

City of Great Bend
March 18, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Dana Dawson, Jolene Biggs, Chad Somers, Cory Urban, Dan Heath and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 4, 2019.
- b) **Claim's Warrant Register #3-18-19:** Covering 2019 bills to date in the amount of \$145,229.60.
- c) **Payroll Register P/R 3-15-19:** Covering payroll ending March 9, 2019 in the amount of \$331,293.34.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Street Closing:** Family Crisis Center is requesting to close Broadway from Kansas to Main on April 18, 2019 from 4pm to 8pm for the Walk a Mile in Her Shoes event. Attached is a petition signed by local business owners allowing for the street closing.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Dawson and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.

4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatement to the Governing Body:
- a. **1622 19th Street:** There is a green Toyota Camry on the property that is not displaying current registration and/or is not in operable condition on real estate 1622 19th Street constituting a motor vehicle nuisance. This real estate is subject of Resolution Number 031819-A.
 - b. **1900 Hubbard Street:** There is a white jeep on the property that is not displaying current registration and/or is not in operable condition on real estate 1900 Hubbard Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 031819-B.
 - c. **1423 9th Street:** There is a red Nissan pickup on the property that is not displaying current registration and/or is not in operable condition on real estate 1423 9th Street constituting a motor vehicle nuisance.. This real estate is subject of Resolution Number 031819-C.
 - d. **1425 10th Street:** There is a white Chrysler car on the property that is not displaying current registration and/or is not in operable condition on real estate 1425 10th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 031819-D.
 - e. **2516 8th Street:** There is a green Honda car on the property that is not displaying current registration and/or is not in operable condition on real estate 2516 8th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 031819-E.

Mr. Erb made a motion to approve Resolution Numbers 031819A-E. The motion was seconded by Ms. Biggs and passed with all voting in favor.

5. **SRCA Annual Report:** SRCA President Hank Denning reported on the activities and successes of the 2018 racing season at the dragstrip located at the Expo. He reported that the SRCA paid the \$10,000 lease agreement and plans to purchase a piece of equipment to help prep the track for the upcoming season.
6. **SRCA Storage Building:** SRCA President Hank Denning reported that currently the SRCA utilizes 2 temporary storage containers to house equipment at the dragstrip. They are requesting permission to replace those containers with a permanent structure. That structure will then be gifted to the City as part of the dragstrip. He estimates the total cost of the permanent structure would be around \$50,000. As the dragstrip is a State historical site, the State Historical Society has reviewed the request and granted the required permission. Mr. Urban made a motion to approve SRCA to replace the 2 storage containers with a permanent structure. Mr. Dawson seconded that motion and passed with all voting in favor.
7. **Great Bend Public Library Memorandum of Understanding:** City Administrator Kendal Francis reported that the City owns the building that houses the Great Bend Public Library. However, there has never been a formal agreement as to the maintenance of the facility. The draft of the Memorandum of Understanding includes that the Library shall be responsible for all general building maintenance/repairs up to \$5,000.00, amounts over \$5,000.00 shall be included in the City's Capital Improvement Program and prioritized along with all other City needs, and that this would be a 3-year agreement that automatically renews unless notice is given by either party. The Library Board has reviewed the draft and is agreeable to it. Mr. Urban made a motion to

approve the Memorandum of Understanding with the Great Bend Public Library. Mr. Heath seconded that motion and passed with all voting in favor.

- 8. Great Bend Bat Cats AI Burns Facility Use Agreement:** City Attorney Robert Suelter reported that attached to the agenda is an agreement with the Great Bend Bat Cats for the use of AI Burns Field facility during May 1, 2019 to August 1, 2019 for \$1.00. This mirrors the same agreement as what was agreed to last year. Mr. Erb made a motion to approve the Facility Use Agreement with the Great Bend Bat Cats. Ms. Biggs seconded that motion and passed with all voting in favor.
- 9. Unsafe and Dangerous Structure 401 Plum:** Code Enforcement Officer Stuart Baker reported that he has inspected the structure at 401 Plum and determined the structure located on the real estate is unsafe and dangerous. City Attorney Robert Suelter added that the Kansas Statutes provides for a procedure for determination of the condition of the structure and the procedure for abating the condition of the structure. This Resolution sets a hearing date and provides for notification of interested parties. Mr. Somers made a motion to approve Resolution Number 031819-F. Mr. Dawson seconded that motion and passed with all voting in favor.
- 10. Unsafe and Dangerous Structure 2111 Hubbard:** Code Enforcement Officer Stuart Baker reported that he has inspected the structure at 2111 Hubbard and determined the structure located on the real estate is unsafe and dangerous. City Attorney Robert Suelter added that the Kansas Statutes provides for a procedure for determination of the condition of the structure and the procedure for abating the condition of the structure. This Resolution sets a hearing date and provides for notification of interested parties. Ms. Biggs made a motion to approve Resolution Number 031819-G. Mr. Erb seconded that motion and passed with all voting in favor.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:59 pm.