

GREAT BEND CITY COUNCIL MEETING

June 15, 2020

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on June 1, 2020.
- b) **Claim's Warrant Register 6-15-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 6-5-20:** Covering payroll ending May 30, 2020 in the amount of \$328,532.04.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Annual Business Licenses Renewal:** Attached is a listing of the business licenses that are up for renewal that have submitted their application. All requirements of the ordinances have been met and approval is recommended.
- f) **Outdoor Movie Late Night Requirements:** Authorize people to be in Jack Kilby Square between 10pm to Midnight July 16th and August 20th for the Free Outdoor Movies in the Park.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **CDBG-CV Economic Development Grant:** The City Great Bend, Kansas will hold a public hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the CDBG-CV Economic Development/Meals category. A specific project application to be discussed is small business grants. The estimated project cost is \$315,000 with a CDBG grant request for 100% of the cost and \$0.00 of City funds. City Administrator Kendal Francis will report

Recommendation: Open for public hearing. Motion to close public hearing.

2. **CDBG Meal Programs Grant:** The City Great Bend, Kansas will hold a public hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the CDBG-CV Economic Development/Meals category. A specific project application to be discussed is meal programs grants. The estimated project cost is \$100,000 with a CDBG grant request for 100% of the cost and \$0.00 of City funds. City Administrator Kendal Francis will report.

Recommendation: Open for public hearing. Motion to close public hearing.

3. **Vacation of a Portion of White Sands Drive:** Chris and Deena Smith have requested the vacation of a portion of White Sands Drive immediately west of their home. City Staff has reviewed the request as set out in the Resolution Number 011899-A. A notice has been published in the Tribune and mailed to parties required by the resolution. City Attorney Robert Suelter will report.

Recommendation: Open for public hearing. Motion to close public hearing.
Motion to adopt Ordinance No. 4355 vacating the portion of White Sands Drive.

4. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

5. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

6. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 7. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 8. 2019 Audit Report:** Danielle Hollingshead of Adams, Brown, Beran & Ball will present the audit report.

Recommendation: Motion to approve the 2019 annual audit report as presented by Adams, Brown, Beran & Ball.

- 9. 2020 Party in the Park Permissions:** Party in the Park is scheduled for August 8th, 2020. Attached is the schedule of Events. Community Coordinator Christina Hayes will report.

Recommendation: Motion to approve the City to host the 2020 Party in the Park on August 8th, 2020. Motion to close McKinley and 17th Street Terrace starting at 9:50am for the wet/dry parade. Motion to close 17th Street Terrace west of McKinley to White Sands Drive after the parade to midnight to utilize for extra parking and allow one-way traffic to be directed to the west and have the street completely closed to all traffic except for the car show. Motion to allow the discharge of fireworks in Vets Park by contracted officials starting around 10:00pm. Motion to allow non-street legal cars that are local car club affiliated to be able to preregister and travel no more than 12 blocks to get to the Party in the Park Car Show. Motion to allow CMB Beer (no bottles or glass) in Al Burns Field for the Concert with help of Legion Riders and GBPD as additional security. Motion to authorize people to be in Vets Park past midnight for cleanup.

- 10. Bat Cats Request for Fireworks Show:** Roger Ward has requested that fireworks display at a Bat Cats home game be approved at either the June 30th. The display will be set off by Mitch Menges who is qualified and has sufficient insurance. Fire Chief Like McCormick will report.

Recommendation: Motion to authorize the fireworks display at the Great Bend Bat Cats homes games on June 30 or July 1, 2020.

- 11. Ballfield Lighting:** Replacement of the sports field lighting at Veteran's Park has been a need for several years and was included as a goal in the City's Strategic Plan. To accomplish this goal, staff utilized Sourcewell, an authorized cooperative purchasing agreement to procure Musco Sports Lighting' systems, poles and component enclosures at the guaranteed lowest price. The lights are metal halide technology, which mirror the lighting at the sports complex. The total purchase price for the lights from Musco Sports Lighting in \$454,000. We then advertised for bids for the installation of the lighting system and all components. We received 2 bids. P & S Electric provide the low bid of \$65,820. Total cost for the project is \$519,820. The project was initially planned to be a multi-year endeavor beginning with the softball fields in 2020 and then Al Burns'

as funding became available. However, favorable pricing has created an opportunity for us to purchase and install the lighting for both the softball fields, Al Burns' & both field's parking lots. In addition, the Great Bend Rec Commission has generously provided a Letter of Intent to contribute \$48,000 to the purchase of lighting for the west tennis courts. Public Lands Director Scott Keeler will report.

Recommendation: Motion to approve the purchase of the lights from Musco Sports Lighting for \$454,000 and the installation of the lights from P&S Electric for \$65,820, for a total project cost of \$519,820.

12. Coronavirus: Update and discussion on Coronavirus (COVID-19).

Recommendation: Informational item.

13. City Administrator Evaluation: The contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator.

Recommendation: A motion to recess to executive session for a period of 15 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis. The regular meeting will resume at __:___p.m.

ADJOURNMENT

WORKSESSION AGENDA 6/15/2020

1. Code Enforcement & Abatements