

City of Great Bend  
June 15, 2020

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Alan Moeder, and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

### **OPENING:** PLEDGE OF ALLEGIANCE

#### **A. CONSENT AGENDA**

- a) **Minutes:** Minutes of the Regular Session held on June 1, 2020.
- b) **Claim's Warrant Register 6-15-20:** Covering 2020 bills to date in the amount of \$1,044,415.34.
- c) **Payroll Register P/R 6-5-20:** Covering payroll ending May 30, 2020 in the amount of \$328,532.04.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Annual Business Licenses Renewal:** Attached is a listing of the business licenses that are up for renewal that have submitted their application. All requirements of the ordinances have been met and approval is recommended.
- f) **Outdoor Movie Late Night Requirements:** Authorize people to be in Jack Kilby Square between 10pm to Midnight July 16<sup>th</sup> and August 20<sup>th</sup> for the Free Outdoor Movies in the Park.
- g) **Agenda:** Approval of agenda as submitted or amended.

Ms. Biggs made a motion to approve the consent agenda. The motion was seconded by Mr. Urban and passed with all voting in favor.

**B. OLD BUSINESS:** There were no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

#### **D. NEW BUSINESS**

1. **CDBG-CV Economic Development Grant:** City Administrator reported that the City of Great Bend, Kansas published in the Great Bend Tribune a notification of a public

hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the CDBG-CV Economic Development/Meals category. A specific project application to be discussed is small business grants. The estimated project cost is \$315,000 with a CDBG grant request for 100% of the cost and \$0.00 of City funds. Mayor Schmidt opened the public hearing. No public comment was made. Mr. Urban made a motion to close public hearing. The motion was seconded by Mr. Dawson and passed with all voting in favor.

- 2. CDBG Meal Programs Grant:** City Administrator Kendal Francis reported that the City Great Bend, Kansas published in the Great Bend Tribune a notification of a public hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the CDBG-CV Economic Development/Meals category. A specific project application to be discussed is meal programs grants. The estimated project cost is \$100,000 with a CDBG grant request for 100% of the cost and \$0.00 of City funds. Mr. Francis also that Resolution 061520-A, that authorizes him to apply for the CDBG-CV from the Kansas Department of Commerce, would need to be approved. Mayor Schmidt opened the public hearing. Mr. Bowers made a motion to close public hearing. The motion was seconded by Mr. Dawson and passed with all voting in favor. Ms. Biggs then made a motion to approve Resolution 061520-A, authorizing Mr. Francis to apply for the CDBG-CV. The motion was seconded by Mr. Moeder and passed with all voting in favor.
- 3. Vacation of a Portion of White Sands Drive:** City Attorney Robert Suelter reported that Chris and Deena Smith have requested the vacation of a portion of White Sands Drive immediately west of their home. City Staff has reviewed the request as set out in the Resolution Number 011899-A. A notice has been published in the Tribune and mailed to parties required by the resolution. Mayor Schmidt opened for public hearing. Mr. Welsch made a motion to close public hearing. The motion was seconded by Mr. Dawson and passed with all voting in favor. Ms. Biggs then made a motion to adopt Ordinance No. 4355 vacating the portion of White Sands Drive. The motion was seconded by Mr. Welsch and passed with all voting in favor.
- 4. Councilmember Reports:** Councilmembers wanted to say Thank you to the Great Bend Police Department for the job they did at the protest.
- 5. Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
- 6. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
- 7. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:

- b. **1819 Stone Street:** Trash and refuse including, but not limited to; a branch pile that needs to be removed located at 1819 Stone Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 061520-B.
- c. **1622 19<sup>th</sup> Street:** Trash and refuse including, but not limited to; a branch pile, couch, and other general refuse that needs to be removed located at 1622 19<sup>th</sup> Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 061520-C.

Mr. Bowers made a motion to approve Resolution Numbers 061520B-C. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor.

- 8. **2019 Audit Report:** Danielle Hollingshead of Adams, Brown, Beran & Ball presented the 2019 audit report. Mr. Urban made a motion to approve the 2019 annual audit report as presented by Adams, Brown, Beran & Ball. The motion was seconded by Mr. Welsch and passed by a vote of 7-1, with Mr. McPherson voting no.
- 9. **2020 Party in the Park Permissions:** Community Coordinator reported that the Party in the Park is scheduled for August 8<sup>th</sup>, 2020. Attached is the tentative schedule of events. Due to the pandemic, Ms. Hayes wanted the council to weigh in whether or not we should continue planning the event as normal. Mr. Dawson noted he would like to see us to carry on as normal and made a motion to approve the City to host the 2020 Party in the Park on August 8<sup>th</sup>, 2020. The motion was seconded by Mr. Welsch and passed with all voting in favor. Mr. Dawson then made a Motion to close McKinley and 17<sup>th</sup> Street Terrace starting at 9:50am for the wet/dry parade, to close 17<sup>th</sup> Street Terrace west of McKinley to White Sands Drive after the parade to midnight to utilize for extra parking and allow one-way traffic to be directed to the west and have the street completely closed to all traffic except for the car show, to allow the discharge of fireworks in Vets Park by contracted officials starting around 10:00pm, to allow non-street legal cars that are local car club affiliated to be able to preregister and travel no more than 12 blocks to get to the Party in the Park Car Show, to allow CMB Beer (no bottles or glass) in Al Burns Field for the Concert with help of Legion Riders and GBPD as additional security, and to authorize people to be in Vets Park past midnight for cleanup. The motion was seconded by Mr. Welsch and passed with all voting in favor.
- 10. **Bat Cats Request for Fireworks Show:** Fire Chief Luke McCormick reported that Roger Ward has requested that fireworks display at a Bat Cats home game be approved at either the June 30<sup>th</sup> or the July 1<sup>st</sup> game. The display will be set off by Mitch Menges who is qualified and has sufficient insurance. Mr. McPherson made a motion to authorize the fireworks display at the Great Bend Bat Cats homes games on June 30 or July 1, 2020. The motion was seconded by Mr. Bowers and passed with all voting in favor.
- 11. **Ballfield Lighting:** Public Lands Director reported that the replacement of the sports field lighting at Veteran's Park has been a need for several years and was included as a goal in the City's Strategic Plan. To accomplish this goal, staff utilized Sourcewell, an authorized cooperative purchasing agreement to procure Musco Sports Lighting' systems, poles and component enclosures at the guaranteed lowest price. The lights are metal halide technology, which mirror the lighting at the sports complex. The total purchase price for the lights from Musco Sports Lighting in \$454,000. We then advertised for bids for the installation of the lighting system and all components. We

received 2 bids. P & S Electric provide the low bid of \$65,820. Total cost for the project is \$519,820. The project was initially planned to be a multi-year endeavor beginning with the softball fields in 2020 and then Al Burns' as funding became available. However, favorable pricing has created an opportunity for us to purchase and install the lighting for both the softball fields, Al Burns' & both field's parking lots. In addition, the Great Bend Rec Commission has generously provided a Letter of Intent to contribute \$48,000 to the purchase of lighting for the west tennis courts. Mr. Bowers made a motion to approve the purchase of the lights from Musco Sports Lighting for \$454,000 and the installation of the lights from P&S Electric for \$65,820, for a total project cost of \$519,820. The motion was seconded by Mr. Urban and passed with all voting in favor.

**12. Coronavirus:** City Administrator Kendal Francis presented an update on Coronavirus (COVID-19).

**13. City Administrator Evaluation:** Mayor Schmidt reported that the contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator. Ms. Biggs made a motion to recess to executive session for a period of 15 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The regular meeting will resume at 7:43 p.m. The motion was seconded by Mr. Dawson and passed with all voting in favor. At 7:43 p.m., the regular council meeting resumed.

**ADJOURNMENT:** Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:44pm.