

GREAT BEND CITY COUNCIL MEETING

April 15, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Chad Somers	<input type="checkbox"/> Councilmember Jessica Milsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 1, 2019.
- b) **Claim's Warrant Register #4-15-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 4-12-19:** Covering payroll ending April 6, 2019 in the amount of \$317,866.34.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Cinco De Mayo Permissions:** Attached is a memo from Martha & Fernando Delgadillo about the Cinco De Mayo event on May 4th in Jack Kilby Square. They are requesting a \$250 sponsorship and to close Main Street from 19th Street to Lakin Avenue from 11am to 12pm for the parade.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Golden Belt Community Concert Association:** Harlan Jerke with the Golden Belt Community Concert Association would like to speak to council.
2. **Brit Spaugh Zoo Memorial:** Robert Felt would like to speak to council about a memorial at the Brit Spaugh Zoo for Bill J. McKown.

D. NEW BUSINESS

- 3. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 4. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 5. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 6. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 7. Fireworks Display at Bat Cats games:** Roger Ward has requested that fireworks displays be approved for two different dates, 5/31/2019 and 6/29/2019 (alternate dates would be 6/4/2019 and 6/30/2019), at Great Bend Bat Cats homes games. The display will be set off by Mitch Menges who is qualified and has sufficient insurance. City Attorney Robert Suelter will report.

Recommendation: Motion to authorize the fireworks display at the Great Bend Bat Cats homes games.

- 8. Crossing Guard Agreement:** In the absence of any formalized agreement, historically, school crossing guards have been recruited, hired and paid by the City. Outside of the cost to the City, as guards are police department employees, it adds unnecessary workload to the staff and often times results in patrol officers filling in for crossing guards in emergencies. Additionally, it creates inefficiencies for USD 428, when needing to address personnel issues. Staff approached the district with a mutually beneficial proposal to cost-share the salaries and to employ the guards through USD 428. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the agreement with USD 428.

- 9. Bison Exhibit:** In August 2017, the city contracted with Eby Construction for construction / renovation of a Grizzly Bear & a Bison exhibit. The Grizzly Bear exhibit was completed in 2018 and came in under budget. However, the Bison

exhibit had been put on hold as construction estimates were higher than expected. Staff has been working with Eby to value engineer the project. The Guaranteed Maximum Price (GMP) for the Bison Exhibit Renovation is \$443,820.00. The City currently has \$260,740.41 set back for the Bison exhibit which is from the leftover monies of the Grizzly Bear Exhibit and donations from the Dorothy M. Morrison Foundation. The Dorothy M. Morrison Foundation was a significant financial contributor to this project, and has been determined to see the entire project through to fruition. As a result, they are donating the needed balance of \$183,079.79 to complete the project. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the GMP from Eby Construction for \$443,820.00 for the Bison Exhibit Renovation.

10. Asbestos Removal at Crest Theatre: Prior to construction of the HVAC Improvements, asbestos must be removed from Crest Theatre in areas affected by the proposed construction. ACM Removal-Kansas LLC submitted a bid for asbestos abatement for a total of \$16,820.00. Building Inspector Lee Schneider will report.

Recommendation: Motion to approve bid from ACM Removal-Kansas LLC for \$16,820.00.

11. Crest Theatre HVAC Improvements: A bid opening for the Crest Theatre HVAC Improvements was held on March 15, 2019. The City received three bids. Bid tab attached for reference. The low, qualified bidder was Glassman Corporation with a total base bid of \$593,000.00. There are four alternates for Council consideration. Alternates 1, 2, and 4 are deducts to the base bid. Alternate 3 is an add to the base bid. Staff recommends to award the project to low bidder, Glassman Corporation, for Base Bid, Alternate 1 (if approved by City Code Enforcement), Alternate 2, Alternate 3, and Alternate 4 for a total of \$572,700.00 (\$593,000 - \$3,500 - \$800 + \$3,000 - \$19,000). Building Inspector Lee Schneider will report.

Recommendation: Motion to approve low bid from Glassman Corporation for \$572,700.00.

ADJOURNMENT