

# GREAT BEND CITY COUNCIL MEETING

November 19, 2012

7:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Ken Roberts
<input type="checkbox"/> Councilmember Mitch Haney	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Nels Lindberg	<input type="checkbox"/> Councilmember Randy Myers
<input type="checkbox"/> Councilmember Dale Westhoff	<input type="checkbox"/> Administrator Howard Partington
<input type="checkbox"/> Attorney Robert Suelter	<input type="checkbox"/> Clerk Wayne Henneke

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 5, 2012.
- b) **Claim's Warrant Register #11-19-12:** covering 2012 bills to date.
- c) **Payroll Register P/R 11-02-2012** covering payroll ending October 27, 2012 in the amount of \$249,121.30 and **P/R 11-16-2012** covering the payroll ending November 10, 2012 in the amount of \$344,727.50.
- d) **Appointments:** Mayor Allison will make appointments as needed.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. Sunflower Rod and Custom Association Great Bend Report:** SRCAGB President Hank Denning will present the annual report for the SRCAGB.

Recommendation: Informational item.

- 4. Abatement Requests:** Abatement requests will be presented.

Recommendation: Take action on abatements.

- 5. Ordinance Allowing the Usage of Certain Golf Carts within the City:** Attached is a copy of the proposed ordinance that would allow certain golf carts and work site vehicles to operate within the City. City Attorney Bob Suelter will report.

Recommendation: Motion to adopt the ordinance that allows the usage of certain golf carts and work site vehicles on city streets, alleys and roads.

- 6. Termination of Agreement for Aquarium Services:** Attached is a Notice of Termination of Contractual Services from the Great Bend Brit Spaugh Zoo to Aqua Pros effective at the end of 2012. Zoo Director Scott Gregory will take over the responsibilities of maintain the aquariums. Mr. Gregory will report.

Recommendation: Motion to authorize Scott Gregory to sign the Notice of Termination of Contractual Services with Aqua Pros for maintenance of the aquariums at the zoo.

- 7. 2012 Residential Street Resurfacing Change Order:** The work for this project was completed during the month of October. The original project costs were \$486,880.80. At the time the bids were being considered for approval (July '12), it was mentioned that the Engineering Dept. was looking at adding a couple of additional blocks to the project. Due to favorable bidding, one additional block was selected and added to the project, the section of Fruit Street between 2<sup>nd</sup> and 3<sup>rd</sup> Streets. The total costs for the project including the additional work for completing this project is \$503,403.30. This represents an increase in the overall project costs of \$16,522.50. This additional project cost account for the following quantities: 897 SY asphalt mill & overlay, 12.2 SY asphalt concrete patching, 113.50 LF concrete curb & gutter, 23.3 SY concrete valley gutter, and 2.4 SY concrete sidewalk. City Engineer Robert Winiecke will report.

Recommendation: Motion to accept the additional work performed and approve the final contract price of \$503,403.30.

- 8. ADA Accessible Ramps at 21<sup>st</sup> and Harrison:** Robert Winiecke is taking bids on the installation of ADA accessible ramps at the intersection of 21<sup>st</sup> and Harrison. The bids will be received on Thursday, November 15<sup>th</sup>. Mr. Winiecke will report.

Recommendation: Motion to accept the low bid as presented by Robert Winiecke at the meeting. Motion to authorize the signing of the contract documents with the low bidder.

- 9. Environmental Investigation for Kwik Shop at 24<sup>th</sup> and Main:** The Engineering Department. received a request from Larsen & Associates to perform an environmental investigation regarding the improvements to the Kwik Shop store/gas station at the corner of 24<sup>th</sup> & Main Streets. Larsen has been contracted by KDHE to perform this work and is requesting permission from the City to conduct soil borings within the City's right-of-way adjacent to the subject property as depicted on the enclosed map. Attached is the information provided by Larsen & Associates. Robert Winiecke will explain.

Recommendation: Motion granting permission for Larsen & Associates to access City right-of-way for the conductance of soil borings as provided on the map. Motion to authorize Mayor Allison to sign the access agreement.

- 10. Conditional Use Permit:** Erika Jo Julian has applied for a conditional use permit to allow for a home day care at 1416 Broadway. Attachments include; Findings of Fact, a proposed resolution granting the Conditional Use Permit, the Planning Commission Agenda for the October 29<sup>th</sup> meeting, minutes of that meeting and a list of attendees, notice information for that meeting, documents received by the Building Inspection Department, and a document delivered to City Offices by David Crawford. The Planning Commission has recommended approval of the Conditional Use Permit. City Attorney Bob Suelter will report.

Recommendation: These recommendations are based upon the City Council agreeing with the Planning Commission. Motion to accept the recommendations of the Planning Commission. Motion to accept the Findings of Fact. Motion to adopt the resolution granting the Conditional Use Permit for Erika Jo Julian for the home day care at 1416 Broadway.

## **E. ADJOURNMENT**