

GREAT BEND CITY COUNCIL MEETING

March 2, 2020

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember VACANT
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 18, 2020.
- b) **Claim's Warrant Register 3-2-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 2-28-20:** Covering payroll ending February 22, 2020 in the amount of \$452,551.31.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Street Closing:** Family Crisis Center is requesting to close Broadway from Kansas to Main on April 9, 2020 from 4pm to 8pm for the Family Festival event. Attached is a petition signed by local business owners allowing for the street closing.
- f) **Cereal Malt Beverage License:** Bookies Bar & Grill had a change in management and has applied for a Cereal Malt Beverage License. Responsible parties are Joe Andrasek, Bryan Kramer, and Stacy Dougherty. All requirements have been completed and payment has been submitted.
- g) **Township Fire Contracts:** Each year, the contracts with the four Townships, (Liberty, Great Bend, South Bend, and Buffalo) that we provide fire protection to are renewed. Attached is a memo from Fire Chief Luke McCormick regarding the fire contracts. Approval for Mayor Schmidt to sign the four 2020 Fire Township contracts.
- h) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

1. **Scholarship Grant Agreement:** The Training Scholarship Agreement has been revised per Council recommendations from the work session held on 2/18/2020.

Employees with less than 5 years of service who attends any educational training with a cost excess of \$1000 must sign the Scholarship Agreement. Employees with longevity (over 5 years of service) who attends any educational training with a cost excess of \$8000 must sign the Scholarship Agreement. Human Resources Director Randy Keasling will report.

Recommendation: Motion to approve the Training Scholarship Agreement.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

2. **Kansas Wetlands Education Center Report:** Attached is a memo from Curtis Wolf, the Director for the Kansas Wetlands Education Center. Curtis will present the annual report for 2019.
3. **Crest Theater:** Jerry Renk, Crest Theater Board Member, would like to address the Governing Body.

D. NEW BUSINESS

4. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

5. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

6. **Hazard Mitigation Plan Ordinance:** The Kansas Division of Emergency Management began in 2012 to develop regional mitigation plans to provide sustainment of mitigation plans and save taxpayers' money. The Kansas Homeland Security Region E Hazard Mitigation Plan was developed as a guide for Barton County jurisdictions and citizens to prepare for possible natural disaster events by taking actions to mitigate the effects of potential hazards. Barton County has received final approval for the Kansas Homeland Security Region E Hazard Mitigation Plan from the Federal Emergency Management Agency (FEMA). As a participating entity in the plan, the City of Great Bend will now need to formally adopt the plan by Ordinance. Adopting this plan will make us eligible to apply for mitigation grant funds. City Administrator Kendal Francis will report.

Recommendation: Motion to approve Ordinance No. 4347.

7. **Emergency Operations Plan:** As part of the CPM course, Fire Chief Luke McCormick, Police Chief David Bailey and Human Resources Director Randy

Keasling developed a new Emergency Operation Plan for the City of Great Bend. The current plan was based on who was filling an Incident Command Role. The new plan was developed to give the Mayor, City Council, Administrator, and Staff direction during the event of an emergency utilizing the Incident Command System. Fire Chief Luke McCormick will report.

Recommendation: Motion to adopt the Emergency Operation Plan.

8. **Request for Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator and the City Attorney.

Recommendation: Motion to recess into executive session for a period of 15 minutes to discuss information deemed privileged in the attorney-client relation pursuant to K.S.A. 75-4319(b)(2), with the regular meeting to resume in the City Council Chambers at ____:____.

ADJOURNMENT

WORKSESSION AGENDA 3/2/2020

1. **PEC NHRA Dragstrip Agreement**