

City of Great Bend  
April 15, 2019

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Dana Dawson, Jolene Biggs, Chad Somers, Cory Urban and Dan Heath. Absent was Councilmember Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 1, 2019.
- b) **Claim's Warrant Register #4-15-19:** Covering 2019 bills to date in the amount of \$233,278.67.
- c) **Payroll Register P/R 4-12-19:** Covering payroll ending April 6, 2019 in the amount of \$317,866.34.
- d) **Appointments:** Mayor Andrasek announced board openings for the following:
  - Tree Board – 5 positions open
  - Cemetery Board – 8 positions open and 1 councilmember position open
  - Humane Society – 1 councilmember position open
  - BOCTEA – 2 layman positions open
  - Building Board – 1 architect or engineer position open
- e) **Cinco De Mayo Permissions:** They are requesting a \$250 sponsorship and to close Main Street from 19<sup>th</sup> Street to Lakin Avenue from 11am to 12pm for the parade.
- f) **Agenda:** Mayor Andrasek amended the agenda to remove the Golden Belt Community Concert Association and to add the Great Bend Children's Learning Center.

Mr. Dawson made a motion to approve the amended agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

1. **Jadi Andrasek:** Jadi Andrasek wanted to report to council that she wrote a letter to President Trump and gave it to the Mayor when he went to visit in DC last summer. President Trump wrote her back saying how appreciative he was of her to have interest in government at such a young age.

2. **Brit Spaugh Zoo Memorial:** Robert Felt announced to Council that the Bill McKown board would like to build a memorial at the Brit Spaugh Zoo. It would be a gazebo that would straddle the alligator pond and the fish pond. The alligator side would have additional netting/fencing to ensure guest safety.
3. **Chuck Macintosh:** Chuck Macintosh wanted to address council about how businesses are leaving and the City needs to do something to help this town grow, whether that be completing a study or offering tax incentives to bring businesses to town.

#### D. NEW BUSINESS

4. **Councilmember Reports:** There were no councilmember reports. Mayor Andrasek did announce that he received a compliment on the APAC employees at what a good job they were doing about taking the time to speak with people on what they are exactly doing.
5. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
6. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
7. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatement to the Governing Body:
  - a. **811 Madison Street:** Trash and refuse including, but not limited to; large amount of scattered litter, appliances, and other general trash as well as overgrown dead vegetation that needs to be removed located 811 Madison Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 041519-A.

Mr. Urban made a motion to approve Resolution Number 041519-A. The motion was seconded by Mr. Erb and passed with all voting in favor.
8. **Fireworks Display at Bat Cats games:** City Attorney Robert Suelter reported that Roger Ward has requested that fireworks displays be approved for two different dates, 5/31/2019 and 6/29/2019 (alternate dates would be 6/4/2019 and 6/30/2019), at Great Bend Bat Cats homes games. The display will be set off by Mitch Menges who is qualified and has sufficient insurance. Mr. Dawson made a motion to authorize the fireworks display at the Great Bend Bat Cats homes games. The motion was seconded by Mr. Heath and passed with all voting in favor.
9. **Crossing Guard Agreement:** City Administrator Kendal Francis reported that in the absence of any formalized agreement, historically, school crossing guards have been recruited, hired and paid by the City. Outside of the cost to the City, as guards are police department employees, it adds unnecessary workload to the staff and often times results in patrol officers filling in for crossing guards in emergencies. Additionally, it

creates inefficiencies for USD 428, when needing to address personnel issues. Staff approached the district with a mutually beneficial proposal to cost-share the salaries and to employ the guards through USD 428. Mr. Dawson made a motion to approve the agreement with USD 428. The motion was seconded by Mr. Erb and passed with all voting in favor.

- 10. Bison Exhibit:** City Administrator reported that in August 2017, the city contracted with Eby Construction for construction / renovation of a Grizzly Bear & a Bison exhibit. The Grizzly Bear exhibit was completed in 2018 and came in under budget. However, the Bison exhibit had been put on hold as construction estimates were higher than expected. Staff has been working with Eby to value engineer the project. The Guaranteed Maximum Price (GMP) for the Bison Exhibit Renovation is \$443,820.00. The City currently has \$260,740.41 set back for the Bison exhibit which is from the leftover monies of the Grizzly Bear Exhibit and donations from the Dorothy M. Morrison Foundation. The Dorothy M. Morrison Foundation was a significant financial contributor to this project, and has been determined to see the entire project through to fruition. As a result, they are donating the needed balance of \$183,079.79 to complete the project. Ms. Biggs made a motion to approve the GMP from Eby Construction for \$443,820.00 for the Bison Exhibit Renovation. This motion was seconded by Mr. Dawson and passed with all voting in favor.
- 11. Asbestos Removal at Crest Theatre:** Building Inspector Lee Schneider reported that prior to construction of the HVAC Improvements, asbestos must be removed from Crest Theatre in areas affected by the proposed construction. ACM Removal-Kansas LLC submitted a bid for asbestos abatement for a total of \$16,820.00. Mr. Heath made a motion to approve bid from ACM Removal-Kansas LLC for \$16,820.00. This motion was seconded by Mr. Erb and passed with all voting in favor.
- 12. Crest Theatre HVAC Improvements:** Building Inspector Lee Schneider reported that the bid opening for the Crest Theatre HVAC Improvements was held on March 15, 2019. The City received three bids. The low, qualified bidder was Glassman Corporation with a total base bid of \$593,000.00. There are four alternates for Council consideration. Alternates 1, 2, and 4 are deducts to the base bid. Alternate 3 is an add to the base bid. Staff recommends to award the project to low bidder, Glassman Corporation, for Base Bid, Alternate 1 (if approved by City Code Enforcement), Alternate 2, Alternate 3, and Alternate 4 for a total of \$572,700.00 (\$593,000 - \$3,500 - \$800 + \$3,000 - \$19,000). Mr. Dawson made a motion to approve low bid from Glassman Corporation for \$572,700.00. This motion was seconded by Mr. Heath and passed with all voting in favor.
- 13. Great Bend Children's Learning Center:** City Administrator Kendal Francis reported that the Great Bend Children's Learning Center is partially funded through the United Way. The 2019 campaign experienced a shortfall of \$40,000, which in turn cuts the Great Bend Children's Learning Center funding by \$6,000. They currently pay \$300/month rent for the facility they use for their school age children at the Front Door. I recommend that we temporarily reduce that amount to \$50/month for 1 year. We heard during strategic planning that the community identified childcare as an issue, and while it would normally be outside the city's scope of services, this would be a way that we could indirectly support it. Mr. Dawson made a motion to approve the decreased monthly rent for the Great Bend Children's Learning Center to \$50/month. This motion

was seconded by Mr. Erb and passed by a vote of 6-0 with Mr. Urban abstaining from voting.

**ADJOURNMENT:** Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:38 pm.