

City of Great Bend
May 18, 2020

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Alan Moeder, and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on May 4, 2020.
- b) **Claim's Warrant Register 5-18-20:** Covering 2020 bills to date in the amount of \$179,731.92.
- c) **Payroll Register P/R 5-8-20:** Covering payroll ending May 2, 2020 in the amount of \$314,747.42
- d) **Appointments:** Mayor Schmidt made the following appointments:

Housing Authority Board:
 - Aron Lindberg
 - Diana Roberts
 - Lee McVey
 - KeRoy Keith
- e) **Summer Street Stroll & Thursday Food Truck Events:** Approve the Summer Street Stroll parking reservations from June 4 – October 15 every Thursday and approve overnight parking space options on Main, Lakin & Kansas to accommodate the food trailers on June 18, July 16, August 20, & October 15, 2020.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Bowers made a motion to approve the consent agenda. The motion was seconded by Mr. Moeder and passed with all voting in favor.

B. OLD BUSINESS

1. **Events Center Remodel Bids:** Building Official Logan Burns reported that the bids were presented to the Governing Body at the May 4, 2020 council meeting and was tabled to the May 18, 2020 council meeting. We received 3 bids for the Events Center remodel from Harbin Construction, Paul Wertenberger Construction and Brentwood Builders. The base bid from Harbin was for \$539,000. The base bid for Paul Wertenberger was for \$513,500. The base bid for Brentwood Builders was for \$509,480. Brentwood Builders gave the low bid and the mechanical and electrical subs

being used for the project were Moeder Plumbing, Heating & Air and Haynes Electric. Brentwood Builders could start construction on May 18, 2020 and finish the project on October 31, 2020. Pryor Automatic Fire Sprinkler has given a bid for the remodel of the Events Center to extend the existing sprinkler system into existing office spaces and the new office remodel. The new sprinkler design will allow for future expansion. The bid is for \$33,650. Total project cost \$543,130. Available funds that has been set aside is \$358,548, leaving a shortfall of \$184,582. Staff recommends using the economic development fund to make up the shortfall. Mr. Dawson made a motion to approve the low bid contractor for \$509,480 and the sprinkler system bid of \$33,650, for a total project cost of \$543,130 and to pay the shortfall of \$184,582 out of the economic development fund. The motion was seconded by Mr. McPherson and passed by a vote of 7-0, with Mr. Moeder abstaining.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

- 2. Councilmember Reports:** Councilmember Junior Welsch reported that citizens can report property cleanup two way, you can either email him your request and he will forward it on to the appropriate person or you can submit the complaint to the request tracker at greatbendks.net. If you submit the complaint through the website request tracker, it will keep you updated to the progress of the complaint.
- 3. Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
- 4. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
- 5. Great Bend Public Library Memorandum of Understanding (M.O.U.):** City Administrator Kendal Francis reported that the City owns the building that houses the Great Bend Public Library. Last year we entered into an M.O.U. with the Library in regard to the maintenance of the facility & each party's responsibilities, one of those being insurance coverage. Due to the complexity of insurance coverages and somewhat confusing terminology, we realize that we need to better clarify the coverages for which each party is financially responsible. Mr. Urban made a motion to approve the updated Memorandum of Understanding with the Great Bend Public Library. The motion was seconded by Mr. Dawson and passed with all voting in favor.
- 6. CDBG Application – Mayberry's Inc. (Walnut Bowl):** City Administrator Kendal Francis reported that Mayberry's Inc., doing business as Walnut Bowl has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Mr.

Moeder made motion to approve Mayberry's Inc. CDBG Loan Application for \$15,000. The motion was seconded by Mr. Dawson and passed with all voting in favor.

- 7. Coronavirus:** City Administrator Kendal Francis presented an update on Coronavirus (COVID-19).

ADJOURNMENT: Mr. Urban made a motion that the meeting be adjourned. Mr. Bowers seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:15pm.