

GREAT BEND CITY COUNCIL MEETING

May 6, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Chad Somers	<input type="checkbox"/> Councilmember Jessica Milsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 15, 2019.
- b) **Claim's Warrant Register 5-6-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 4-26-19:** Covering payroll ending April 20, 2019 in the amount of \$429,556.03.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Tree Trimmers License:** Gray Tree Trimming out of Russell, KS with the responsible person Aaron Gray has applied for a Tree Trimmers License. Application has been received along with payment and copy of the insurance.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Fireworks Sales:** Russell Snyder with Discount Fireworks would like to address council to discuss changing the hours of sale for fireworks from 10am-10pm to 8am-12am on July 1st – 4th.

D. NEW BUSINESS

2. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Economic Development Report:** Chamber President/CEO Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. Crest Theatre Memorandum of Understanding:** The City has contracted with Glassman Corporation for the Crest Theatre HVAC replacement for \$372,700. The City had budgeted \$350,000 for the project but has made other funds available so the project can be completed. The Board of Directors of the Crest Theatre have agreed to cooperate and make their best effort to assist the City in securing the additional funds. City Attorney Robert Suelter and City Administrator Kendal Francis will report.

Recommendation: Motion to authorize Mayor Andrasek to sign the Memorandum of Understanding with the Theatre Board.

- 7. Fire Chief Truck Replacement:** In the 2019 budget, we budgeted for the replacement of the Fire Chief's pick-up. The current pick-up has approximately 108,000 miles. We received information from Superior Emergency Response Vehicles (SERV) in Andover, KS regarding a 2017 Chevy Tahoe SSV (approximately 15,500 miles) demo vehicle they had available for purchase. In early April, Chief McCormick and Administrator Francis met with Andy from SERV and viewed the vehicle. The vehicle does meet the cities needs and is equipped with 800 radio, emergency lighting package, siren, dash camera, custom center console with portable radio chargers, custom rear equipment and bunker storage box with Incident Command board and upgraded Kevlar tires. The 2017 Tahoe will come with the remainder of the factory warranty (about 18-months) and the remaining 5-year warranty on the lighting. The cost for the 2017 Tahoe is \$39,750. A comparable 2019 government pricing Chevy Tahoe SSV was \$37,250 for vehicle purchase plus an additional \$12,000 to \$16,000 for lighting, sirens, compartments, radio and instillation of equipment. Fire Chief Luke McCormick will report.

Recommendation: Take appropriate action.

- 8. Unsafe and Dangerous Structure Located at 401 Plum:** On March 18th, 2019, the council passed a resolution setting this matter for hearing at the May 6th, 2019 meeting to determine if an unsafe and dangerous structure was located at 401 Plum. City Attorney Robert Suelter and Code Enforcement Officer Stuart Baker will report.

Recommendation: Open public hearing. Motion to close public hearing. Motion to approve Resolution 050619- and direct that the structure be razed by the owner and not razed within the time frame set out to be razed by the City.

- 9. Unsafe and Dangerous Structure Located at 2111 Hubbard:** On March 18th, 2019, the council passed a resolution setting this matter for hearing at the May 6th, 2019 meeting to determine if an unsafe and dangerous structure was located at 2111 Hubbard. City Attorney Robert Suelter and Code Enforcement Officer Stuart Baker will report.

Recommendation: Open public hearing. Motion to close public hearing. Motion to approve Resolution 050619- and direct that the structure be razed by the owner and not razed within the time frame set out to be razed by the City.

- 10. 8th Street Project Assessment Costs:** The 8th Street Pavement and Sewer/Water improvements has been completed and paid for using monies from the temporary note that was approved and issued to the City. Attached is the final assessment costs for the street improvements, sanitary sewer improvements, and the water improvements for \$707,419.88, \$61,456.25, \$96,123.87, respectively, for a total project cost of \$865,000.00. A notice will be mailed to each property owner notifying them of the assessed costs and the date and time of the public hearing for the purpose of hearing any and all written or oral objections to the respective assessments set forth. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve each of the documents (Exhibit A, B, C, & D), establish May 20, 2019 at 6:30pm, or as soon thereafter, for the public hearing, cause the City Clerk to publish the Notice of Public Hearing in the official City newspaper not less than 10 days prior from public meeting date, mail the Form of Notice of Hearing and Statement of Cost Proposed to be Assessed to each and all owners of property affected by such assessments on the same date as the publication of Notice of Public Hearing, and to file each of the documents of record in the office of the City Clerk and Make the same available for public inspection.

- 11. Williams Street and Kansas Avenue Paving Improvements:** A bid opening for the Williams Street and Kansas Avenue Paving Improvements was held on April 30, 2019. The project includes resurfacing (2" mill and overlay) and striping of Williams Street and Kansas Avenue from 10th Street to 16th Street. The City received one bid. Bid tab attached for reference. The low, qualified bidder was Venture Corporation with a total base bid of \$625,215.00. There was one alternate for Council consideration: Resurfacing and Striping of the Great Bend

Senior Center for \$40,295.00. The total contract bid is \$665,510.00. On-Call City Engineer Josh Golka will report.

Recommendation: Motion to approve bid to low qualified bidder Venture Corporation for Base Bid and Alternate for a total of \$665,510.00.

12. Amber Meadows Groundwater Study: The City was contacted by property owners in Amber Meadows subdivision regarding continuous water infiltration resulting in constant de-watering via basement sumps. An analysis of the area is needed to determine possible options for controlling the groundwater table which may necessitate improvements to City infrastructure. Restrictions such as building code and water conservation will also be considered. PEC and SCS Engineers (Groundwater Specialists) propose to perform the necessary analysis on the basis of a standard hourly agreement not to exceed \$25,000.00. On-Call City Engineer Josh Golka will report.

Recommendation: Take action.

13. Request for Executive Session: An executive session has been requested to discuss information deemed privileged in the attorney-client relationship concerning city property. The executive session shall include the Governing Body, the City Administrator and the City Attorney.

Recommendation: Motion to recess into executive session for a period of 20 minutes to discuss information deemed privileged in the attorney-client relationship concerning city property with the regular meeting to resume in the City Council Chambers at ____:____ p.m.

ADJOURNMENT