

City of Great Bend
March 2, 2020

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Dana Dawson, Jolene Biggs, Cory Urban, Alan Moeder, and Brock McPherson. Absent was Councilmember Barry Bowers. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on February 18, 2020.
- b) **Claim's Warrant Register 3-2-20:** Covering 2020 bills to date in the amount of \$190,362.82.
- c) **Payroll Register P/R 2-28-20:** Covering payroll ending February 22, 2020 in the amount of \$452,551.31.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Street Closing:** Family Crisis Center is requesting to close Broadway from Kansas to Main on April 9, 2020 from 4pm to 8pm for the Family Festival event. Attached is a petition signed by local business owners allowing for the street closing.
- f) **Cereal Malt Beverage License:** Bookies Bar & Grill had a change in management and has applied for a Cereal Malt Beverage License. Responsible parties are Joe Andrasek, Bryan Kramer, and Stacy Dougherty. All requirements have been completed and payment has been submitted.
- g) **Township Fire Contracts:** Each year, the contracts with the four Townships, (Liberty, Great Bend, South Bend, and Buffalo) that we provide fire protection to are renewed. Attached is a memo from Fire Chief Luke McCormick regarding the fire contracts. Approval for Mayor Schmidt to sign the four 2020 Fire Township contracts.
- h) **Agenda:** Mayor Schmidt amended the agenda to add an Economic Development Report for Director Jessica Milsap after the Administrators Update.

Ms. Biggs made a motion to approve the amended agenda. The motion was seconded by Mr. Dawson and passed with all voting in favor.

B. OLD BUSINESS

1. **Scholarship Grant Agreement:** Human Resources Director Randy Keasling reported that the Training Scholarship Agreement has been revised per Council recommendations from the work session held on 2/18/2020. Employees with less than 5 years of service who attends any educational training with a cost excess of \$1000

must sign the Scholarship Agreement. Employees with longevity (over 5 years of service) who attends any educational training with a cost excess of \$8000 must sign the Scholarship Agreement. Ms. Biggs made a motion to approve the Training Scholarship Agreement. The motion was seconded by Mr. Dawson and passed by a vote of 5-1, with Mr. McPherson voting no.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

2. **Kansas Wetlands Education Center Report:** Curtis Wolf, Director for the Kansas Wetlands Education Center, presented his annual 2019 report concerning the activities carried out at the Education Center and thanked the partnership the City has with the Education Center.
3. **Crest Theater:** Jerry Renk, Crest Theater Board Member, presented a check in the amount of \$130,200 for their share that they had fundraised for the new HVAC system at the crest theater.

D. NEW BUSINESS

4. **Councilmember Reports:** There were no councilmember reports.
5. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
6. **Economic Development Report:** Director Jessica Milsap presented her monthly Economic Development report.
7. **Hazard Mitigation Plan Ordinance:** City Administrator Kendal Francis reported that the Kansas Division of Emergency Management began in 2012 to develop regional mitigation plans to provide sustainment of mitigation plans and save taxpayers' money. The Kansas Homeland Security Region E Hazard Mitigation Plan was developed as a guide for Barton County jurisdictions and citizens to prepare for possible natural disaster events by taking actions to mitigate the effects of potential hazards. Barton County has received final approval for the Kansas Homeland Security Region E Hazard Mitigation Plan from the Federal Emergency Management Agency (FEMA). As a participating entity in the plan, the City of Great Bend will now need to formally adopt the plan by Ordinance. Adopting this plan will make us eligible to apply for mitigation grant funds. Mr. McPherson motioned to table the item to bring to discussion in a work session. This motion died to a lack of second. Mr. Urban then made motion to approve Ordinance No. 4347. The motion was seconded by Mr. Moeder and passed by a vote of 5-1, with Mr. McPherson voting no.
8. **Emergency Operations Plan:** Fire Chief Luke McCormick reported that as part of the CPM course, Fire Chief Luke McCormick, Police Chief David Bailey and Human Resources Director Randy Keasling developed a new Emergency Operation Plan for the City of Great Bend. The current plan was based on who was filling an Incident Command Role. The new plan was developed to give the Mayor, City Council,

Administrator, and Staff direction during the event of an emergency utilizing the Incident Command System. Mr. McPherson made a motion to table this item until they have time to read the old plan. This motion died to a lack of second. Mr. Welsch then made a motion to adopt the Emergency Operation Plan. This motion was seconded by Ms. Biggs and passed by a vote of 5-1, with Mr. McPherson voting no.

- 9. Request for Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator and the City Attorney. Mr. Urban made a motion to recess into executive session for a period of 15 minutes to discuss information deemed privileged in the attorney-client relation pursuant to K.S.A. 75-4319(b)(2), with the regular meeting to resume in the City Council Chambers at 7:31 p.m. Mr. Moeder seconded this motion and passed with all voting in favor.

The regular resumed at 7:31 p.m.

ADJOURNMENT: Mr. McPherson made a motion that the meeting be adjourned. Mr. Moeder seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:32pm.