

GREAT BEND CITY COUNCIL MEETING

March 16, 2020

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 2, 2020.
- b) **Claim's Warrant Register 3-16-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 3-13-20:** Covering payroll ending March 7, 2020 in the amount of \$338,796.14.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Art & Wine Walk:** Request for unlicensed businesses to serve complimentary alcohol on their premises for the Art & Wine Walk event held on May 7, 2020 from 4:00p.m. to 8:00p.m. Approval of Resolution Number 031620-A.
- f) **Cereal Malt Beverage License:** Edgar Jacobs with the Odin Store has submitted a one-day Cereal Malt Beverage License for the Young Professionals Casino Night that is to be held on Saturday March 21, 2020. This does not meet the building inspection zoning requirements or the Fire Chief's Fire and Safety code, but they do recommend approval with council approval (see attached inspection sheet).
- g) **Cereal Malt Beverage License:** Tosha Tanner with the Corner Market at 2337 Washington Street has submitted a Cereal Malt Beverage License. They are taking over the Presto Convenience Store. All requirements have been met.
- h) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Ward 1 Appointment and Oath of Office:** The Councilmember Interview Committee recommends appointing Lindsey Krom-Craven as the 1st Ward Councilmember Representative with the term ending January 2021. City Clerk/Finance Director Shawna Schafer will administer the Oath of Office.

Recommendation: Motion to approve Lindsey Krom-Craven as the 1st Ward Councilmember Representative with the term ending January 2021 as recommended by the committee.

2. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

3. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

5. **Building Code Ordinances:** The City of Great Bend is currently on the 2006 ICC, 2006 UMC, 2006 UPC and 2005 NEC codes. In order to keep up with updated codes and construction standards, the Great Bend Fire Department and Building Inspection department propose to adopt the 2018 ICC, 2018 UMC, 2018 UPC and 2017 NEC. The City is also including the 2018 International Building Code, 2018 International Residential Code, 2018 International Existing Building Code, 2018 International Fire Code, 2018 Uniform Mechanical Code, 2018 Uniform Plumbing Code and the 2017 National Electrical Code. We held a joint meeting with the Building Board and the BOCTEA Board and the proposed code adoption passed unanimously. Building Inspector Logan Burns will report.

Recommendation: Motion to approve Ordinance Numbers 4348 – 4353, adopting the new building codes.

6. **Brine Maker and Spreader Unit:** The Street Department's long-term goal has been to acquire the ability to pre-treat city streets with salt brine in advance of winter storm events. Brining saves manpower, and equipment wear and tear as

salt brine will melt up to 2" of snow fall. Therefore, crews will not need to respond until 3" or more of actual snow fall has occurred. The recent purchase of the used dump truck provided substantial savings which in turn makes funds available to purchase the brining equipment. Staff requested bids for the brine equipment. Varitech Industries is the industry leader for this equipment and provided the lowest bid at \$40,656.03. The loader adapter is necessary to allow us to use it to load & unload the unit from the truck. Street Superintendent James Giles will report.

Recommendation: Motion to approve the purchase of the Brine Maker and Spreader Unit from Varitech Industries for \$40,656.03.

- 7. Mosquito Foggers:** Public Works performs an annual fogging program to help control the mosquito population. Currently we have 2 old units. One is a 2002 model that was purchased used from the City of Ellinwood and the other is 2 older units (1978 & 1992 models) that have been combined to make 1 workable unit. Both are obsolete, very unreliable and need replaced. Staff received price quotes for the desired units equipped with Smart Flow technology that provides auto-calibration for more accurate chemical disbursement as well as records all spray statistics which we are required by law to report and maintain. Clarke provided the lowest and best bid for 2 units at \$25,691.60. Funds are available from the savings realized by the purchase of the used dump truck. Street Superintendent James Giles will report.

Recommendation: Motion to approve the purchase of 2 mosquito foggers from Clarke for \$25,691.60.

- 8. KDOT Cost Share Program – EBH Dragstrip Agreement:** EBH Engineers is proposing an agreement to provide both Design Services, to include Survey, Field Checks, Work Drawings, Specifications & Bid Letting as well as Construction Services, which in part includes construction inspections. The Design portion is for \$22,000 and the Construction portion is a not to exceed \$29,000. For a total project cost of \$51,000. Joel Krosschell with EBH will report.

Recommendation: Motion to approve the Mayor to sign the agreement with EBH for a total cost not to exceed \$51,000.

- 9. KDOT Cost Share Program with Barton County:** In October of 2019, Barton County Commission applied to use the Cost Share Program to mill and overlay "Airport Road". As at least half the road lies inside of the city limits, they requested the City split the cost of the local match. The City Council approved the partnering with the County on the application last year, however, their project was not funded. The 2nd round of Cost Share applications are now open and the Airport Road project remains in the project pool for this Spring. The County Engineer estimates construction costs to be approximately \$865,000. A 25% local match would equal \$216,250. An equal cost share would equate to \$108,125 apiece for construction. In addition, a rough estimate for design fees would be around \$20,000 depending on what KDOT requires. That would be an additional \$10,000 apiece for that cost, meaning the potential amount for each

party would be just shy of \$120,000. The actual final cost would of course be dependent on the bids received. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the partnering with Barton County for the KDOT Cost Share Program for an equal cost share not to exceed \$120,000 for the mill and overlay of Airport Road.

ADJOURNMENT