

GREAT BEND CITY COUNCIL MEETING

August 19, 2019

6:30 p.m.

AGENDA

Members present:

__ Mayor Joe Andrasek	__ Councilmember Cory Urban
__ Councilmember Barry Bowers	__ Councilmember Jessica Milsap
__ Councilmember Brock McPherson	__ Councilmember Andrew Erb
__ Councilmember Dan Heath	__ Councilmember Dana Dawson
__ Councilmember Jolene Biggs	__ Clerk/Finance Director Shawna Schafer
__ Administrator Kendal Francis	__ Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 5, 2019.
- b) **Claim's Warrant Register 8-19-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 8-16-19:** Covering payroll ending August 10, 2019 in the amount of \$459,968.08.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Tree Trimmers License:** K & K Tree Trimming, with the responsible person of Kelly Jeroue, out of Great Bend, KS has applied for a Tree Trimmers License. Application has been received along with payment and copy of the insurance.
- f) **League of Kansas Municipalities Voting Delegate:** Elect City Administrator Kendal Francis as voting delegate #1 to represent the City of Great Bend at the League of Kansas Municipalities 2019 Annual Conference.
- i) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **2020 Budget Ordinance No. 4339:** City Administrator, Kendal Francis, presented the 2020 Operating Budget to the Governing Body at the July 8, 2019 budget work session. The recommended 2020 budget presented 1.365 mill levy increase which would increase property taxes by \$16 on a \$100,000 home. No

election to vote is required. The Notice of Public Hearing was published on August 1, 2019. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Open for public hearing. Motion to close public hearing. Motion to adopt Ordinance No. 4339 as the 2020 Budget Ordinance.

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Labor Day which is a Holiday observed by the City. It is suggested that the meeting be held on Tuesday, September 3, 2019 at 6:30 p.m.

Recommendation: Motion to hold the next regular city council meeting on Tuesday September 3, 2019 at 6:30 p.m.

- 7. Strategic Plan:** In February, the city began the strategic planning process that included 1-on-1 meetings with city council members, senior staff, 3 separate community stakeholder groups and a citizen survey all aimed at eliciting input for the development of a 3-year strategic plan. Those efforts culminated in April with city council and staff meeting with facilitator for a 2-day retreat to develop a draft. Since that time, has been refining the draft and presented it to council at the July 15th work session. A few minor changes were made. I believe the proposed goals, which are above and beyond the normal day-to-day activities required to run the city, clearly define the council's priorities and give direction to staff on the path for our immediate future. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the Great Bend City Council Strategic Plan.

8. **Amber Meadows Groundwater Study Phase 2:** SCS has completed Phase 2 of the Amber Meadows Groundwater Study which includes a summary of the field work and the conceptual dewatering plan. Please see attached memo from SCS. On-call City Engineer Josh Golka and a representative from SCS will report.

Recommendation: Informational item.

9. **Pavement Resurfacing along Broadway from Harrison to Morton:** PEC and City Staff will present the final street maintenance program to City Council at the September 3, 2019 City Council meeting. A high priority recommendation of the street maintenance program is resurfacing (mill and overlay) of Broadway from Harrison to Morton. City Staff is requesting approval of the design and construction administration contract with PEC in order to complete design, bidding, and construction of the project this year. The total construction budget is estimated at \$830,000. PEC's proposal totals \$50,000 which includes \$42,500 for design services and \$7,500 for construction administration services. On-call City Engineer Josh Golka will report.

Recommendation: Motion to approve PEC's design and construction contract for \$50,000.

ADJOURNMENT