

GREAT BEND CITY COUNCIL MEETING

January 21, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Chad Somers	<input type="checkbox"/> Councilmember Jessica Millsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 7, 2019.
- b) **Claim's Warrant Register #1-21-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 1-18-19:** Covering payroll ending January 12, 2019 in the amount of \$401,076.69.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Tree Trimmer & Tree and Shrub Treater License:** Royer Brothers Tree Service LLC (John Royer) out of Hutchinson, KS has applied for a tree trimmer & tree and shrub treater license. Application has been received along with payment and a copy of their insurance.
- f) **Tree Trimmer License:** Ark Valley Tree Service (James Grover) out of Larned, KS has applied for a tree trimmer license. Application has been received along with payment and a copy of their insurance.
- g) **Official City Newspaper:** Designate the Great Bend Tribune as the City's official newspaper.
- h) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 4. Abatement Requests:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 5. Elect President of the Council:** The council president is a serving council member elected by the members of the City Council to serve in the temporary absence of the Mayor.

Recommendation: Elect new council president.

- 6. Housing Opportunities Inc. (HOI) Resolution:** At the January 7, 2019 meeting the Governing Body approved the request of HOI for assistance in the development of River Stone Court duplexes for senior citizens. HOI has requested that this approval be set out in the form of a resolution. City Attorney Robert Suelter will report.

Recommendation: Motion to approve Resolution No. 012119-F.

- 7. Stop Signs on 8th & Grant and 8th & McKinley:** The construction of 8th Street is near completion. It is recommended that stop signs be placed at 8th & Grant and 8th & McKinley. City Attorney Robert Suelter will report.

Recommendation: Motion to approve Resolution 012119-G to add a stop sign at 8th & Grant. Motion to approve Resolution 012119-H to add a stop sign at 8th & McKinley.

- 8. Retail Strategy Proposals:** In an effort to take a proactive approach to retail recruitment, the City issued a request for proposals (RFP) for a consultant to assist with retail development and recruitment. Attached is a copy of the RFP, the Proposal from Retail Strategies, and information on Retail Academy. The fee

for Retail Strategies first year is \$50,000. City Administrator Kendal Francis will report.

Recommendation: Motion to approve Retail Strategies proposal for \$50,000.

ADJOURNMENT