

City of Great Bend
May 7 , 2018

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers at 7:30 p.m. Mayor Joe Andrasek called the meeting to order with the following present: Councilmembers Andrew Erb, Vicki Berryman, Cory Zimmerman, Jolene Biggs, Joel Jackson, Corey Urban, Dan Heath and Brock McPherson. Also in attendance were Interim City Administrator George Kolb, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on April 16, 2018.
- b) **Claim's Warrant Register #5-7-18:** covering 2018 bills to date in the amount of \$751,320.05.
- c) **Payroll Register P/R 4-27-18** covering payroll ending April 21, in the amount of \$362,045.88.
- d) **Appointments:** Mayor Andrasek the following appointments :

Ruth Lowrey	Commission on Aging
John Smith	Commission on Aging
- e) **Street Closure:** Close North Half of Lakin Avenue from Main Street to Kansas Avenue from 7:00 a.m. to Midnight on Saturday, June 2, 2018, for the June Jaunt events in Jack Kilby Square.
- f) **Street Closure:** Close Kansas Avenue from Broadway to Lakin Avenue from 9:00 a.m. to no later than 1:00 p.m. to accommodate the Great Bend Strongest/Fittest competition on Saturday, June 2, 2018.
- g) **June Jaunt Beer Garden:** Permission to host the June Jaunt Beer Garden in the Jack Kilby Square.
- h) **1-Day CMB License:** Sunflower Shrine Club has applied for a one day Cereal Malt Beverage License for the Beer Garden during June Jaunt on June 2, 2018, at Jack Kilby Square. Responsible person is Greg King. Application has been received along with payment and a copy of insurance.
- e) **Agenda:** A request has been made to amend the agenda by adding Item 9 to consider a resolution setting a hearing for an alleged unsafe and dangerous structure at 819 Adams.

Mr. Urban made a motion to approve the consent agenda as amended. The motion was seconded by Mr. Erb and passed by a vote of 7-0 with Mr. Jackson abstaining.

- B. **OLD BUSINESS:** There was no old business.

C. **RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

D. **NEW BUSINESS**

1. **Councilmember Reports:** Mr. McPherson reported that the Airport Advisory Committee has been informed that the City has been approved for the FAA Grant and the State of Kansas grant for the rehabilitation of the main runway at the airport. Mr. Erb reported that the Cinco de Mayo celebration was successful. Mr. Urban reported that the wine walk was successful. Mr. Heath reported that the Great Bend Community Theatre received a \$10,000.00 summer theatre grant.
2. **Administrator's Report:** Interim City Administrator Kolb distributed his monthly report regarding the activities of the various City departments.
3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly report.
4. **Abatement Requests:** City Sanitarian Austin LaViolette presented the following abatements to the Governing Body:
 - a. **1427 21st Street.** Trash and refuse including, but not limited to, a large amount of discarded wood construction material as well as other trash is located on the real estate at 1427 21st Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 252718-A.
 - b. **1412 21st Street.** Trash and refuse including, but not limited to, discarded demolition materials, appliances and general trash and refuse are located on the real estate at 1412 21st Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 050718-B.
 - c. **2108 29th Street.** A gold/brown Pontiac is located on the real estate at 2108 29th Street that is not displaying current registration and/or is not in operable condition constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 050718-C.

Mr. Erb made a motion to adopt Resolutions Numbered 050718-A, B and C. The motion was seconded by Mr. Zimmerman and passed with all voting in favor.

5. **Events Center:** Community Coordinator Christina Hayes reported that she had recently solicited bids for the replacement of the carpet in the main room at the events center. She reported that the current dance floor would be removed and the area carpeted over. Hayes indicated that she received three bids, all of which were appropriate. She demonstrated three carpet samples that were bid. The main room will have a twelve feet wide tile strip next to the wall so that the leakage from the bars will not damage the carpet. The carpet will be inside the tile. After discussion the members of the Governing Body selected a carpet sample that they liked. Hayes announced that the carpet sample was the sample of the low bidder, Kustom Floor Design whose bid was \$99,951.00. Mr. Heath made a motion that the bid of Kustom Floor Design in the amount of \$99,951.00 for the replacement of the Events Center main room carpet be accepted. The motion was seconded by Mr. Zimmerman and passed with all voting in favor.
6. **Lakin Avenue, Forest Avenue and Grant Street Crossing Signals and Straight Post Type Gates:** Engineering Tech Karl Otter reported that the Kansas and Oklahoma Railroad and the State of

Kansas have entered into an agreement for the placement of crossing signals and posts at the railroad crossings at Lakin Avenue, Forest Avenue and Grant Street. Before work can commence, the City must join the contract. The contract obligates the City to maintain the City to maintain the street markings and sign on the approach to the crossing. Those markings are already in place and are currently being maintained by the City. Mr. Erb made a motion to authorize Mayor Andrasek to sign the agreement relative to the construction and maintenance of Highway Crossing Signals. The motion was seconded by Mr. Urban and passed with all voting in favor.

7. **2018 City Elections:** City Clerk Shawna Schafer reported that the filing deadline for City Council elections for 2018 is June 1, 2018, at noon. The positions held by Councilmembers Vickie Berryman, Joel Jackson, Cory Zimmerman and Brock McPherson are up for elections. To file for the positions interested parties must register with the County Clerk before the deadline. This was an informational item only.

8. **2019 Budget Calendar:** The 2019 Budget Calendar was discussed. Mr. Urban made a motion to adopt the following calendar:

Preliminary Budget Workshop	May 8, 2018, 5:30 p.m.
*Preliminary Budget Workshop (Budget Outcomes)	May 14, 2018, 5:30 p.m.
Agency Requests Presentations (What is the City Buying?)	June 4, 2018 after council meeting
Audit Report Presentation from ABBB-Tentative	June 18, 7:30 p.m. (Council Meeting)
Recommended Budget Presentation	July 10, Tuesday, 5:30 p.m.
Budget Public Hearing and Adoption	August 20, Monday, 7:00 p.m. (Before Council Meeting)

Mr. Urban made a motion to approve the budget calendar as set out above. The motion was seconded by Mr. McPherson and passed with all voting in favor.

9. **Unsafe and Dangerous Structure.** City Code Enforcement Officer Stuart Baker presented information on the structure at 819 Adams. The structure is partially torn down with severe structural problems. The south wall is torn out and is absent. The house has no front door and easily accessible. The fascia is rotted away in several places. Some of the windows are rotting. The roof leaks and has had a tarp place on it held down with cinder blocks. The door and door frame on the west side of the home is rotten. There are broken windows in the home. The shingles are worn out. The exposed interior walls are rotten and the roof is completely missing in places. Mr. Baker indicated that he had been working with the owner of the home to get it torn down but the owner may not be financially capable of removing the home in a timely manner. He will continue to work with the homeowner while this proceeding progresses. Mr. Baker reported that the home is structurally unsound and dangerous. He requested a resolution be passed setting this matter for hearing. City Attorney Robert Suelter explained the procedure that must be followed for the demolition of the home. Ms. Biggs made a motion to adopt Resolution Number 050718-D. The motion was seconded by Mr. Jackson and passed with all voting in favor.

E. ADJOURNMENT

Mr. Heath made a motion that the meeting be adjourned. The motion was seconded by Mr. McPherson and passed with all voting in favor. The meeting was adjourned at 7:36 p.m.