

City of Great Bend  
June 1, 2020

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Jolene Biggs, Barry Bowers, Cory Urban, Alan Moeder, and Brock McPherson. Absent was Councilmember Dana Dawson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

### **OPENING: PLEDGE OF ALLEGIANCE**

#### **A. CONSENT AGENDA**

- a) **Minutes:** Minutes of the Regular Session held on May 18, 2020.
- b) **Claim's Warrant Register 6-1-20:** Covering 2020 bills to date in the amount of \$338,882.60.
- c) **Payroll Register P/R 5-22-20:** Covering payroll ending May 16, 2020 in the amount of \$415,565.43.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Agenda:** Mayor Schmidt amended the agenda to add the following:
  - Item # 11 CDBG Loan Application – Joyful Inc.
  - Item # 12 CDBG-CV Grant Programs

**B. OLD BUSINESS:** There was no old business.

#### **C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS**

- Lori Weller addressed the Governing Body regarding her water bill. She stated that back in 2017 the water department over charged her on her water bill by \$500. The \$500 is from the high-water usage in the winter months that was used to calculate her sewer bill. She asked City Administrator Kendal Francis for a refund or credit on her account and he could not authorize that as he saw no indication in her history that the City overcharged her. Her usage was based off actual reads, not estimates. After much discussion, Mayor Schmidt thanked her for addressing the council, but they were not going to grant her a refund or credit either as the information she provided offered no proof of documentation that she was overcharged.

#### **D. NEW BUSINESS**

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **Economic Development Report:** Economic Development Inc. Board Member Jolene Biggs presented the monthly report.
4. **CDBG Application – A440:** City Administrator Kendal Francis reported that A440 has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. Ms. Biggs made a motion to approve A440 CDBG Loan Application for \$15,000. This motion was seconded by Mr. Bowers and passed with all voting in favor.
5. **CDBG Application – Granny’s Kitchen:** City Administrator Kendal Francis reported that Granny’s Kitchen has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Mr. Urban made a motion to approve Granny’s Kitchen CDBG Loan Application for \$15,000. This motion was seconded by Mr. Bowers and passed with all voting in favor.
6. **CDBG Application – Mizumi K Sushi:** City Administrator Kendal Francis reported that Mizumi K Sushi has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Mr. Bowers made a motion to approve Mizumi K Sushi CDBG Loan Application for \$15,000. This motion was seconded by Mr. Urban and passed with all voting in favor.
7. **Mini Excavator & Skid Steer:** Assistant Public Works Director Jason Cauley reported that in 2020, the Street Department has budgeted \$155,000 for a backhoe. We feel the backhoe does not match our needs, so we requested three bids for a mini excavator & skid steer. Our recommendation is to go with Bobcat with a bid total of \$124,669.33. Bobcat bid is the high bid by \$8,000 but we see cost savings with the additional attachments that is provided. We are also trading in 2 pieces of equipment that total \$18,000, so total purchase price would be reduced to \$106,669.33. Mr. Urban made a motion to approve bid from Bobcat for a total purchase price of \$106,669.33. The motion was seconded by Ms. Biggs and passed with all voting in favor.

- 8. 800 Radios:** Fire Chief Luke McCormick reported that in January 2018, the Barton County Sherriff Department announced that they would be switching their operations to the 800 MHz system using the State of Kansas 800 radio tower located North of Great Bend. Barton County Communication Director announced the plan for all agencies to hopefully switch by 2020. Over the past two years Chief McCormick and Chief Bailey have been working with Aaron Corcoran with Motorola Solutions to determine the specs for the 800 radios. Aaron was able to utilize pricing from the Johnson County contract plus due to COVID-19, he was able to secure an additional 5% discount of \$28,137.61. The purchase price for the 800 radios for the Police and Fire Department is \$534,614.60 and pagers for the Fire Department for \$21,088.50, for a total purchase price of \$555,703.10 from Motorola Solutions. We are also recommending the installation of the radios in the Police and Fire Department vehicles for an amount not to exceed \$15,000. The City has been setting aside funds for the 800 radios since 2017 that total \$818,000. Ms. Krom-Craven made a motion to approve the purchase of the 800 radios from Motorola Solutions for \$534,614.60, the pagers from Motorola Solutions for \$21,088.50 and to install the equipment in the vehicles for an amount not to exceed \$15,000. The motion was seconded by Mr. Welsch and passed with all voting in favor.
  
- 9. Vehicle Replacement:** Fire Chief Luke McCormick reported that the Fire Department is currently budgeting for the replacement of a staff vehicle in 2020. We obtained bids from Marmies for a ½ ton Dodge, Ford, and Chevy. The government pricing and current incentives would allow us to purchase the Dodge 1500 for \$25,780, with trade in allowance of \$10,600 for an actual purchase price of \$15,180. The current pricing and incentives would allow us to replace a second staff vehicle in 2020 with a trade in. Park's Director Scott Keeler has requested that instead of trading the 2004 Dodge Pickup he would transfer funds from the Park to cover the trade-in allowance. The 2004 Dodge Dakota would work well for him in the Parks Department. The government pricing and current incentives would allow us to purchase the Dodge 1500 for 25,780. We would fund the purchase with the remaining line item budget of \$24,820 and from the Parks Department of \$960. Mr. Welsch made a motion to approve the purchase of two 2020 Dodge ½ ton vehicles from Marmies for \$40,960. The motion was seconded by Mr. Bowers and passed by a vote of 6-1, with Mr. McPherson voting no.
  
- 10. Coronavirus:** City Administrator Kendal Francis provided an update on the Coronavirus (COVID-19). He provided additional information on the City reopening plan with the playgrounds and outside public restrooms being opened last on June 22. Councilmember Krom-Craven stated she would like to see the playgrounds and restrooms opened sooner and many other councilmembers agreed. Mr. Bowers made a motion to open the playgrounds and outside public restroom immediately. The motion was seconded by Mr. Welsch and passed by a vote of 6-1, with Mr. McPherson voting no.
  
- 11. CDBG Loan Application – Joyful Inc.:** City Administrator Kendal Francis reported that Joyful Inc. has applied for the CDBG revolving loan funds. They have applied for a \$15,000 loan for working capital. Working capital is defined as salaries/wages, inventory purchase, utilities, rent, insurance payments, etc. This is a 3-year loan @ .5% interest, and they have the option of making interest only payments for 12-months. They meet the requirements for job retention and the LMI restrictions. There is no penalty for early repayment. Ms. Biggs made a motion to approve Joyful Inc. CDBG

Loan Application for \$15,000. This motion was seconded by Mr. Welsch and passed by a vote of 6-0, with Ms. Krom-Craven abstaining.

- 4. CDBG-CV Grant Programs:** City Administrator Kendal Francis reported that the CDBG-CV Grant Program has been awarded from the CARES Act. There are two programs, Economic Development grants for \$300,000 and a meals program for \$100,000. Councilmember Biggs stated that she is really interested in the meals program and she believes it would benefit our community. Mr. Francis stated that he has had conversations with the Barton County Grant Administrator, Sue Cooper, about these grant programs. She did offer to help with the meals program, but the Economic Development Grant would be too much for her to take on. Councilmember Bowers noted that he would like the City to at least apply for the Economic Development grant with the City hiring a Grant Administrator and that the payment would be included as part of the grant. Ms. Biggs made a motion for the City to apply for the meals program CDBG grant, contingent on the County's Grant Administrator Sue Cooper would administer the meals grant. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor. Mr. Bowers made a motion for the City to apply for the Economic Development Grant, with the City hiring a Grant Administrator that would be included in the grant amount. The motion was seconded by Mr. Urban and passed by a vote of 6-1, with Ms. Krom-Craven voting no. Mr. Bowers then made a motion to set the public hearing for June 15, 2020 at 6:30pm. The motion was seconded by Mr. Welsch and passed with all voting in favor.

**ADJOURNMENT:** Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded this motion and passed with all voting in favor. The meeting was adjourned at 8:19pm.