

GREAT BEND CITY COUNCIL MEETING

February 2, 2026

5:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

— Mayor Alan Moeder	— Councilmember Shelly Arnberger
— Councilmember Kevyn Soupiset	— Councilmember Gary Parr
— Councilmember Rickee Maddox	— Councilmember Tina Mingenback
— Councilmember Shelly Peacock	— Councilmember Davis Jimenez
— Councilmember Jay Luerman	— Attorney Allen Glendenning
— Administrator Logan Burns	— Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 19, 2026.
- b) **Claim's Warrant Register 2-2-26:** Covering 2026 bills to date.
- c) **Payroll Register P/R 1-23-2026:** Covering payroll ending January 17, 2026, in the amount of \$560,409.23.
- d) **Appointments:** Mayor Moeder will make appointments as appropriate.
- e) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Monday February 16, 2026, which is Presidents' Day observed by the City. It is recommended that the meeting be held on Tuesday, February 17, 2026, at 5:30 p.m.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Economic Development Inc. President Jason Kuilan will present his monthly report.

Recommendation: Informational item.

4. **Abatements:** City Administrator Logan Burns will present abatements.

Recommendation: Take action on abatements.

5. **Airport Industrial Complex Elevated Tower Improvements:** Utilities is requesting approval of the work outlined in the RFP draft scope of work for improvements to the Airport Industrial Complex water tower. These improvements are necessary to address and satisfy requirements identified during the 2024 EPA/KDHE Public Water Supply inspections. The city received 3 bids and the low bid that we are recommending is from Viking Coatings for \$178,750.00. Utilities Director Darren Doonan will report.

Recommendation: Motion to approve the low bid from Viking Coatings for \$178,750.00 for the airport water tower improvements as outlined in RFP.

6. **Utilities Dump Truck:** In 2024 Utilities sold a 1984 Ford F60B dump truck that was utilized in all 3 departments (Water, WW Collections, WWTP) for the hauling and removal of materials. This truck was sold due to major mechanical issues (transmission and engine) and was never replaced. We reached out to GTG Peterbilt and Marmie Motors for a dealer locate on a used unit for cost savings. Neither local vendor were able to assist us in locating a unit. United Rental in Hays, KS rotates units out of their fleet and liquidates the equipment with a 30 day warranty. They currently have a 2019 Dump truck for \$49,999.00. Utilities Director Darren Doonan will report.

Recommendation: Motion to approve the purchase of a 2019 dump truck from United Rentals for \$49,999.00.

7. **2321 Prairie Rose Drive – Sale of Lot:** Along Prairie Rose Drive in the Amber Meadows subdivision, the City of Great Bend currently has three remaining vacant residential lots. Jerome Koett, who resides at 2311 Prairie Rose Drive, has expressed interest in purchasing the adjacent lot directly to the north at 2321 Prairie Rose Drive, with the intent of potentially constructing a future addition to his home. Lot prices in the subdivision have varied over the years based on size. Staff are recommending a sale price of \$15,000 for this lot, which aligns closely with the 2025 final valuation of \$14,500 as listed by Barton County ORKA. City Administrator Logan Burns will report.

Recommendation: Motion to authorize the sale of the lot to Jerome Koett and authorize the Mayor to sign the documents necessary to complete the sale.

8. **Mayors' Comments:** Mayor Moeder will report.

ADJOURNMENT

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Alan Moeder called the meeting to order at 6:30 p.m. with the following presents: Mayor Alan Moeder Councilmembers, Rickee Maddox, Shelly Peacock, Shelly Arnberger, Kevyn Soupiset, Jay Luerman, Davis Jimenez, Gary Parr and Tina Mingenback. Also in attendance were City Administrator Logan Burns, City Attorney Allen Glendenning and Finance Director/City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 5, 2026.
- b) **Claim's Warrant Register 1-19-26:** Covering 2026 bills to date in the amount of \$971,145.72.
- c) **Payroll Register P/R 1-9-2026:** Covering payroll ending January 3, 2026, in the amount of \$492,444.14.
- d) **Appointments:** Mayor Moeder made no appointments.
- e) **Tree Trimmers License:** Gray Tree Trimming out of Russell has applied for a Tree Trimmers License (responsible person Aaron Gray). All requirements of the ordinance have been completed and recommend approval.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Soupiset made a motion to approve the consent agenda. Ms. Mingenback seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS

- Friday Otuya from Nex-Tech addressed the Governing Body about Great Bend being a "Smart Rural City".

D. NEW BUSINESS

1. **Elect President of the Council:** The council president is a serving council member elected by the members of the City Council to serve in the temporary absence of the Mayor. Ms. Maddox made a motion to elect Mr. Soupiset as council president. Ms. Mingenback seconded the motion. Then Ms. Peacock made a motion to elect Mr. Luerman as council president and Mr. Parr seconded that motion. Mayor Moeder asked for a vote for Mr. Soupiset and it was a 4-4 vote with Ms. Peacock, Ms. Arnberger, Mr. Davis, and Mr. Parr voting no. Mayor Moeder then ask for a vote for Mr. Luerman and it was a 4-4 vote with Ms. Maddox, Mr. Soupiset, Mr. Luerman, and Ms. Mingenback

to their originating fund or applied to other projects, if necessary. Mr. Luerman made a motion to approve the 2025 nonbudgeted transfers in the amount of \$605,000. Mr. Soupiset seconded the motion and passed with all voting in favor.

9. **The M & P Project Operating Agreement:** City Administrator Logan Burns reported that the City of Great Bend previously maintained a lease agreement at the Expo Complex for motocross racing at the Motopark. That lease was terminated in 2025. Since that time, the City of Great Bend has been in discussions with Jon-Paul Powell and Ricky McMillan of the M & P Project to reestablish motocross racing at the Motopark for the 2026 through 2028 seasons. Under the proposed agreement, the M & P Project will provide all required insurance coverage for practices and events in the amount of \$1,000,000. The M & P Project will be responsible for scheduling and operating all races, as well as maintaining the Motopark. In return, the M & P Project will remit to the City a percentage of gross gate entrance revenues as follows: 2.5% for events held in 2026, 3.5% for events held in 2027, and 5% for events held in 2028 and each year thereafter. At this time, the M & P Project has tentatively scheduled race events for April and October. Mr. Jimenez made a motion to approve the motopark operator agreement with the M & P Project for years 2026-2028. Ms. Mingenback seconded the motion and passed with all voting in favor.
10. **Code of Procedure for Council Meetings:** City Attorney Allen Glendenning reported that currently, Great Bend has no written code of procedure governing council procedures for setting agendas or conducting meetings. Historically, Great Bend, like other cities, has generally followed Roberts Rules of Order. But those can get complicated and generate a lot of questions. When arguments concerning procedure have arisen, cities have turned to the League of Kansas Municipalities for guidance. After years of fielding such questions and attempting to navigate the intricacies of Robert's Rules, the League concluded that those rules may work fine for the British parliament but are not well suited to conducting business in Kansas cities. As a result, the league has published its own Code of Procedure. The league strongly recommends that Kansas cities adopt a version of this code. The ordinance before you incorporates most of the League's code. A couple of things that have been discussed before that you will want to consider in particular are: (1) Public Comment – Subsection (c) on page 1. This is the version recommended by the League and is very similar to Great Bend's existing policy; (2) Setting the Agenda – Subsection (d)(2) on page 2. The League's code calls for the designation of an employee or official to set the agenda. The practice of Great Bend has been for the mayor, administrator and clerk to prepare it, which is how it is in this proposed ordinance. I have also used the League's recommended provision that any council member or city staff member may have an item placed on the agenda. Of course, whatever is placed on the agenda initially is subject to being removed by a vote of the council at the beginning of the minute when approving the agenda. Mr. Soupiset made a motion to adopt Ordinance 4466, establishing a code of procedure governing city council meetings. Ms. Maddox seconded the motion and passed with all voting in favor.
11. **Mayors' Comments:** Mayor Moeder reported that he had visited with Jason Kuilan with Economic Development and to clear up any confusion or rumors, the contractors are still working on the Innovation Center. They hope to have the front doors installed in the next several weeks.

ADJOURNMENT

Ms. Maddox made a motion that the meeting be adjourned. The motion was seconded by Mr. Luerman and passed with all voting in favor. The meeting was adjourned at 7:05 p.m.