

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven and Natalie Towns. Absent was councilmember Brock McPherson. Also in attendance were Assistant City Administrator Logan Burns, City Attorney Allen Glendenning and City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 19, 2022.
- b) **Claim's Warrant Register 1-3-23:** Covering 2022 bills to date in the amount of \$723,121.48.
- c) **Payroll Register P/R 12-30-22:** Covering payroll ending December 24, 2022, in the amount of \$344,272.18.
- d) **Appointments:** Mayor Schmidt made the following appointments:
 - City Treasurer – Logan Burns
 - Planning Commission Board – Todd Anspaugh
 - CVB Board – Krista Osborne, Jolene Biggs, Kyle Walters, Mark Mingenback, Toyia Roblye, Brook Haulmark, Logan Burns to replace Kendal Francis, and Chris Umphres to replace Diann Henderson.
- e) **Agenda:** Approval of agenda as submitted or amended.

Ms. Biggs made a motion to approve the consent agenda. Ms. Krom-Craven seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Oath of Office:** Elected councilmembers were sworn in by City Clerk Shawna Schafer.

2. **Elect President of the Council:** The council president is a serving council member elected by the members of the City Council to serve in the temporary absence of the mayor. Mr. Soupiset made a motion to elect Ms. Biggs as Council President. The motion was seconded by Ms. Krom-Craven and passed by a vote of 6-1, with Ms. Biggs voting against.

3. **Councilmember Reports:** There were no councilmember reports.

4. **Interim Administrators Update:** Interim City Administrator Logan Burns presented an update on what is happening within the City organization.

5. **Abatements:** Code Enforcement Hoyt Kinsinger presented the following abatements:
 - A. **318 Frey St:** There is trash and refuse on the property including, but not limited to: tires and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 318 Frey St. and is the subject of Resolution Number 010323-A.
 - B. **1201 Kiowa Rd:** There is trash and refuse on the property including, but not limited to: scrap metal piles, trash piles and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This property is located at 1201 Kiowa Rd. and is the subject of Resolution Number 010323-B.
 - C. **1615 16th St:** There is trash and refuse on the property including, but not limited to: numerous tires without rims on the property and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1615 16th St. and is the subject of Resolution Number 010323-C.
 - D. **204 Chestnut St:** There is trash and refuse on the property including, but not limited to: tires and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 204 Chestnut St. and is the subject of Resolution Number 010323-D.
 - E. **2005 Holland St:** There is trash and refuse on the property including, but not limited to: brush piles and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2005 Holland St. and is the subject of Resolution Number 010323-E.
 - F. **2903 Lakin Ave:** There is trash and refuse on the property including, but not limited to: an appliance and other trash and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2903 Lakin Ave. and is the subject of Resolution Number 010323-F.

Mr. Moeder made a motion to approve resolutions 010323A-F. Ms. Biggs seconded the motion and passed with all voting in favor.

6. **Public Hearing Request for Unsafe Structure at 214 Locust Street:** Code Enforcement Art Keffer reported that Logan Burns, Assistant City Administrator,

conducted a visual inspection of a house located on the property of 214 Locust Street. During his inspection, Logan Burns noted that the south side of the structure has all the siding missing leaving only the studs on the exterior. The west side of the structure shows the two windows out of the structure and a large hole in the siding that is open to the environment. The north side of the structure shows similar damage to the south side in that the siding is missing in all areas but the northeast corner and leaving the exterior studs exposed. This side also shows X bracing that is damaged along the entire length of the trailer. The windows and doors are missing out of this side and not in place. The roof on the mobile home does not appear to be in place in the middle third of the mobile home and is open to the elements. The interior of the mobile home appears to be completely gutted. The mobile home appears to have started being demolished by the property owner, but progress seems to have stopped and is leaving the mobile home in an unsafe condition. Ms. Towns made a motion to approve a resolution number 010323-G, to set a public hearing on February 21st, 2023. The motion was seconded by Ms. Biggs and passed with all voting in favor.

7. **2022 Nonbudgeted Transfers:** City Clerk/Finance Director Shawna Schafer reported that attached is the proposed listing of the 2022 nonbudgeted transfers in the amount of \$1,483,676.47. These transfers also include monies received from donations and insurance proceeds. The projects listed are earmarked, however, we can use this money elsewhere if needed. The city also can transfer these funds back to the General Fund at any point in time. Mr. Urban made a motion to approve the 2022 nonbudgeted transfers in the amount of \$1,483,676.47. The motion was seconded by Ms. Biggs and passed by a vote of 6-1, with Ms. Towns voting against.

8. **Fee Schedule Resolution:** Community Coordinator/CVB Director Christina Hayes reported that at the previous council meeting, proposed updates to the Master Fee Schedule were presented. The Governing Body asked the team to go back to the drawing board for the events center fees. The previously recommended fee schedule is included along with a second option resolution which has new rates for the events center and the removal of the tiered food and alcohol fees. Ms. Biggs made a motion to approve resolution 010323-H, approving the 2023 fee schedule after removing the food and alcohol tiered fees and keeping the room rates as suggested previously. The motion was seconded by Ms. Towns and passed with all voting in favor.

9. **Levee Tractor 2023 Massey Ferguson:** Public Works Director Jason Cauley reported that we are seeking approval to purchase a 135hp Massey Ferguson Tractor for the Flood Control Levee mowing from Lang Diesel Inc for \$130,347.00. We currently utilize a 1989 Ford Versatile tractor and a 1991 Ford Versatile tractor. We estimate conservatively to have 8,000 hours on the 1989. This purchase would be in addition to the tractors as we would utilize one when the other is down to keep 2 tractors out mowing. Having the additional tractor would help keep up with the seasonal mowing on the flood control and other areas that we utilize the 15' batwings. The difficulty with finding tractors has been the available width. The current tractors sit at 9' wide from outside of the tire to outside of the tire. The Massey is available to exceed 9' on the front and the back. This will allow us to use it on the slopes with the safety of the operator in mind. The tractor is also front wheel assist which will allow greater control on the slopes and in areas that are soft. Funding will come from the capital outlay that has been put back for the 2021, 2022 and 2023 budget years in the amount of \$90,000 and USDA Reimbursement for repairs for the levee in the amount of \$107,658. Mr. Soupiset made a motion to approve the purchase of the 135hp Massey Ferguson Tractor from Land Diesel Inc for \$130,347.00. The motion was seconded by Mr. Moeder and passed with all voting in favor.

10. Crack Seal Change Order: Public Works Director Jason Cauley reported that Circle C Pavers stated that due to the crack sizes more material is needed than originally estimated for the crack seal project. There are approximately 70 blocks left to complete. This will finish up the project in preparation for next year's chip and seal project. The change order is for \$40,000. This will be funded through the ¼ cent sales tax as we have had an increase in revenue in the past year than what was originally budgeted. Ms. Biggs made a motion to approve the change order from Circle C Pavers for the crack seal project for \$40,000.00. The motion was seconded by Mr. Urban and passed with all voting in favor.

11. Executive Session: An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the Interim City Administrator, and the City Attorney. Ms. Krom-Craven made a motion to recess into executive session for a period of 20 minutes to seek legal advice concerning contract matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The motion was seconded by Ms. Biggs and passed with all voting in favor. The regular meeting will resume at 7:18pm.

The regular meeting resumed at 7:18pm.

ADJOURNMENT

Mr. Moeder made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:18 pm.