

GREAT BEND CITY COUNCIL MEETING

January 7, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 17, 2018.
- b) **Claim's Warrant Register #1-7-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 12-21-18 and P/R 1-4-19:** Covering payroll ending December 15, 2018 in the amount of \$414,153.15 and payroll ending December 29, 2018 in the amount of \$326,029.74.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Recognition of D.A.R.E. Essay Winners:** D.A.R.E. essay winners will be recognized for their winning essays.

D. NEW BUSINESS

2. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

3. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Economic Development Report:** Chamber President/CEO Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

- 5. Railroad Agreement:** Attached is an agreement from the Kansas & Oklahoma Railroad Company for the installation of railway-highway crossing signals, flashing light straight post type and gates at a grade crossing on Lincoln Street. The City would be responsible to provide the advance warning signs. Public Works Assistant Director Simon Wiley will report.

Recommendation: Motion the to approve Resolution 010719-A to authorize the Mayor to sign the Agreements relative to the construction and maintenance of Highway Crossing Signals.

- 6. Abatement Requests:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 7. Housing Opportunities Inc. Tax Credit Application:** Housing Authorities Inc. is applying for tax credits through the Kansas Housing Resources Corporation to build a 24-unit rental housing development for senior citizens. In support of their application, HOI is requesting in-kind assistance from the City in the form of waived building permits and utility tap fees. They are also requesting extension of a nearby water main. The cost to the City for the extension of the water main would be approximately \$12,560.00. Vicky Dayton, Executive Director of Housing Opportunities Inc., will present.

Recommendation: Motion to approve the waived building permits and utility tap fees. Motion to approve the extension of a nearby water main at a cost of \$12,560.00.

- 8. Lease Agreement:** The City owns real estate located on SE 10 Road just south and east of the Arkansas River Bridge. Ivan Perales has requested to lease approximately 8.8 acres of the real estate on a five-year lease at \$500.00 per year. Attached is the proposed lease agreement. City Attorney Robert Suelter will report.

Recommendation: Motion the approve the lease agreement.

- 9. Recognition of Outgoing Councilmembers:** City Administrator Kendal Francis and City Clerk Shawna Schafer will recognize Councilmembers Joel Jackson, Vicki Berryman and Cory Zimmerman for their years of service.

Recommendation: Informational item.

10. City Administrator Evaluation: The contract with City Administrator Kendal Francis required that a review be carried out after six months of employment. At the time of the employment review, Mr. Francis may receive up to a 3% pay increase. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator.

Recommendation: A motion to recess to executive session for a period of _____ minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis. The regular meeting will resume at __:__p.m.

ADJOURNMENT