

GREAT BEND CITY COUNCIL MEETING

September 3, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Jessica Milsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Deputy City Clerk Alison Urban
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 19, 2019.
- b) **Claim's Warrant Register 9-3-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 8-16-19 and P/R 8-30-19:** Covering payroll ending August 16, 2019 in the amount of \$459,968.08 and covering payroll ending August 30, 2019 in the amount of \$312,710.98.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **Closure of Zoo:** Allow the Great Bend Brit Spaugh Zoo to be closed all day on Saturday, October 26, 2019 to allow for set up and prep of the 2019 Great Bend Zoo Boo.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Zoological Society Update:** Karen Neuforth with the Zoological Society to report on updates and news on how they have helped the zoo in the past and plans for the future.

Recommendation: Informational item.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Chamber President/CEO Jan Peters will present her monthly economic development report.

Recommendation: Informational item.

4. **Specify when newly elected persons to City government positions take office:** The State of Kansas has passed legislation allowing Cities to determine when persons elected in the November elections to city positions take office. The statute allows persons to take office at any time after December 1 following the election to the second Monday in January. At the August 19, 2019, meeting it was determined that the newly elected officeholders would take office at the first meeting in January following their election. In order to do this the City must pass a Charter Ordinance allowing the determination of the date taking office by resolution. When the Charter Ordinance takes effect, a resolution will be brought before the Governing Body to set the date for taking office as the first regularly scheduled meeting in January of each year. In order to pass the Charter Ordinance, it is necessary that 2/3 of the Governing Body vote in favor of its adoption. Once adopted the Charter Ordinance must be published two times in the newspaper. If no petition requesting an election is filed within 61 days, the Charter Ordinance takes effect. City Attorney Robert Suelter will report.

Recommendation: Approval of Charter Ordinance No. 36 allowing newly elected officeholders to take office at the first council meeting in January following their election.

5. **Collapsed Manhole Replacement on 18th Street near Baker Street:** During the recent subsurface flooding event, a manhole located on 18th Street near Baker Street was damaged, causing a collapse of the manhole. This damage will require a complete replacement of this structure. City Administrator Kendal Francis to report.

Recommendation: Approve the allocation of funding to allow the lowest bidder (APAC) to perform the replacement of the damaged manhole for a total of \$55,533.00.

- 6. Additional pavement on portion of Grant Street:** The asphalt on Grant Street, south of the 10th & Grant Geometric Improvement project has deteriorated rapidly. The north entrance into Walmart's parking is heavily utilized by semi traffic and the asphalt has not withstood those heavy loads turning on it. Now as the intersection project is completing it would be the perfect opportunity to address this portion of street. As they and their subcontractors are already mobilized, City staff has been working with Morgan Brother's Construction on pricing for full-depth replacement of 150' of asphalt with concrete. The project time is expected to be about 3 weeks. 100% of the cost will be bore by the City as it falls outside of the KDOT funded project area. This proposed project did not go through the City's bid process as timing with the intersection project could not be determined. However, pricing follows in-line with that provided on the intersection project and staff is comfortable with the quote. City Administrator Kendal Francis to report.

Recommendation: Motion to approve agreement with Morgan Brothers Construction, Inc. for removal and replacement of south end of 10th & Grant project, going 150' south for a price not to exceed \$56,060.00.

- 7. Economic Development:** In June, the city council voted to terminate its Agreement for Services with the Great Bend Chamber of Commerce for economic development activities and explore other possible options for addressing economic development. Since that time, a mayoral committee has been meeting with representatives appointed by the Chamber of Commerce to discuss restructuring the program. The committee will make its recommendation.

Recommendation: Motion to approve the recommendation.

- 8. Request for Executive Session:** An executive session has been requested to discuss economic development business retention and expansion data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships pursuant to K.S.A. 75-4319 (b)(4). The executive session shall include the Governing Body, the City Administrator, and the City Attorney.

Recommendation: A motion to recess to executive session for a period of _____ minutes to discuss economic development business retention and expansion data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships pursuant to K.S.A. 75-4319 (b)(4). The regular meeting will resume at __:___p.m.

ADJOURNMENT