

City of Great Bend
April 1, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Jolene Biggs, Chad Somers, Cory Urban and Brock McPherson. Absent were Councilmembers Dan Heath and Dana Dawson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on March 18, 2019.
- b) **Claim's Warrant Register #4-1-19:** Covering 2019 bills to date in the amount of \$518,348.97.
- c) **Payroll Register P/R 3-29-19:** Covering payroll ending March 23, 2019 in the amount of \$312,614.52.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **June Jaunt Car Show:** Permission for all spaces around Jack Kilby square to be blocked off for the use of the Car Show & Cruise Night, Friday May 31, 2019 from 5pm to 8pm.
- f) **Street Closure:** Close North Half of Lakin Avenue from Main Street to Kansas Avenue from 7am to Midnight on Saturday June 1, 2019 for the June Jaunt events in Jack Kilby Square.
- g) **Street Closure:** Close Kansas Avenue from Broadway to Lakin Avenue from 9am to no later than 3pm to accommodate the Great Bend Strongest/Fittest competition and the Sunflower Diversified Services Poker Run on Saturday June 1, 2019.
- h) **June Jaunt Beer Garden:** Permission to host the June Jaunt Beer Garden in Jack Kilby Square.
- i) **Jack Kilby Square Curfew Extension:** Authorize people to be in Jack Kilby Square past Midnight on June 1, 2019 for the cleanup of the event.
- j) **Agenda:** Approval of agenda as submitted or amended.

Ms. Biggs made a motion to approve the consent agenda. The motion was seconded by Ms. Milsap and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Great Plains Development:** Bob Whetmore, Executive Director with Great Plains Development spoke to council about the services they provide to the City. They wear two different hats; help with grant applications for CDBG grants and they also help with loan applications for the economic development revolving loan fund.

D. NEW BUSINESS

2. **Councilmember Reports:** Councilmembers Cory Urban, Jessica Milsap and Andrew Erb all reported on the trip to Washington DC for the Western KS Delegation. They all thought it was very valuable to the City and would suggest for the City to continue to go on this trip annually. Councilmember Somers reported that he is in discussion about developing an executive committee to oversee economic development. This committee would consist of City representatives, Chamber representatives and community business representatives. There will be more information to come at a later meeting. He also reported that Kendal, Jan and himself have been in discussion with the College brainstorming on how the City could help grow businesses and retain employees. There will also be more information on this at a later meeting.
3. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly economic development report. She also had Christy Tustin, Executive Director for the Golden Belt Community Foundation, speak about the Entrepreneurial Awards Reverse Scholarship. This is a \$10,000 Scholarship that would be provided to individuals who would move back to the area and to help pay off the school debt. This would be paid in annual installments for five years.
4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatement to the Governing Body:
 - a. **231 Fruit Street:** Trash and refuse including, but not limited to; pallets, tires, plastic containers, and other general trash that needs to be removed located at 231 Fruit Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 040119-A.
 - b. **3116 17th Street:** There is a black jeep on the property that is not displaying current registration and/or is not in operable condition on real estate 3116 17th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 040119-B.
 - c. **1422 16th Street:** There is tree limbs/branches on the property that needs to be removed located at 1422 16th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 040119-C.
 - d. **1422 16th Street:** There is a golden/grey jeep on the property that is not displaying current registration and/or is not in operable condition on real estate 1422 16th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 040119-D.

Mr. Erb made a motion to approve Resolution Numbers 040119A-D. The motion was seconded by Ms. Biggs and passed with all voting in favor

5. **Concession Lease:** City Attorney Robert Suelter and Public Lands Director Scott Keeler reported that the concession lease at the sports complex has been with Roger Ward for the last few years. Roger has indicated that he does not have time to operate the stand but indicated his brother Jason Ward does and is willing to assume the lease for the 2019 season. City receives as rent 10% of gross revenues. Councilmember Biggs said in the future should would like to see this lease go out for bid for a multiyear contract. Ms. Biggs made a motion to approve the Mayor to sign the concession lease. Ms. Milsap seconded that motion and passed with all voting in favor.

6. **Certificates of Deposit (CD) Bids:** City Clerk/Finance Director reported that Councilmember Somers had requested that City staff look into investing idle cash so that we can earn additional interest at a higher rate of return. City Administrator Kendal Francis and City Clerk/Finance Director Shawna Schafer reviewed the City's funds and discussed investment options with our financial advisor Roger Edgar with George K. Baum & Co. and identified \$3,000,000 to invest in 12-month and 24-month CDs. City Clerk/Finance Director Shawna Schafer said we were advised to keep it simple and not to complicate our investments. As long as the city's principal and liquidity were protected, such additional investments would be fine. City Administrator Kendal Francis assured council the money is safe to be invested long-term without fear of jeopardizing any projects or city functions. The City solicited offer sheets to four local banking institutions and only received 3 bids back. The high bidder for the CDs was Sunflower bank offering us 12-month CD at 2.48% and 24-month CD at 2.51%. Ms. Biggs made a motion to approve the high bid from Sunflower Bank. Mr. Urban seconded that motion and passed with all voting in favor.

7. **Expo Concrete Bids:** City Administrator Kendal Francis reported that Dduring the 2018 SRCA drag race calendar year, areas of the concrete were found to create safety issues with the racer's vehicles. Some of these areas created damage to the race cars that were very costly. Due to the extended winter, the repairs have not been made and city staff is unable to do the work in time for the upcoming racing season. Four sections of concrete have been identified around the dragstrip to need repair. Three bids were received with the low bid being Eakin Enterprises at \$33,409.00. Mr. Urban made a motion to approve the low bid from Eakin Enterprises for \$33,409.00. Mr. Erb seconded that motion and passed with all voting in favor.

8. **Airport Runway Project Contract – KDOT Portion:** Airport Manager Martin Miller reported that attached to the agenda is the proposed contract (with attachments) with Venture Corporation for the rehabilitation of the northern 2351' of Runway 17/35. This KDOT-funded project will be accomplished in conjunction with the FAA-funded portion of the runway. Mr. Urban made a motion to authorize the Mayor to sign the contract with Venture Corporation for Mill/Repair/Overlay Northern 2351' of 17/35. Ms. Milsap seconded that motion and passed with all voting in favor.

ADJOURNMENT: Mr. McPherson made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:56 pm.