

## GREAT BEND CITY COUNCIL MEETING

April 20, 2020

6:30 p.m.

City Council meetings will take place via Zoom.com video & telephone conference until further notice. You can view the meetings on Access TV via Cox Cable Channel 20 or live online at [www.facebook.com/gbcitycouncil/](http://www.facebook.com/gbcitycouncil/)

To participate in the meetings, you can participate via web at <https://zoom.us/j/7207072528> (Meeting ID: 720 707 2528) or by phone by dialing 1-877-853-5257 Toll-free Or 1-888-475-4499 Toll-free (Meeting ID: 720 707 2528) and enter Participant Code if you are using both the web and the phone.

If you are using your phone and do NOT have a mute button, press \*6 so that we cannot hear your background noise, to unmute yourself \*6. If you are using the web base, the mute button is on the bottom left corner.

The meeting will be recorded.

### AGENDA

#### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

#### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 6, 2020.
- b) **Claim's Warrant Register 4-20-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 4-10-20:** Covering payroll ending April 4, 2020 in the amount of \$328,946.31.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Art & Wine Walk:** Request for unlicensed businesses to serve complimentary alcohol on their premises for the Art & Wine Walk event that has been rescheduled to September 17, 2020 from 4:00p.m. to 8:00p.m. Approval of Resolution Number 042020-A.
- f) **Agenda:** Approval of agenda as submitted or amended.

## B. OLD BUSINESS

## C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

## D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

5. **Real Estate Exchange:** CJS Properties, LLC has purchased real estate to the south of the City's fire station on west Tenth Street. The real estate has no access to Tenth Street. The City's south property line at the fire station is uneven with approximately .717 acres in the southwest corner needed to make the south line straight across from east to west. CJS proposes to exchange that tract of land for a tract on the west side of the City's real estate so CJS can gain access from Tenth Street. City Attorney Robert Suelter will report.

Recommendation: Motion to authorize the Mayor to sign the Land Exchange Agreement.

6. **Bat Cats AI Burns Facility Use Agreement:** Attached is an agreement with the Great Bend Bat Cats for the use of AI Burns Field facility during May 1, 2020 to August 1, 2020 for \$1.00. City Attorney Robert Suelter will report.

Recommendation: Motion to authorize the Mayor to sign the Facility Use Agreement with Great Bend Bat Cats.

7. **Local Business Preference:** Councilmember Moeder asked to have a discussion regarding increasing the Local Business Preference that is in our Procurement Policy. Currently we provide a 3% preference, with a cap of \$5,000. City Administrator Kendal Francis will report.

Recommendation: Take appropriate action.

8. **Resurfacing of the Wetlands Waterpark Slides:** The goal of the pool and Public Lands staff is to provide a clean, safe, family friendly environment for our patrons. The slides are 15 years old and showing their age. To protect our investment and ensure the safety of our visitors it is time to refurbish the feature. Staff requested bids from five companies that are certified in the maintenance, repairs, and inspection of amusement parks. Baynum Painting was the low bid of \$98,500 with references throughout the State. The targeted start date would be around 1 May with completion before opening day. Public Lands Director Scott Keeler will report.

Recommendation: Motion to approve the low bid from Baynum Painting for \$98,500.

9. **CDBG Application – Kleen Smart:** Kleen Smart has applied for the CDBG revolving loan funds. They have applied for a \$10,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Kleen Smart CDBG Loan Application for \$10,000.

10. **CDBG Application – Identifications Company:** Identifications Company has applied for the CDBG revolving loan funds. They have applied for a \$10,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Identifications Company CDBG Loan Application for \$10,000.

11. **CDBG Application – Stephen McAnulla Photography:** Stephen McAnulla Photography has applied for the CDBG revolving loan funds. They have applied for a \$25,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This

is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Stephen McAnulla Photography CDBG Loan Application for \$25,000.

**12. CDBG Application – Wells Sit & Sleep:** Wells Sit & Sleep has applied for the CDBG revolving loan funds. They have applied for a \$26,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Wells Sit & Sleep CDBG Loan Application for \$26,000.

**13. CDBG Application – Re-Perks:** Re-Perks has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Re-Perks CDBG Loan Application for \$15,000.

**14. CDBG Application – Magna Dry:** Magna Dry has applied for the CDBG revolving loan funds. They have applied for a \$89,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Magna Dry CDBG Loan Application for \$89,000.

**15. City Park Reopening's:** Councilmember Dana Dawson has requested to discuss the reopening of our City Parks.

Recommendation: Take appropriate action.

**16. Coronavirus:** Update and discussion on Coronavirus (COVID-19).

Recommendation: Informational item.

**ADJOURNMENT**