

# GREAT BEND CITY COUNCIL MEETING

May 15, 2017

7:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Mike Allison	<input type="checkbox"/> Councilmember Allene Owen
<input type="checkbox"/> Councilmember Joel Jackson	<input type="checkbox"/> Councilmember Vicki Berryman
<input type="checkbox"/> Councilmember Wayne Henneke	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Cory Zimmerman
<input type="checkbox"/> Councilmember Mike Boys	<input type="checkbox"/> Clerk Shawna Schafer
<input type="checkbox"/> Administrator Howard Partington	<input type="checkbox"/> Attorney Robert Suelter

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 1, 2017.
- b) **Claim's Warrant Register #05-15-17:** covering 2017 bills to date.
- c) **Payroll Register P/R 05-12-2017:** covering payroll ending May 6, 2017 in the amount of \$277,374.84.
- d) **Appointments:** Mayor Allison will make appointments as appropriate.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **City Administrator's Update:** City Administrator Howard Partington will present an update on what is happening within the city organization. He may also present responses to "Fact or Fiction".

Recommendation: Informational item.

- 3. CVB Director/Community Coordinator Report:** Christina Hayes will present her monthly CVB Director/Community Coordinator report.

Recommendation: Informational item.

- 4. Abatement Requests:** Sanitarian Tom Holmes will present abatements.

Recommendation: Take action on abatements.

- 5. Request for Stop Sign:** The City received a request for the installation of a stop sign on Grant Street at Lakin Avenue. Attached is a copy of the engineering review of the intersection by our on call city engineer. The stop is justified by engineering standards. Also attached is a resolution that would authorize the placement of a stop sign at that location. Grant Street does not go to the north at this location, so only one sign is needed for north bound traffic at this location. Howard Partington will report.

Recommendation: Motion to adopt the resolution authorizing the placement of a stop sign on Grant Street at Lakin Avenue.

- 6. Bandshell Final Change Order:** The final change order for the bandshell improvements project would result in an increase of \$961.00. Within the change order are two deducts and one add. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign Change Order #2 in the amount of \$961.00 for the bandshell project.

- 7. Request Relating to June Jaunt Activities:** Attached is a memo from CVB Director/Community Coordinator Christina Hayes detailing some of the activities of the event. She is also requesting permission for four things. Christina Hayes will report.

Recommendation: Motion to authorize the short term closure of the street going through Veterans Memorial Park starting at 7:15 p.m. so that the glow runners can safely make their way through the park on Friday, June 2<sup>nd</sup>. Motion to close the north half of Lakin Avenue from Main Street to Kansas Avenue from 7:00 a.m. to Midnight on Saturday, June 3<sup>rd</sup> for the June Jaunt events in Jack Kilby Square. Motion to authorize people to be in Jack Kilby Square past 10:00 p.m. on June 3<sup>rd</sup> for clean-up of the event. Motion to grant permission to host the June Jaunt Beer Garden in Jack Kilby Square.

- 8. KDOT Agreement for 10<sup>th</sup> and Grant Street Intersection Improvements:** Attached is a copy of the proposed agreement with KDOT for the intersection improvements to be made at 10<sup>th</sup> and Grant Street. This is a 90% state and 10% city cost share up to a maximum state cost of \$800,000.00. The current cost estimates for the work are within the budgeted amounts. If the project goes

over the maximum state cost of \$800,000.00, the City would be responsible for those costs. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the agreement with KDOT for the improvements to the intersection of 10<sup>th</sup> Street and Grant Street with City being responsible for 10% of the \$888,888.00 cost of the project.

- 9. Cereal Malt Beverage License:** There is a request to have a change of manager for the cereal malt beverage license for the Great Bend Bat Cats Baseball Club. City Clerk Shawna Schafer will report.

Recommendation: Take action on the license.

- 10. Engineering Services Agreement for Crest Theater HVAC Assessment:** Attached is an Engineering Services Agreement with PEC to conduct an assessment of the Crest Theater heating and air conditioning system. There have been concerns for some time over the leaks to the air conditioning system. Recently, Building Inspector Lee Schneider was contacted when the heating system failed to work. He found the heating system to also be in bad shape. An evaluation of the entire system would help determine what action is needed to repair or replace the system. Howard Partington will report.

Recommendation: Motion to authorize Mayor Allison to sign the Engineering Services Agreement with PEC for Crest Theater HVAC Assessment in the amount of \$2,500.00.

- 11. Budget Calendar for 2018 Budget:** It is the time of the year to set dates for activities relating to the 2018 Budget. Attached is a proposed schedule for activities relating to the preparation and adoption of the budget. Everyone should look at their calendars and see if the proposed dates work. Howard Partington will report.

Recommendation: Review and set dates for 2018 Budget activities.

- 12. Update of Logo:** Christina Hayes has been working for a number of months to find a logo that is updated and simplified. The attached sheet shows the two finalists for the update of the logo. She would like to get your opinion on which of the two logos you would like to go with for the future. Christina Hayes will report.

Recommendation: Select the preferred logo.

## **E. ADJOURNMENT**