

GREAT BEND CITY COUNCIL MEETING

March 20, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Kevyn Soupiset	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Natalie Towns
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Davis Jimenez
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Attorney Allen Glendenning
<input type="checkbox"/> Interim Administrator Logan Burns	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 6, 2023.
- b) **Claim's Warrant Register 3-20-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 3-10-23:** Covering payroll ending March 4, 2023, in the amount of \$394,904.39.
- d) **Tree Trimmers License:** Tyler Sander, DBA Treeman Services, out of Great Bend, KS has applied for a tree trimmers license. Application has been received along with payment and copy of the insurance.
- e) **Wine in the Wild at Great Bend Brit Spaugh Zoo:** Grant permission to serve alcohol within the gates of the Zoo on September 15, 2023. Grant Permission to have staff and zoo assistance for the event to have small animal encounters to showcase Great Bend and our wonderful free zoo. Grant permission to be on the Zoo grounds after hours for this ticketed fundraising event.
- f) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

- 1. CDBG Close Out:** Faye Trent with Great Plains Development will report.

Recommendation: Open public hearing. Motion to close public hearing. Take appropriate action.

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Interim Administrators Update:** Interim City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Information item.

- 5. Abatements:** Code Enforcement Hoyt Kinsinger will present abatements.

Recommendation: Take action on abatements.

- 6. 15-Minute Parking:** On February 21st the council was approached regarding the implementation of a 15-minute parking stall in front of the Great Bend Tribune. Council asked to continue the discussion at later date and asked for the locations of the current 15-minute parking spots in the city. There are (9) 15-minute spots identified by city staff. Public Works Director Jason Cauley will report.

Recommendation: Take appropriate action.

- 7. Purchase of New Walking Bridge for Veterans Lake:** The current bridge was installed around 2000. It is well used by all ages of walkers and anglers. The lumber and the floats are deteriorating. Attached are estimates from EZ Dock for the purchase of the 230 ft. bridge/ramps for \$132,055.90 and an

estimate for turnkey installation for \$158,555.90 that could be done this spring. Staff would be able to install it next fall/winter if you choose not to have the turnkey installation. We have been reimbursed with FEMA money from the flood and in total we have \$146,480.74 that we could utilize to pay the upfront cost. FEMA will also reimburse us for 75% and the State will reimburse us 10% for the bridge replacement, so 15% would be city funded. If you choose the higher bid for turnkey installation, there is some unencumbered monies that was transferred in 2022 that we could utilize to cover the \$12,000 shortage. Once FEMA has reimbursed the city, the money would be deposited back into those funds. Public Lands Director Scott Keeler will report.

Recommendation: Motion to approve the purchase of the walking bridge at Veterans Lake from EZ Docks for either \$132,055.90 with staff installing the bridge in the fall/winter or \$158,555.90 with EZ Docks installing the bridge this spring.

8. **2023 Pumper/Tanker:** The process to replace the 1992 Pierce began in late 2019. At that time, the fire engine was barely capable of passing the required pump test. NFPA guidelines have an engine being a frontline apparatus for 10 years then moving to a backup apparatus for 5 years before being retired out of the fire service. We have been fortunate that with good maintenance the fire engine has remained in working order as long as it has. The pump test completed in October of 2022 shows that the fire engine passed pump test again. The company doing the pump test advised that they had to stop the pump test early as they felt that the truck was going to overheat. In discussions with city administration, a plan was developed to combine 2 capital outlay projects together (Fire Engine and Tanker) to build specs for a Pumper/Tanker. Building this apparatus allows the fire department to meet the ISO standard for being able to haul a greater quantity of water into areas where fire hydrants are not located. The pumper/tanker we are asking for will also meet the ISO and NFPA standard for a fire engine with the capability of pumping 1250 GPM minimum at a structure fire. A committee was formed to put together a spec for an apparatus that would meet the needs of the department and the citizens we serve. Extensive research was done on the project and 5 trips were made to look at apparatus in other cities that were close to what we were looking for. The spec was sent out to 9 apparatus manufacturers and was placed online per the city procurement policy. We received 2 bids back by the deadline. Of the 7 manufacturers, we did not receive bids from we received emails from 3 stating that they were not bidding on the apparatus due to a 900 plus day delivery date, not being able to guarantee the price for that long, or they were not able to build the apparatus we were requesting. The low bid was from Deep South Fire Trucks for \$436,000. In 2024, we will have saved \$288,000 in the sales tax capital improvement fund for the Pumper/Tanker, which will leave us short by \$148,000. However, in 2022, we budgeted that we would only receive \$830,000 in sales tax and we actually received \$1,002,225, an increase of \$172,225, which will cover the shortage. Deputy Fire Chief Brent Smith will report.

Recommendation: Motion to approve the purchase of the 2023 Pumper/Tanker from Deep South Fire Trucks for \$436,000.00.

9. **Executive Session:** An executive session has been requested to discuss personnel matters concerning non-elected personnel for the review of applicants for the City Administrator position.

Recommendation: A motion to recess to executive session for a period of ___ minutes to discuss personnel matters concerning non-elected personnel for the preliminary review of applicants for the City Administrator position under K.S.A 75-4319(b)(1). The regular meeting will resume at __:___p.m

10. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ___ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ___:___.

11. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ___ minutes to seek legal advice concerning contract matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ___:___.

ADJOURNMENT

WORKSESSION AGENDA 03/20/2023

1. Lead & Copper Rule