

GREAT BEND CITY COUNCIL MEETING

July 15, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Jessica Millsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on July 1, 2019.
- b) **Claim's Warrant Register 7-15-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 7-5-19:** Covering payroll ending June 29, 2019 in the amount of \$357,216.85.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Street Closure:** Close Forest Avenue from Main Street to Williams Street on October 19, 2019 from 6:00am to 11:00am for the Flatlander Half Marathon and YP5K.
- f) **Cereal Malt Beverage License:** Edgar Jacobs with the Odin Store has submitted a one-day Cereal Malt Beverage License for a Quinceanera at the Events Center on Saturday July 20, 2019. Application and payment have been submitted. All requirements have been met.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Nex-Tech Franchise Agreement Renewal:** Attached is a copy of the franchise agreement with Nex-Tech that was automatically renewed in May for another 5 years. Jessica Norris with Nex-Tech likes to keep in touch with Cities and is here to talk with council about the agreement in case there were any questions.

Recommendation: Informational item.

D. NEW BUSINESS

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. 2019 GAAP Waiver:** Each year the City requests a waiver from the Generally Accepted Accounting Principles (GAAP) for the reporting of Cities financial statements and to allow the City to use the regulatory basis of accounting under the Kansas Municipal Audit & Accounting Guide (KMAAG). City Clerk/Finance Directors Shawna Schafer will report.

Recommendation: Motion to approve Resolution Number 071519- requesting a waiver from the Generally Accepted Accounting Principles (GAAP) for 2019.

- 7. 8th Street Sale of Bonds:** At the July 1, 2019 meeting, the Governing Body approved Resolution Number 070119-G, authorizing the offering for sale of general obligation bonds for the costs of the Street, Sanitary Sewer, and Waterline Improvements for 8th Street. Bid closing was July 10, 2019 at 10:00 a.m. Five bids were received, and the low bid was Plains State Bank with an interest rate of 2.59%. Executive Vice President Roger Edgar with George K. Baum & Company will report.

Recommendation: Motion to approve Ordinance Number 4336 authorizing the issuance of General Obligation Bonds, Series 2019 for the 8th Street Improvements. Motion to approve Resolution Number 071519-, authorizing the directing the sale and delivery of General Obligation Bonds for the 8th Street Improvements.

- 8. Senior Center Parking Lot:** In May, the council approved a project to mill and overlay portions of Kansas and Williams Streets as well as the north half of the city-owned parking lot which serves the Senior Center. Our initial feeling was that the south half was in such poor condition that it would be cost prohibitive to address at this time. However, after further evaluation and discussions with Venture Corp and favorable pricing, we believe that also addressing the south half now is the best course of action. Venture is proposing to overlay the south half and restripe the entire lot for \$35,000. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the change order for \$35,000 from Venture Corporation to overlay the south half and restripe the entire parking lot of the Senior Center.

- 9. City Administrator Evaluation:** The contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. At the time of the employment review, Mr. Francis may receive up to a 4% pay increase. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator.

Recommendation: A motion to recess to executive session for a period of _____ minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis. The regular meeting will resume at __:__p.m.

ADJOURNMENT