

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Mayor Alan Moeder Councilmembers, Rickee Maddox, Shelly Peacock, Cory Urban, Shelly Arnberger, Kevyn Soupiset, Jolene Biggs, Jay Luerman, Davis Jimenez, Gary Parr and Tina Mingenback. Also in attendance were City Administrator Logan Burns, City Attorney Allen Glendenning and Finance Director/City Clerk Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 15, 2025.
- b) **Claim's Warrant Register 1-5-26:** Covering 2025 bills to date in the amount of \$1,240,584.29.
- c) **Payroll Register P/R 12-12-25 & P/R 12-26-25:** Covering payroll ending December 6, 2025, in the amount of \$458,009.43 and covering payroll ending December 20, 2025 in the amount of \$586,972.80.
- d) **Appointments:** Mayor Schmidt made no appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. Ms. Biggs seconded the motion and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. NEW BUSINESS

1. **Recognition of Outgoing Councilmembers:** City Administrator Logan Burns recognized outgoing councilmembers for their years of service.
2. **Oath of Office:** Elected councilmembers were sworn in by City Clerk Shawna Schafer and the new members took office.
3. **Recognition of Visitors and Announcements:** There were no visitors or announcements.
4. **Councilmember Reports:** Mr. Parr asked why the dragstrip construction is running behind. City Administrator Logan Burns stated that he is asking the same questions.

Logan noted that the construction company has not yet come before Council asking for a change order.

Mr. Parr also raised concerns about the definition of Quality of Life. He stated he is getting questions from his constituents that think \$10 million dollars for a new City pool is not a good use of money and they are more concerned about improvements to sewers and streets which they believe is quality of life. Logan also responded that there was a survey provided to the public and these were the items that the public voted on.

Mr. Jimenez asked why we shut off the ability to comment on our Facebook page and asked if that feature could be turned back on. Mayor Moeder said that is a question for another discussion.

5. Administrators Update: City Administrator Logan Burns presented an update on what is happening within the City organization.

6. Economic Development Report: Economic Development Inc. President Jason Kuilan presented his monthly report. Mr. Parr asked Jason about the general contractor leaving the site of the new Innovation Center and who was going to finish that. He said he was not aware and will ask at the next meeting. Mr. Parr also asked when Council will get financial reports and if he knew why Council had not been getting those. Jason said he will have all of 2025 at the first Council meeting in February and he did not have a reason why those reports had not been given to Council.

7. Abatements: City Administrator Logan Burns presented abatements.

A. 217 Pine: There is refuse and trash as defined in the Great Bend Code, including but limited to indoor furniture such as green recliner, workout equipment, scrap wood, barrels, indoor chairs, construction signage, cardboard boxes, Metal that is salvaged from the erection or destruction of a building, crates, abandoned appliance, concrete bricks, plastic boxes, unused traps, water jugs, towels are exposed to the elements, clothes, cooking material, and municipal trash., and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Great Bend Code. This real estate is located at 217 Pine. and is the subject of Resolution Number 010526-A

B. 1709 16th: There is furniture, building material, boxes, municipal trash, appliances, and any other trash or refuse need to be removed., and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Great Bend Code. This real estate is located at 1709 16th and is the subject of Resolution Number 010526-B.

Mr. Soupiset made a motion to approve Resolution 010526- A and B. The motion was seconded by Ms. Mingenback and passed with all voting in favor.

8. Fire Service Vehicle Replacement: Fire Chief Brent Smith reported that GBFD has in place a vehicle maintenance and replacement plan. This plan allows us to maintain and replace vehicles so that they remain reliable for emergency response. This purchase is part of our capital outlay plan with the funding being supplied thru the ½ cent sales tax. This vehicle purchase was also approved during the 2026 budget process. We will be replacing a 2010 Ram with approx. 150,000 miles. We received 2 bids and the low bid was from Marmie Motors (Ram) for \$45,955.00. Mr. Parr made a motion to approve the bid from Marmie Motors (Ram) to purchase a 2026 1500 Ram for \$45,955.00. Ms. Mingenback seconded the motion and passed with all voting in favor.

- 9. Station 2 Building:** Fire Chief Brent Smith reported that with the growing number of roles and responsibilities GBFD has taken on over the years, we have had to move equipment to various storage buildings at the airport complex. With this new building, we will be able to not only bring our response apparatus and equipment to one facility for a faster response to emergencies, but we will also be able to better maintain this equipment, and free up storage space at the airport for airport maintenance equipment. As part of the 2026 budget process the department met with the Finance Director and City Administrator and set the department needs for capital outlay projects which are funded by the ½ cent infrastructure sales tax which was approved by the citizens of Great Bend in November of 2024. The capital outlay plan is a multi-year plan which covers the replacement of older equipment and the addition on new equipment within the department. The capital outlay plan is continuously reevaluated to ensure the needs of the department and the city are addressed. We received 5 bids and the department recommends the bid from Steel Builder Construction, Inc. be approved (\$199,114.00) which complies with the City of Great Bend procurement policy for the 5% preferred local bid. We feel that this building will fit the current and future needs of our department. Ms. Maddox made a motion to approve the bid from Steel Builders for a new storage building at Station 2 for \$199,114.00. Mr. Soupiset seconded the motion and passed with all voting in favor.
- 10. Kleen Smart Cleaning Contract Renewal:** Police Chief Steve Haulmark reported that upon the opening of the Justice Center, the City began a one (1) year contract with Mayra Kurtz d/b/a/ Kleen Smart for custodial services at the Justice Center. The services are provided Monday through Friday of each week, excluding Legal Holidays observed by the City. The initial agreement was for one year, and there was no escalator clause language included. The contract was renewed for 2025 at the same rate. Kleen Smart is offering to renew the contract for 2026, again at the same rate. The funds for this request are currently budgeted. Mr. Jimenez made a motion to renew the 2026 contract, adding an auto renew clause as long as the price does not increase with Kleen Smart for cleaning the Justice Center for \$36,000.00. Ms. Mingenback seconded the motion and passed with all voting in favor.
- 11. Police Department Vehicle Purchase:** Police Chief Steve Haulmark reported that the Police department is seeking authorization to purchase 3 new vehicles in accordance with our vehicle replacement plan and 2026 Budge. We contacted Marmie Ford in Great Bend as well as Superior Emergency Response Vehicles in Andover to seek quotes for the vehicles. Marmie Ford was selected for an Explorer Patrol Vehicle as well as for a Detective Grand Cherokee, as they provided a lower quote. The base quote for Marmie's for the 2026 Explorer was \$45,464 for the vehicle, with an additional \$2,450 for an extended service warranty and a base price of \$39,319 for the 2026 Grand Cherokee. Superior Emergency Response Vehicles (SERV) was selected for the Patrol F150, as they had a new 2025 still in stock and by purchasing this particular vehicle, we will be able to save approximately \$7,000. The quote for the F150 shows the purchase price of \$48,443.00 and the upfitting for \$8,451.85. The PD plans to utilize SERV for upfitting all of the vehicles. The upfitting quote for the Explorer is \$14,394 and the Grand Cherokee is \$6,310. Based on the quotes, the total cost for these vehicles, including upfitting will be \$164,831.86. The Police Department currently has \$190,000 allocated in our budget for vehicles. We are seeking authorization to purchase the two vehicles from Marmie Ford for \$87,233, and the one vehicle and complete upfitting from SERV in the amount of \$77,598.86. Mr. Parr made a motion to approve purchasing two vehicles from Marmie Ford for \$87,233, and the one vehicle and complete upfitting from SERV in the amount of \$77,598.86. Ms. Mingenback seconded the motion and passed with all voting in favor.

12. Acceptance of Grant Offer for Runway Project: Airport Manager Martin Miller reported that in 2025, the City accepted two Federal Aviation Administration (FAA) grants and one KDOT grant for the rehabilitation of Runway 17/35. This fourth grant offer of \$14,917.25 is issued by the Kansas State Treasurer under the Bipartisan Infrastructure Law (BIL) to fund 95% of the City's share of the FAA's BIL grant. Mr. Soupiset made a motion to approve the Build Kansas Matching Grant Agreement and authorize the Mayor to sign. Ms. Maddox seconded the motion and passed with all voting in favor.

13. Mayors' Comments: Mayor Moeder reminded everyone to be respectful when you speak and not to interrupt when speaking. Everyone will have a chance to speak on the topic.

ADJOURNMENT

Ms. Mingenback made a motion that the meeting be adjourned. The motion was seconded by Ms. Maddox and passed with all voting in favor. The meeting was adjourned at 7:17 p.m.