

# GREAT BEND CITY COUNCIL MEETING

May 18, 2020

6:30 p.m.

Council meeting will be resumed in the council chambers with no public access in the building. The meeting will be livestreamed for public to view on our city council facebook page, <https://www.facebook.com/gbcitycouncil/>.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

## OPENING: PLEDGE OF ALLEGIANCE

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 4, 2020.
- b) **Claim's Warrant Register 5-18-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 5-8-20:** Covering payroll ending May 2, 2020 in the amount of \$314,747.42
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Summer Street Stroll & Thursday Food Truck Events:** Approve the Summer Street Stroll parking reservations from June 4 – October 15 every Thursday and approve overnight parking space options on Main, Lakin & Kansas to accommodate the food trailers on June 18, July 16, August 20, & October 15, 2020.
- f) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

1. **Events Center Remodel Bids:** The bids were presented to the Governing Body at the May 4, 2020 council meeting and was tabled to the May 18, 2020 council meeting. We received 3 bids for the Events Center remodel from Harbin Construction, Paul Wertenberger Construction and Brentwood Builders. The base bid from Harbin was for \$539,000. The base bid for Paul Wertenberger was for \$513,500. The base bid for Brentwood Builders was for \$509,480. Brentwood Builders gave the low bid and the mechanical and electrical subs

being used for the project were Moeder Plumbing, Heating & Air and Haynes Electric. Brentwood Builders could start construction on May 18, 2020 and finish the project on October 31, 2020. Pryor Automatic Fire Sprinkler has given a bid for the remodel of the Events Center to extend the existing sprinkler system into existing office spaces and the new office remodel. The new sprinkler design will allow for future expansion. The bid is for \$33,650. Total project cost \$543,130. Building Official Logan Burns will report.

Recommendation: Take appropriate action.

## C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

### D. NEW BUSINESS

2. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

3. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

5. **Great Bend Public Library Memorandum of Understanding (M.O.U.):** The City owns the building that houses the Great Bend Public Library. Last year we entered into an M.O.U. with the Library in regard to the maintenance of the facility & each party's responsibilities, one of those being insurance coverage. Due to the complexity of insurance coverages and somewhat confusing terminology, we realize that we need to better clarify the coverages for which each party is financially responsible. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the updated Memorandum of Understanding with the Great Bend Public Library.

6. **CDBG Application – Mayberry's Inc. (Walnut Bowl):** Mayberry's Inc., doing business as Walnut Bowl has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc.

This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Economic Development Director Jessica Milsap will report.

Recommendation: Motion to approve Mayberry's Inc. CDBG Loan Application for \$15,000.

**7. Coronavirus:** Update and discussion on Coronavirus (COVID-19).

Recommendation: Informational item.

**ADJOURNMENT**