

City of Great Bend  
February 5, 2018

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Mike Allison called the meeting to order with the following present: Councilmembers Andrew Erb, Vicki Berryman, Cory Zimmerman, Jolene Biggs, Joel Jackson, Corey Urban and Brock McPherson. Councilmember Dan Heath was absent. Also in attendance were Interim City Administrator George Kolb, City Attorney Robert Suelter and City Clerk Shawna Schafer.

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 15, 2018.
- b) **Claim's Warrant Register #02-5-18:** covering 2018 bills to date in the amount of \$793,214.40.
- c) **Payroll Register P/R 1-19-18** covering payroll ending January 13, 2018, in the amount of \$347,506.62 and **P/R 2-2-18** covering payroll ending January 27, 2018, in the amount of \$279,805.93.
- d) **Appointments:** Mayor Andrasek made the following appointments:

Planning Commission	Eric Gotsche Matthew Breit
CVB	Jan Westfall Kelly Patel Claudia Elsen Mark Mingenback Loren Unruh Tina Fisher
- e) **Tree Trimmers License:** Sallee Tree Service from St. John, Kansas, has applied for a tree trimmers license. They have met all requirements of the city ordinances and application is ready for approval.
- f) **Garbage and Refuse Collector License:** Anspaugh Waste Service LLC from Great Bend, Kansas, has applied for a garbage and refuse collector license. All requirements of the ordinance have been met by applicant and application is ready for approval.
- g) **Township Fire Contracts:** Contracts with Great Bend Township, Liberty Township, South Bend Township and Buffalo Township to provide fire and EMS protection are ready to be renewed. The terms are the same as last year. The contracts are ready for the Governing Body to authorize the Mayor's signature.
- h) **Agenda:** There were no amendments to the submitted agenda.

Ms. Biggs made a motion to approve the consent agenda. The motion was seconded by Mr. Urban and approved with all voting in favor.

- B. **OLD BUSINESS:** There was no old business.
- C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.
- D. **NEW BUSINESS**
  - 1. **Councilmember Reports:** There were no councilmember reports.
  - 2. **Administrator's Update:** Interim City Administrator George Kolb distributed his update on City activities.
  - 3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly report.
  - 4. **Abatement Requests:** City Sanitarian Tom Holmes presented the following abatements to the Governing Body:
    - a. **1709 Holland:** A red Chevrolet Cavalier not bearing current registration and/or in inoperable condition is located on the real estate at 1709 Holland constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 020518-A.
    - b. **518 Odell.** Trash and refuse including, but not limited to, discarded vehicle tires and parts, scrap metal, scrap lumber, tree limbs and household trash are located on the real estate at 518 Odell constituting an unlawful accumulation. This real estate is the subject of Resolution Number 020518-B.
    - c. **805 Adams:** Trash and refuse including, but not limited to, abandoned furniture, discarded construction/demolition debris and household trash are located on the real estate at 805 Adams. This real estate is the subject of Resolution Number 020518-C.
    - d. **1438 17<sup>th</sup> Street:** There is a green Ford pickup not bearing current registration and in inoperable condition on the real estate at 1438 17<sup>th</sup> Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 020518-D.

Mr. Zimmerman made a motion to adopt Resolutions Numbered 020518-A through D. The motion was seconded by Mr. Jackson and passed with all voting in favor.

- 5. **Kansas Wetlands Education Center Report:** Curtis Wolf, Director of the Kansas Wetlands Education Center presented his annual 2017 report concerning the activities carried out at the Education Center
- 6. **2018 KDOT Federal Fund Exchange:** Engineering Technician Karl Otter reported on the Federal Fund Exchange Program offered by the State of Kansas. This program allows the State of Kansas to exchange state highway dollars for federal dollars it receives that would normally be passed through to the City. The state funds received could be used by the City with less restrictions than if they were federal funds. In the past the State of Kansas has retained 10% of the funds but is now retaining 25% of the funds resulting in cities receiving less funds. Mr. Urban made a motion to authorize Mayor Andrasek to sign the Federal Fund Exchange Supplemental Agreement. The motion was seconded by Mr. Erb and passed with all voting in favor.
- 7. **Social Media/Whistleblower Policies:** Human Resources Director Randy Keasling reported on the Social Media/Whistleblower policies that were developed by City staff. Mr. Keasling recommended that the policies be adopted by the Governing Body and made a part of the City's

Employee Handbook. Mr. Keasling discussed the Social Media policy that outlines conduct expected from City employees who use social media either individually or as a part of their job responsibilities for the City. Mr. McPherson indicated that he felt that this matter should be taken up when a new City Administrator is hired. Mr. McPherson then made a motion that this matter be tabled for the new City Administrator, once one is hired, to consider. The motion was seconded by Mr. Erb and failed by a vote of 3 to 4 with Ms. Berryman, Ms. Biggs, Mr. Jackson and Mr. Urban voting no. Mr. Jackson then made a motion to approve the revised Social Media policy. The motion was seconded by Ms. Biggs and passed by a vote of 4 to 3 with Mr. Erb, Mr. Zimmerman and Mr. McPherson voting no. Mr. Jackson then made a motion to approve the Whistleblower Policy. The motion was seconded by Mr. Erb and passed by a vote of 6 to 1 with Mr. McPherson voting no.

8. **City Administrator Search:** Human Resources Director presented a report from the Search Committee for the new City Administrator. The committee was made up of Mayor Joe Andrasek, Councilmember Jolene Biggs, Councilmember Dan Heath, Interim City Administrator George Kolb, City Attorney Robert Suelter and Human Resources Director Randy Keasling. The committee originally reviewed three proposals and after the review determined that two of the organizations should be interviewed. After the committee interviewed the organizations the committee recommended that Slavin Management Consultants be hired to carry out the search. The cost of Slavin's services is not to exceed \$15,505 for the search plus up to \$7,752.00 for expenses. Travel expenses for finalists trips to Great Bend for interviews would be in addition to the costs. In the event the hired person left within two years, Slavin would conduct another search for expenses only. Slavin would also agree to refrain from recruiting the placement while they were employed by the City of Great Bend. Mr. Zimmerman indicated that he thought the City could conduct its own search. Mr. McPherson and Mr. Erb agreed. Ms. Berryman made a motion Mayor Andrasek to sign the contract with Slavin Management Consultants as the company handling the search for the new Great Bend City Administrator for \$15,505 plus expenses including consultant travel, office costs and advertising with those additional costs not to exceed \$7,752.00 (travel expenses for finalist visits to Great Bend are not included in the amounts listed). The motion was seconded by Mr. Jackson and passed by a vote of 4 to 3 with Mr. Zimmerman, Mr. Erb and Mr. McPherson voting no.

## E. ADJOURNMENT

Mr. McPherson made a motion that the meeting be adjourned. The motion was seconded by Mr. Zimmerman and passed with all voting in favor. The meeting was adjourned at 8:45 p.m.

