

GREAT BEND CITY COUNCIL MEETING

June 1, 2020

6:30 p.m.

AGENDA

Members present:

___ Mayor Cody Schmidt	___ Councilmember Cory Urban
___ Councilmember Barry Bowers	___ Councilmember Lindsey Krom-Craven
___ Councilmember Brock McPherson	___ Councilmember Junior Welsch
___ Councilmember Alan Moeder	___ Councilmember Dana Dawson
___ Councilmember Jolene Biggs	___ Clerk/Finance Director Shawna Schafer
___ Administrator Kendal Francis	___ Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 18, 2020.
- b) **Claim's Warrant Register 6-1-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 5-22-20:** Covering payroll ending May 16, 2020 in the amount of \$415,565.43.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. Economic Development Report:** Economic Development Inc. will present the monthly report.

Recommendation: Informational item.

- 4. CDBG Application – A440:** A440 has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. City Administrator Kendal Francis will report.

Recommendation: Motion to approve A440 CDBG Loan Application for \$15,000.

- 5. CDBG Application – Granny’s Kitchen:** Granny’s Kitchen has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. City Administrator Kendal Francis will report.

Recommendation: Motion to approve Granny’s Kitchen CDBG Loan Application for \$15,000.

- 6. CDBG Application – Mizumi K Sushi:** Mizumi K Sushi has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. City Administrator Kendal Francis will report.

Recommendation: Motion to approve Mizumi K Sushi CDBG Loan Application for \$15,000.

- 7. Mini Excavator & Skid Steer:** In 2020, the Street Department has budgeted \$155,000 for a backhoe. We feel the backhoe does not match our needs, so we requested three bids for a mini excavator & skid steer. Our recommendation is to go with Bobcat with a bid total of \$124,669.33. Bobcat bid is the high bid by \$8,000 but we see cost savings with the additional attachments that is provided. We are also trading in 2 pieces of equipment that total \$18,000, so total purchase price would be reduced to \$106,669.33. Assistant Public Works Director Jason Cauley will report.

Recommendation: Motion to approve bid from Bobcat for a total purchase price of \$106,669.33.

- 8. 800 Radios:** In January 2018, the Barton County Sheriff Department announced that they would be switching their operations to the 800 MHz system using the State of Kansas 800 radio tower located North of Great Bend. Barton County Communication Director announced the plan for all agencies to hopefully switch by 2020. Over the past two years Chief McCormick and Chief Bailey have been working with Aaron Corcoran with Motorola Solutions to determine the specs for the 800 radios. Aaron was able to utilize pricing from the Johnson County contract plus due to COVID-19, he was able to secure an additional 5% discount of \$28,137.61. The purchase price for the 800 radios for the Police and Fire Department is \$534,614.60 and pagers for the Fire Department for \$21,088.50, for a total purchase price of \$555,703.10 from Motorola Solutions. We are also recommending the installation of the radios in the Police and Fire Department vehicles for an amount not to exceed \$15,000. The City has been setting aside funds for the 800 radios since 2017 that total \$818,000. Fire Chief Luke McCormick will report.

Recommendation: Motion to approve the purchase of the 800 radios from Motorola Solutions for \$534,614.60, the pagers from Motorola Solutions for \$21,088.50 and to install the equipment in the vehicles for an amount not to exceed \$15,000.

- 9. Vehicle Replacement:** We are currently budgeting for the replacement of a staff vehicle in 2020. We obtained bids from Marmies for a ½ ton Dodge, Ford, and Chevy. The government pricing and current incentives would allow us to purchase the Dodge 1500 for \$25,780, with trade in allowance of \$10,600 for an actual purchase price of \$15,180. The current pricing and incentives would allow us to replace a second staff vehicle in 2020 with a trade in. Park's Director Scott Keeler has requested that instead of trading the 2004 Dodge Pickup he would transfer funds from the Park to cover the trade-in allowance. The 2004 Dodge Dakota would work well for him in the Parks Department. The government pricing and current incentives would allow us to purchase the Dodge 1500 for 25,780. We would fund the purchase with the remaining line item budget of \$24,820 and from the Parks Department of \$960. Fire Chief Luke McCormick will report.

Recommendation: Motion to approve the purchase of two 2020 Dodge ½ ton vehicles from Marmies for \$40,960.

- 10. Coronavirus:** Update and discussion on Coronavirus (COVID-19).

Recommendation: Informational item.

ADJOURNMENT