

GREAT BEND CITY COUNCIL MEETING

January 6, 2025

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

☐ Mayor Cody Schmidt	☐ Mayor Alan Moeder
☐ Councilmember Kevyn Soupiset	☐ Councilmember Cory Urban
☐ Councilmember Rickee Maddox	☐ Councilmember Shelly Arnberger
☐ Councilmember Alan Moeder	☐ Councilmember Gary Parr
☐ Councilmember Shelly Peacock	☐ Councilmember Tina Mingenback
☐ Councilmember Jolene Biggs	☐ Councilmember Davis Jimenez
☐ Councilmember Jay Luerman	☐ Attorney Allen Glendenning
☐ Administrator Logan Burns	☐ Clerk/Finance Director Shawna Schafer

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 15, 2025.
- b) **Claim's Warrant Register 1-5-26:** Covering 2025 bills to date.
- c) **Payroll Register P/R 12-12-25 & P/R 12-26-25:** Covering payroll ending December 6, 2025, in the amount of \$458,009.43 and covering payroll ending December 20, 2025 in the amount of \$586,972.80.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. NEW BUSINESS

1. **Recognition of Outgoing Councilmembers:** City Administrator Logan Burns will recognize outgoing councilmembers for their years of service.

Recommendation: Informational item.

2. **Oath of Office:** Elected councilmembers will be sworn in by City Clerk Shawna Schafer.

Recommendation: City Clerk will administer Oath of Office to Elected Officials.

3. **Recognition of Visitors and Announcements:** The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, at his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

4. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

5. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

6. **Economic Development Report:** Economic Development Inc. President Jason Kuilan will present his monthly report.

Recommendation: Informational item.

6. **Abatements:** City Administrator Logan Burns will present abatements.

Recommendation: Take action on abatements.

7. **Fire Service Vehicle Replacement:** GBFD has in place a vehicle maintenance and replacement plan. This plan allows us to maintain and replace vehicles so that they remain reliable for emergency response. This purchase is part of our capital outlay plan with the funding being supplied thru the ½ cent sales tax. This vehicle purchase was also approved during the 2026 budget process. We will be replacing a 2010 Ram with approx. 150,000 miles. We received 2 bids and the low bid was from Marmie Motors (Ram) for \$45,955.00. Fire Chief Brent Smith will report.

Recommendation: Motion to approve the bid from Marmie Motors (Ram) to purchase a 2026 1500 Ram for \$45,955.00.

8. **Station 2 Building:** With the growing number of roles and responsibilities GBFD has taken on over the years, we have had to move equipment to various storage buildings at the airport complex. With this new building, we will be able to not only bring our response apparatus and equipment to one facility for a faster response to emergencies, but we will also be able to better maintain this equipment, and free up storage space at the airport for airport maintenance equipment. As part of the 2026 budget process the department met with the Finance Director and City Administrator and set the department needs for capital outlay projects which are funded by the ½ cent infrastructure sales tax which was approved by the citizens of Great Bend in November of 2024. The capital outlay plan is a multi-year plan which covers the replacement of older equipment and the addition of new equipment within the department. The capital outlay plan is continuously reevaluated to ensure the needs of the department and the city are addressed. We received 5 bids and the department recommends the bid from Steel Builder Construction, Inc. be approved (\$199,114.00) which complies with the City of Great Bend procurement policy for the 5% preferred local bid. We feel that this building will fit the current and future needs of our department. Fire Chief Brent Smith will report.

Recommendation: Motion to approve the bid from Steel Builders for a new storage building at Station 2 for \$199,114.00.

9. **Kleen Smart Cleaning Contract Renewal:** Upon the opening of the Justice Center, the City began a one (1) year contract with Mayra Kurtz d/b/a/ Kleen Smart for custodial services at the Justice Center. The services are provided Monday through Friday of each week, excluding Legal Holidays observed by the City. The initial agreement was for one year, and there was no escalator clause language included. The contract was renewed for 2025 at the same rate. Kleen Smart is offering to renew the contract for 2026, again at the same rate. The funds for this request are currently budgeted. Police Chief Steve Haulmark will present.

Recommendation: Motion to renew the 2026 contract with Kleen Smart for cleaning the Justice Center for \$36,000.00.

10. **Police Department Vehicle Purchase:** The Police department is seeking authorization to purchase 3 new vehicles in accordance with our vehicle replacement plan and 2026 Budge. We contacted Marmie Ford in Great Bend as well as Superior Emergency Response Vehicles in Andover to seek quotes for the vehicles. Marmie Ford was selected for an Explorer Patrol Vehicle as well as for a Detective Grand Cherokee, as they provided a lower quote. The base quote for Marmie's for the 2026 Explorer was \$45,464 for the vehicle, with an additional \$2,450 for an extended service warranty and a base price of \$39,319 for the 2026 Grand Cherokee. Superior Emergency Response Vehicles (SERV) was selected for the Patrol F150, as they had a new 2025 still in stock and by purchasing this particular vehicle, we will be able to save approximately \$7,000. The quote for the F150 shows the purchase price of \$48,443.00 and the upfitting for \$8,451.85. The PD plans to utilize SERV for upfitting all of the vehicles. The upfitting quote for the Explorer is \$14,394 and the Grand Cherokee is \$6,310. Based on the quotes, the total cost for these vehicles, including upfitting will be \$164,831.86. The Police Department currently has \$190,000 allocated in our budget for vehicles. We are

seeking authorization to purchase the two vehicles from Marmie Ford for \$87,233, and the one vehicle and complete upfitting from SERV in the amount of \$77,598.86. Police Chief Steve Haulmark will report.

Recommendation: Motion to approve purchasing two vehicles from Marmie Ford for \$87,233, and the one vehicle and complete upfitting from SERV in the amount of \$77,598.86.

11. Acceptance of Grant Offer for Runway Project: In 2025, the City accepted two Federal Aviation Administration (FAA) grants and one KDOT grant for the rehabilitation of Runway 17/35. This fourth grant offer of \$14,917.25 is issued by the Kansas State Treasurer under the Bipartisan Infrastructure Law (BIL) to fund 95% of the City's share of the FAA's BIL grant. Airport Manager Martin Miller will present.

Recommendation: Motion to approve the Build Kansas Matching Grant Agreement and authorize the Mayor to sign.

12. Mayors' Comments: Mayor Moeder will report.

ADJOURNMENT

WORKSESSION AGENDA 1/5/2026

1. Meeting Procedures