Nicholson wished to appeal their decisions to the city council.

Recommendation: Study the request.

13. Request for Executive Session: There is a request for an executive session to consult with the city attorney for an issue privileged in the attorney-client relationship.

Recommendation: Motion to hold an executive session for 20 minutes to consult with the city attorney for an issue privileged in the attorney-client relationship. The regular meeting will resume at __:__p.m.

E. ADJOURNMENT