

GREAT BEND CITY COUNCIL MEETING

September 16, 2019

6:30 p.m.

AGENDA

Members present:

<input type="checkbox"/> Mayor Joe Andrasek	<input type="checkbox"/> Councilmember Cory Urban
<input type="checkbox"/> Councilmember Barry Bowers	<input type="checkbox"/> Councilmember Jessica Milsap
<input type="checkbox"/> Councilmember Brock McPherson	<input type="checkbox"/> Councilmember Andrew Erb
<input type="checkbox"/> Councilmember Dan Heath	<input type="checkbox"/> Councilmember Dana Dawson
<input type="checkbox"/> Councilmember Jolene Biggs	<input type="checkbox"/> Deputy City Clerk Alison Urban
<input type="checkbox"/> Administrator Kendal Francis	<input type="checkbox"/> Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on September 3, 2019.
- b) **Claim's Warrant Register 9-16-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 9-13-19:** Covering payroll ending September 7, 2019 in the amount of \$337,510.34.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- e) **2-Day CMB License:** Chad Ehrlich has applied for a 2-day CMB license for the Car Auction at the Expo Grounds on October 4th and 5th. Application has been received along with payment and a copy of the insurance.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Mark Bartzeko:** Mr. Bartzeko would like to address council and comment on Economic Development.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 2. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 3. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 4. Falcon Convention in Great Bend Update:** Last year the CVB staff worked on bidding to get the National American Falconers Association to come to Great Bend with their Annual Convention. Every 5 years this group comes to Kansas and 5 years ago they hosted their event in Hutchinson. Great Bend is extremely lucky to have landed such a wonderful convention, as it will bring 150-200 Falconers to our area to stay for a full week. Ryan VanZant will attend the meeting and give city council members updates on what to expect during their stay and give a thank you for allowing the CVB to be a great host for this year's conference. Community Coordinator Christina Hayes will introduce Ryan VanZant.

Recommendation: Inform Council of Convention happenings coming this November.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. Great Bend Hospital Waterline Replacement:** A bid opening for the Great Bend Hospital Waterline Replacement was held on September 10, 2019. The project includes replacing a leaking line located under an access tunnel along Broadway. The City received one bid. Bid tab attached for reference. The low, qualified bidder was APAC with a total base bid of \$51,982.00. The project was advertised for bid on August 28, 2019. Advertisement included posting the project on the City's website, PEC's website, and Kansas Construction News which is a regional plan room. In addition, notification was sent directly to known utility contractors in the region. On-call City Engineer Josh Golka will report.

Recommendation: Approval of project award to APAC for \$51,982.00.

- 7. Meadowlark Water Line Repairs:** Public Works Director Simon Wiley will report.

Recommendation: Approval of repairs to Meadowlark Water Line.

- 8. Exemption of City Owned Real Estate for Alcohol Sales and Consumption:** Rock & Q on the Planes is a rock concert scheduled for October 18 and 19, 2019, in the Expo Area of the Great Bend Municipal Airport. The sponsors have requested permission for the sale and consumption of alcoholic beverages on the real estate. To allow this, the City must pass an ordinance exempting the area from Kansas State Law for the two days of the event. The alcoholic beverages will be sold by a vendor contracted with by the sponsors. Passage of this ordinance will allow the sale and consumption on the described real estate. City Attorney Robert Suelter will report.

Recommendation: Pass Ordinance Number 4340 to exempt City real estate for the sale and consumption of alcoholic beverages on October 18 and 19, 2019.

- 9. Rezoning of Real Estate at 2115 18th Street:** Lila Hoch has purchased the real estate at 2115 18th Street. The real estate is currently zoned C-1, local commercial. She wishes to build a home on the real estate, but the C-1 zone does not allow single family dwellings. In order for her to construct a home the real estate needs to be rezoned to a R-2 zone allowing residential real estate up to two family dwellings. Notice was published in the newspaper and notices were mailed to property owners within 200 feet of the real estate. A public hearing was conducted by the Planning Commission, which has recommended approval. City Attorney Robert Suelter will report.

Recommendation: Staff recommends that the Governing Body pass a motion adopting the Findings of Fact prepared by staff and recommended for adoption by the Planning Commission. Staff also recommends that the Governing Body adopt Ordinance Number 4339 rezoning the real estate from C-1 to R-2.

- 10. KDOT Cost Share Program:** KS legislature approved a one-time \$50M transfer from the State General Fund to the State Highway Fund. The Legislature approved use of this funding on transportation projects, but only if the investment can be grown with city and county contributions. The Cost Share Program provides financial assistance to local entities for construction projects that improve safety, leverage state funds to increase total transportation investment, and help both rural and urban areas of the state improve the transportation system.

The original plan was to utilize these funds to do a full-depth concrete replacement of the drag strip and shutdown areas. However, in discussions with KDOT Dep. Sec. Lindsey Douglas, she said that our application would be found more favorable if it had a transportation component as well. To strengthen our application, I have added the 4 proposed CCLIP projects, which have been denied funding for the previous 2 years. As you will see in the exhibits, cover nearly the entirety of US-56 through Great Bend.

A minimum of 15% non-state cash match is required. Additional consideration will be given to project applications that commit more than the minimum required match amount.

For projects to qualify for the one-time \$50 million a minimum 25% match is required. We have begun setting funds aside for repairs at the drag strip with a goal of beginning work in October 2020. However, we were only going to be able to repair the racing portion. This program would allow us to replace the entire track and shutdown area, plus mill & overlay nearly all of US-56 (10th Street). City Administrator Kendal Francis to report.

Recommendation: Staff is requesting approval of the funding and proposed scope of work for the 4 CCLIP projects costing around \$870,166.93 in order to finalize the Cost Share Program application.

ADJOURNMENT

WORK SESSION

1. **Street Improvement Plan:** Work session requested to discuss street improvement plan.