City of Great Bend
November 7, 2011

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 PM. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Randy Myers, Ken Roberts, Dana Dawson, Joel Jackson, Bill Berryman, Allene Owen and Mitch Haney. Also in attendance were City Administrator Howard Partington, City Attorney Bob Suelter, Assistant City Administrator Dawn Jaeger and City Clerk Wayne Henneke. Councilmember Dale Westhoff was absent.

A. OPENING PRAYER

The opening prayer was given.

B. CONSENT AGENDA

a) **Minutes:** Minutes of the Regular Session held on October 17, 2011.
b) **Claims Warrant Register #11-07-11:** Covering 2011 bills to date totaling $402,960.04.
c) **Payroll Warrant Register # 11-4-2011:** Covering the payroll ending November 4, 2011 in the amount of $239,903.87.
d) **Appointments:** None

Mr. Roberts moved, seconded by Mr. Jackson to approve the consent agenda. Motion carried. Councilmembers Roberts, Dawson, Berryman, Owen and Haney voted for the motion. Councilmember Myers voted against. Councilmember Jackson abstained.

C. OLD BUSINESS:

1. **Veterans Memorial Lake:** Human Resources Director Terry Hoff stated the City will be using the Storm Water Outreach Program to educate people on the disposal of materials that drain into the lake. Different methods of getting rid of the geese have been looked into including chemicals, enzymes, swans and other repellants.

D. RECOGNITION OF VISITORS AND ANNOUNCEMENTS - None

E. NEW BUSINESS

2. **Councilmember Reports:** Ms. Owen reported on the "June Jaunt" June 1 – 3, 2012. The June Jaunt is an event that includes cities between Tribune to Ellinwood on K-96. Activities include arts, antiques, crafts music and more.

3. **City Administrator Updates:** City Administrator Howard Partington updated the Governing Body on what is happening within the city organization.

4. **Economic Development Report:** Jan Peters presented her monthly economic development report.

5. **Abatement Requests:** The properties located at 1215 Van Buren, 2514 Walnut Drive and 404 Buckeye have accumulation of refuse violations. The property owners have been contacted and the violations have not been taken care of. Ms. Owen moved, seconded by Mr. Dawson to adopt Resolution No. 110711-A, a resolution finding that a nuisance exists at 1215 Van Buren Street because of the unlawful accumulation of refuse, directing that the unlawful accumulation be removed, directing the Sanitarian to cause said removal and providing for the assessment of the costs of removal. Motion carried. All present voted in favor of the motion. Ms. Owen moved, seconded by Mr. Dawson to adopt Resolution No. 110711-B, a resolution finding that a nuisance exists at 2514 Walnut Drive because of the unlawful accumulation of refuse, directing that the unlawful accumulation be removed, directing the Sanitarian to cause said removal and providing for the assessment of the costs of removal. Motion carried. All present voted in favor of the motion. Ms. Owen moved, seconded by Mr. Dawson to adopt Resolution No. 110711-C, a resolution finding that a nuisance exists at 404 Buckeye because of the unlawful accumulation of refuse, directing that the unlawful accumulation be removed, directing the Sanitarian to cause said removal and providing for the assessment of the costs of removal. Motion carried. All present voted in favor of the motion

6. **Bids for Auditing Services for 2011, 2012 and 2013:** City Clerk Wayne Henneke stated only one bid was received for auditing services. The bid was from Adams, Brown, Beran & Ball. Mr. Haney moved, seconded by Ms. Owen to award the auditing services contract for 2011, 2012 and 2013 to Adams, Brown, Beran & Ball in the amount of $23,000 plus $4,500 for each federal program audited in 2011; $23,700 plus $4,625 for each federal program audited for 2012; and $24,400 plus $4,775 for each federal program audited for 2013. Motion carried. All present voted in favor of the motion.

7. **Revision to Employee Handbook:** Mr. Roberts moved, seconded by Ms. Owen to adopt the updated employee handbook. Motion carried. Councilmembers Roberts, Dawson, Jackson, Berryman, Owen and Haney voted for the motion. Councilmember Myers voted against.

8. **Terms Expiring on Boards and Commissions:** Mayor Allison announced openings on the Planning Commission, Recreation Commission and Tree Board. Anyone interested in serving on one of the Boards may contact the City Administration Office for an application.

9. **Update on Convention Center:** City Administrator Howard Partington stated the Convention Center closing was November 1, 2011. The renters of the office building are moving and the office building will be kept at a minimum temperature so that no damage will occur. The Highland Hotel will service the Convention Center November 2011 thru January 2012. The City is considering upgrades but an energy audit will be conducted first. The message board will be replaced and a bond issue is being studied to pay for the improvements. Ms. Owen moved seconded by Mr. Myers to authorize moving forward on updating

and improvements to the Convention Center. Motion carried. All present voted in favor of the motion.

10. **10th Street PCCP Repairs – Kiowa Rd to 450' West:** City Engineer Robert Winiecke stated the existing concrete pavement along east 10th Street at the Great Bend City Limits is experiencing localized sub-grade failure, which is translating through to the surface in the form of cracking. These cracks in the pavement have proven to be detrimental to approximately 200 Square Yards of existing pavement, and allow a pathway for moisture to infiltrate the sub-grade of the cracked pavement and potentially could impact the adjacent pavement. By leaving the cracks untreated, we can reasonably expect that the adjacent pavement will experience sub-grade failure and cause the cracking to continue. This section of pavement needs to be replaced to prevent any further panels from failing. The Engineering Department prepared a set of Plans and Specifications and solicited bids to perform the repair work. Only one bid was received at it was from L&M Contractors in the amount of $27,373.00. Ms. Owen moved, seconded by Mr. Haney to accept the bid received from L&M Contractors in the amount of $27,373.00 to perform the 10th Street PCCP Repairs. Motion carried. All present voted in favor of the motion. Ms. Owen moved, seconded by Mr. Haney to authorize Mayor Allison to sign all of the necessary paperwork for the project. Motion carried. All present voted in favor of the motion.

11. **Essential Air Service Determination:** City Administrator Howard Partington stated the Department of Transportation issued an order on October 31, 2011 regarding essential air service for the five communities in Kansas. For Great Bend, Liberal and Hays they have selected Great Lakes Aviation. This is a continuation of the existing service to Denver.

F. ADJOURNMENT

Mr. Myers moved, seconded by Mr. Roberts to adjourn the meeting at 8:45PM. Motion carried. All present voted in favor of the motion.