GREAT BEND CITY COUNCIL MEETING
July 20, 2009
7:30 p.m.

AGENDA

Members present:

__Mayor Mike Allison
__Councilmember Trudy Damon
__Councilmember Mitch Haney
__Councilmember Joel Jackson
__Councilmember Dale Westhoff
__Attorney Robert Suelter
__Councilmember Allene Owen
__Councilmember Ken Roberts
__Councilmember Dana Dawson
__Councilmember Randy Myers
__Administrator Howard Partington
__Clerk Wayne Henneke

A. OPENING PRAYER

B. CONSENT AGENDA

a) **Minutes**: Minutes of the Regular Session held on July 6, 2009.

b) **Claim's Warrant Register #0720-09**: covering 2009 bills to date**.**

c) **Payroll Warrant Register P/WR#0711-09** covering payroll ending July 11, 2009 in the amount of $322,979.33.

d) **Appointments**: Mayor Allison will make appointments as needed.

C. OLD BUSINESS

D. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

E. NEW BUSINESS

1. **Councilmember Reports**: Councilmembers will report on the boards and commissions that they serve.

   Recommendation: Informational item.

2. **City Administrator's Update**: City Administrator Howard Partington will provide an update on city activities. "Fact or Fiction" may be presented.

   Recommendation: Informational item.

3. **Abatement Requests**: The following abatement requests will be presented.
   Owner/Renter: Ann T. Brown
   Location: 1410 11th
   Violation: Overgrown Vegetation

   Owner/Renter: Iguana Investments LLC
   Location: 217 Locust
   Violation: Garbage and Refuse

   Recommendation: Take action on abatements.

4. **Public Works Committee Meeting**: A Public Works Committee Meeting was held on July 1, 2009. The agenda item was: FBO Selection. Attached is a copy of the minutes from the meeting. A public hearing was held during the meeting and an additional one will not be held at this time. According to previously approved policy, any written comments received by noon on July 15th would be placed in the agenda packet. Two letters were received and are attached to the agenda just after the minutes of the committee meeting. Public Works Committee Chair Allene Owen will report.

   Recommendation: Motion to accept the Public Works Committee and Airport Advisory Committee's recommendations that Centerline Aviation LLC be selected at the next Airport FBO.

5. **Essential Air Service Flights**: Every two years FAA solicits bids for serving communities with essential air service. Great Lakes Aviation has asked if we would prefer service to Kansas City or to Denver. Attached is a letter from Airport Manager Martin Miller. It would seem that continuing to have service to Kansas City would be the proper preference at this time. Howard Partington will report.

   Recommendation: Motion to inform Great Lakes Aviation that we would prefer to continue the service to Kansas City, but would like for them to reinstate the service to Denver.

6. **Set Date for Teambuilding Worksession**: We have not held a Teambuilding Worksession for economic development for some time. It is suggested that we hold one in the not-too-distant future.

   Recommendation: Set date for Teambuilding Worksession.

7. **License Requests**: There is a request for a Garbage and Refuse License from Consolidated Trash Service. There is a request for an Ice Cream Vendor License from Frosty Treats of Texas. There is a request for a Tree Trimmer's License from Asplundh Tree Expert Company. City Clerk Wayne Henneke will report.

   Recommendation: Take action on the three license requests.

8. **South McKinley ARRA Project Right of Way Resolution**: Attached is a proposed resolution required by KDOT for the South McKinley Project that pertains to the acquisition of right of way. There is no right of way needed, but the form must be filled out and adopted as a resolution anyway. Howard Partington will report.

   Recommendation: Motion to adopt the resolution regarding right of way for the South McKinley Project.

9. **CDBG Street Replacement ARRA Engineering Agreement**: Attached is the proposed scope of service and fees from HWS for them to provide engineering services if we are successful in our application for ARRA funds through the CDBG program. Since time is of essence, we wanted to move forward with the selection of an engineering consultant so, if we are selected, we could meet the time deadlines. Assistant City Administrator Nick Gregory will report.

   Recommendation: Motion to authorize Mayor Allison to sign a contract with HWS utilizing the scope of services and fees as presented.

10. **Selection of a Certified Grant Administrator for the CDBG Street Replacement ARRA Project:** In preparation for the announcement of awarding for a American Reinvestment and Recovery Act (ARRA) Community Development Block Grant (CDBG) round on or around July 24, 2009, the city is taking necessary steps to secure all needed professional services including a certified grant administrator which is required by the CDBG Program. The City has taken Request for Proposals for certified administrators, a review committee appointed by the Mayor has reviewed and scored the proposals, and a proposal has been recommended by the committee. Assistant City Administrator Nick Gregory will report.

    Recommendation: Motion to adopt the recommendation of Great Plains Development, Inc. as the Certified Grant Administrator for the proposed CDBG Street Project subject to selection of the Grant in the CDBG Program.

G. ADJOURNMENT