

# GREAT BEND CITY COUNCIL MEETING

August 17, 2020

6:30 p.m.

## AGENDA

### Members present:

<input type="checkbox"/> Mayor Cody Schmidt	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Lindsey Krom-Craven
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Junior Welsch
<input type="checkbox"/> Councilmember Alan Moeder	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Clerk/Finance Director Shawna Schafer
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

## OPENING: PLEDGE OF ALLEGIANCE

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 3, 2020.
- b) **Claim's Warrant Register 8-17-20:** Covering 2020 bills to date.
- c) **Payroll Register P/R 8-14-20:** Covering payroll ending August 8, 2020 in the amount of \$338,454.49.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Tree Trimmer License:** Greg Boys from Great Bend, KS has applied for a tree trimmers license. Application has been received along with payment and copy of the insurance.
- f) **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Labor Day which is a Holiday observed by the City. It is recommended that the meeting be held on Tuesday, September 8, 2020 at 6:30 p.m.
- g) **Agenda:** Approval of agenda as submitted or amended.

### B. OLD BUSINESS

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

## D. NEW BUSINESS

1. **2021 Budget Ordinance No. 4359:** City Administrator, Kendal Francis, presented the 2021 Operating Budget to the Governing Body at the July 13, 2020 budget work session. The recommended 2021 budget presented no mill levy increase and no election to vote is required. The Notice of Public Hearing was published on July 31, 2020. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Open for public hearing. Motion to close public hearing.  
Motion to adopt Ordinance No. 4359 as the 2021 Budget Ordinance

2. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item

3. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

5. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

6. **Grit Chamber & Classifier:** The Grit Chamber and Classifier is the system that separate particles like sand and grit from the incoming material going further down the system and causing premature wear on the walls, mixer paddles, sensors, etc. This system is a 1979 Smith and Loveless Pista Grit system. The system has not been operational for 2 years, which means the materials it needs to remove has been bypassing the system and wearing on the treatment plant. The City only received two bids. Staff recommends going with Ray Lindsey for a purchase price of \$164,844. Utilities Superintendent Reuben Martin will report.

Recommendation: Motion to approve bid from Ray Lindsey for \$164,844 for the purchase of the Grit Chamber and Classifier.

- 7. Ultraviolet System for Effluent:** The Ultraviolet System is a 1998 Trojan 3000 Classic which was put in when the plant was updated. Currently the system is obsolete, and parts are no longer being produced, which makes existing parts highly marked up. Not all the lights are working and as such, we have pieced together parts to make the system work properly. We run all our effluent at this time through one side of the 2-channel system. This bid would allow us to have one side completely rebuilt with new, then the following year to replace the other side at a reduced cost. The City only received 2 bids. Staff Recommends going with Ray Lindsey for a purchase price of \$191,000. Utilities Superintendent Reuben Martin will report.

Recommendation: Motion to approve bid from Ray Lindsey for \$191,000 for the purchase of the Ultraviolet System.

- 8. Baseball Field Lighting Change Order:** After digging test holes the last couple of weeks, we discovered the soil did not meet the type 5 standards. We hit sand 3 to 4 feet and water around 9 feet. Working with Musco Engineers, they have recommended to install metal casings. The tallest poles require 18ft. deep holes, the other poles, depending on their height, require a 10 to 14 ft. deep hole. P&S Electric went out for bids to subcontract and Rosencrantz-Bemis was the low bid for \$126,502. Public Works Director Scott Keeler will report.

Recommendation: Motion to approve change order to P&S Electric for \$126,502.

- 9. Water & Sewer Rates:** The City hired Ranson Financial to perform a third-party analysis of the utility rates. The analysis revealed that if rates were not addressed, expenditures would exceed revenues by \$1.9million in water & \$3.7million in sewer by 2025. Therefore, staff is recommending the following increases for both water & sewer usage rates. Water: Increase 22% from \$2.54/1,000 gals. to \$3.10/1,000 gals. & then 3% each year for next 5 years. Sewer: Increase 33% from \$3.80/1,000 gals. to \$5.05/1,000 gals. & then 3.5% each year for next 5 years. Further review of the rates also revealed that, for unknown reasons, neither the water meter charges nor usage rates for customers in the Westport Addition had not been adjusted since at least 1975. By ordinance, the rates are \$0.60/1,000 gals. The City's cost of producing 1,000 gals. of water is \$1.11. We recognize that it was the City's oversight that created this discrepancy. Furthermore, we understand that immediately correcting the issue would create an undo financial burden to the customer. Therefore, we have developed a plan to incrementally adjust water rates for Westport Addition customers that will bring them in line with all other users by the year 2024. City Administrator Kendal Francis will report.

Recommendation: Informational item.

- 10. Request for Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, and the City Attorney.

Recommendation: Motion to recess into executive session for a period of \_\_\_\_\_ minutes to discuss pending litigation pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship, with the regular meeting to resume in the City Council Chambers at \_\_\_\_:\_\_\_\_.

## **ADJOURNMENT**