

GREAT BEND CITY COUNCIL MEETING

April 6, 2020

6:30 p.m.

City Council meetings will take place via Zoom.com video & telephone conference until further notice. You can view the meetings on Access TV via Cox Cable Channel 20 or live online at www.facebook.com/gbcitycouncil/

To participate in the meetings, you can participate via web at <https://zoom.us/j/7207072528> (Meeting ID: 720 707 2528) or by phone by dialing 1-877-853-5257 Toll-free Or 1-888-475-4499 Toll-free (Meeting ID: 720 707 2528) and enter Participant Code if you are using both the web and the phone.

If you are using your phone and do NOT have a mute button, press *6 so that we cannot hear your background noise, to unmute yourself *6. If you are using the web base, the mute button is on the bottom left corner.

The meeting will be recorded.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 16, 2020 and the Special Session held on March 20, 2020.
- b) **Claim's Warrant Register 4-6-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 3-27-20:** Covering payroll ending March 21, 2020 in the amount of \$423,294.74.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Bat Cats:** Roger Ward, with Bat Cats, would like to address the Governing Body.

D. NEW BUSINESS

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Economic Development Report:** Economic Development, Inc will present the monthly economic development report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. CDBG Revolving Loan:** The City of Great Bend controls 2 economic development revolving loan funds through the Kansas Department of Commerce's CDBG program. The balance of which, as of 12/31/19 is a combined \$179,200. In response to the COVID-19 crisis, the Commerce is allowing immediate use of our local CDBG Revolving Loan fund monies to help support the working capital needs of existing small businesses. Although some of the requirements have been lifted, funding is to be based on job retention of which 51% must be Low to Moderate Income, and the business must provide a letter stating the company is either shut down or will be shut down due to COVID 19. Applicants are not required to provide business financial reports, matching funds or collateral. These monies are only available to businesses or non-profits within the Great Bend city limits. Department of Commerce is also allowing the local governing entities to decide the terms of funds; Grant or Loan, Interest Rate (must be 4% or less), Term (max 3 years), and number of interest only payments. I am recommending a loan with .5% interest and a maximum 3-year term and not more than 12-months of interest only payments. City Administrator Kendal Francis will report.

Recommendation: Motion to approve emergency CDBG funding for businesses.

- 7. CDBG Application:** DAT Fitness has applied for the CDBG revolving loan funds. They have applied for a \$4,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance

payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. City Administrator Kendal Francis will report.

Recommendation: Motion to approve DAT Fitness CDBG Loan Application.

8. **Application to Connect to City Sewer:** Keven Arnberger with Pryor Sprinklers is currently constructing a building located right outside of city limits. Instead of using a septic system, they would like to utilize the City Sewer main that runs down 2nd Street. There is a \$1000 fee associated with tapping on the City Sewer and all applicable inspections are required. Building Inspector Logan Burns will report.

Recommendation: Motion to approve Keven Arnberger with Pryor Sprinklers to connect to the City Sewer Main.

9. **Exemption of Microbrewery located within 200' of Church:** Kevin Burkey and Ryan Fairchild are planning on opening a microbrewery at 1305 Main Street. Per state statute K.S.A. 12-17,122, the premises cannot be located within 200 feet of a public or parochial school, college or church. The River of Life Church is located at 1219 Main, 151' away from the proposed microbrewery. However, a City may, by ordinance, waive this restriction for licensed premises located within a core commercial district as defined by K.S.A. 12-17,122. [Subsection (d) of K.S.A. 41-710]. City Attorney Bob Suelter will report.

Recommendation: Motion to approve Ordinance No. 4354, waiving restriction for the microbrewery located with 200' of the church.

10. **Coronavirus:** Update and discussion on Coronavirus (COVID-19).

Recommendation: Informational item.

ADJOURNMENT