

City of Great Bend
July 20, 2020

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Alan Moeder, and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on July 6, 2020.
- b) **Claim's Warrant Register 7-20-20:** Covering 2020 bills to date in the amount of \$399,189.20.
- c) **Payroll Register P/R 7-17-20:** Covering payroll ending July 11, 2020 in the amount of \$467,074.83.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Amusement Hall License:** National Entertainment Network (James Sevalt) has applied for an amusement hall license for the arcade in Walmart. Application has been received along with payment and copy of the insurance.
- f) **Street Closure:** Close Main Street from 24th Street to 12th Street during the Together As A Community We Stand United Parade on September 26, 2020 from 5pm to 6:30pm or until the end of the parade.
- g) **Street Closure:** Close North half of Lakin Avenue from Main to Kansas from 5pm to Midnight on September 26, 2020 for the Together As A Community We Stand United Event.
- h) **Beer Permission:** Permission to allow cereal malt beverages in Jack Kilby Square from 5:30pm to Midnight on September 26, 2020 for the Together As A Community We Stand United Event.
- i) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Dawson and passed with all voting in favor.

B. OLD BUSINESS: There were no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.

2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization. He recommended to council to consider cancelling Party in the Park as some staff are reluctant to volunteer to work the event in fear of exposure to COVID-19. He also recommended that the City require the public to wear a mask into city-controlled buildings and staff to wear masks when social distancing cannot not be obtained. Public works just has an instance were 9 staff members were quarantined due to being around another staff member who tested positive. It is our understanding from the health department that if everyone would have been wearing masks, only the person who tested positive would of be quarantined. Mr. Moeder made a motion to cancel Party in the Park. The motion was seconded be Mr. Urban and passed by a vote of 6-2, with Mr. Dawson and Mr. Welsch voting no. Mr. Moeder than made a motion to require the public to wear a mask into city-controlled buildings and staff to wear masks when social distancing cannot not be obtained. The motion was seconded by Mr. Bowers and passed by a vote of 5-4, with Ms. Biggs, Mr. Welsch, Ms. Krom-Craven, and Mr. Dawson voting no.

3. **CVB/Community Coordinator Report:** Community Coordinator/CVB Director Christina Hayes presented her monthly report.

4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
 - a. **222 Hickory Street:** Trash and refuse including, but not limited to; several electronics, scrap metal, plastics, and other junk that needs to be removed located at 222 Hickory Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-A.
 - b. **103 Elm Street:** Trash and refuse including, but not limited to; firewood, wooden pallets, junked car parts, chickens, and other refuse that needs to be removed located at 103 Elm Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-B.
 - c. **304 Locust Street:** Trash and refuse including, but not limited to; mattresses, scrap wood, metals, and other refuse that needs to be removed located at 304 Locust Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-C.
 - d. **316 Locust Street:** Trash and refuse including, but not limited to; scrapped vehicle parts and other general refuse that needs to be removed located at 316 Locust Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-D.
 - e. **308 Buckeye Street:** Trash and refuse including, but not limited to; plastic containers, oil containers, construction material, and other general refuse that needs to be removed located at 308 Buckeye Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-E.

- f. **227 5th Street:** Trash and refuse including, but not limited to; appliances, tires, and other general refuse that needs to be removed located at 227 5th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-F.
- g. **211 5th Street:** Trash and refuse including, but not limited to; a dilapidated boat, tree limbs/branches, plastic jugs, tires, and other general refuse that needs to be removed located at 211 5th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-G.
- h. **2606 21st Street:** Trash and refuse including, but not limited to; scrap wood, constructions materials, scrap metal, junked bicycles, a boat, mowers, and other general refuse that needs to be removed located at 2606 21st Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-H.
- i. **1408 11th Street:** Trash and refuse including, but not limited to; pallets, tires, plastic containers, scrap metal, appliances, electronics, batteries, wires/cable, garbage, and other general refuse that needs to be removed located at 1408 11th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-I.
- j. **1114 Holland Street:** Trash and refuse including, but not limited to; wood pallets, tires, plastic containers, dilapidated furniture, electronics, junked bicycles, garbage, and other general refuse that needs to be removed located at 1114 Holland Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 072020-J.

Mr. Bowers made a motion to approve Resolution Numbers 072020A-J. The motion was seconded by Mr. Dawson and passed with all voting in favor.

- 5. **2020 GAAP Waiver:** City Clerk/Finance Director Shawna Schafer reported that each year the City requests a waiver from the Generally Accepted Accounting Principles (GAAP) for the reporting of Cities financial statements and to allow the City to use the regulatory basis of accounting under the Kansas Municipal Audit & Accounting Guide (KMAAG). Mr. Urban made a motion to approve Resolution Number 072020-K requesting a waiver from the Generally Accepted Accounting Principles (GAAP) for 2020. The motion was seconded by Mr. Bowers and passed with all voting in favor.
- 6. **Payment in Lieu of Taxes Agreement:** City Attorney Robert Suelter reported that the Great Bend Housing Authority operates the High Rise Apartment complex at 1101 Kansas. For a number of years, the City has had an agreement with the Authority for the authority to pay a payment in lieu of taxes. The Authority is in the process of remodeling the facility using federal funds and tax incentives to pay for the project. One of the requirements of the funds is to enter another written agreement with the City for a payment in lieu of taxes. Ms. Biggs made a motion to authorize Mayor Schmidt to sign the agreement with the Great Bend Housing Authority. The motion was seconded by Mr. Dawson and passed with all voting in favor.
- 7. **Garbage and Refuse Ordinance Amendment:** City Attorney Robert Suelter reported that at the July 6, 2020 meeting, the Governing Body reviewed proposed changes to the abatement process for garbage and refuse nuisances. Mr. Welsch made a motion to adopt Ordinance Number 4357. The motion was seconded by Mr. Urban and passed with all voting in favor.

- 8. Cutting Weeds and Vegetation Ordinance Amendment:** City Attorney Robert Suelter reported that at the July 6, 2020 meeting, the Governing Body reviewed proposed changes to the abatement process for cutting overgrown weeds and grass. This ordinance designates the height at which weeds are to be abated at nine inches and modifies the notice time period. Mr. Welsch made a motion to adopt Ordinance Number 4358. The motion was seconded by Mr. Urban and passed by a vote of 5-3, with Ms. Biggs, Mr. McPherson, and Mr. Moeder voting no.
- 9. Mobile Food Truck Ordinance:** City Attorney Robert Suelter reported that at the July 6, 2020, meeting, a draft of the mobile food vendor ordinance was given to the Governing Body. Three changes have been made in the re-written ordinance. The amount charged for the license has been left blank for the Governing Body to determine and to allow mobile food vendors to operate on public property only at city sponsored events or with pre-approval by the Governing Body. After much discussion, Mr. Urban motioned to table this item indefinitely. The motion was seconded by Mr. Bowers and passed with all voting in favor.
- 10. Police Vehicles:** Police Chief David Bailey reported that based on the approved Capital Outlay Plan, Great Bend Police Department (GBPD) has budgeted to replace 4 Ford Interceptor SUV vehicles from Marmie Motors & equipment through B&B Equipment in our Patrol Fleet and one Dodge Durango from Marmie Motors and equipment from B&B Equipment in our Detective Fleet. GBPD will trade in Two (2) 2018 Interceptors, one (1) 2009 Dodge, and one 2016 Ford Interceptor to Marmie Motors for this purchase. The cost for the vehicles from Marmie Motors is \$166,519 and the cost for the equipment from B & B Equipment is \$29,256.90 for a total cost of \$195,775.90. Mr. Bowers made a motion to approve the purchase of the vehicles from Marmie Motors for \$166,519 and the purchase of the vehicle equipment from B & B Equipment for \$29,256.90 for a total cost of \$195,775.90. The motion was seconded by Mr. Welsch and passed with all voting in favor.
- 11. Dragstrip Bid:** EBH Engineer Joel Kroschell reported that in October 2019, the City was awarded funding through the KDOT Cost Share program for the demolition and reconstruction of the S.R.C.A. dragstrip. The City recently solicited bids for the project. We received 7 bids. Suchy Construction was the low bidder at \$1,601,206.54. Aaron Suchy has worked with S.R.C.A. in this endeavor and is intimately familiar with the needs and requirements of the project. Staff feels confident that Suchy can deliver a quality finished product. Mr. Urban made a motion to approve the low bid from Suchy Construction for \$1,601,206.54. The motion was seconded by Ms. Biggs and passed with all voting in favor.
- 12. Events Center Change Order:** Building Official Logan Burns reported that following the June 21st storm, it was discovered that water was seeping through cracks in the exterior stucco walls of the office complex portion of the Events Center. We have explored several repair options and have been waiting on a decision from our insurance company before making a recommendation. Insurance has now informed us that they are denying our claim. The quickest and most cost-effective option is to apply an elastomeric coating to the exterior walls. The coating can be tinted to match the rest of the building. This is not a permanent solution. However, it will provide several years of protection, which then allows us time to build funds for a permanent fix. Most important,

it will also allow the interior remodeling to continue in a timely manner. Brentwood Builders is able to do this work. Staff is recommending that we issue a change order for \$26,500 and allow them to complete the work. Mr. Urban made a motion to approve the change order from Brentwood Builders for \$26,500. The motion was seconded by Mr. Welsch and passed by a vote of 7-1, with Mr. McPherson voting no.

13. Corona Virus Relief Funding: City Administrator Kendal Francis reported that on June 16, 2020, the State Finance Council approved the Strengthening People and Revitalizing Kansas (SPARK) Taskforce's proposal to distribute money to counties to help address the health and economic challenges inflicted by COVID-19. They further directed counties to allocate and share Coronavirus Relief Funds with public educational and municipal entities within their counties. The attached resolution authorizes the City to accept those funds. Mr. Bowers made a motion to approve Resolution Number 072020-L for the City Coronavirus Relief. The motion was seconded by Mr. Moeder and passed with all voting in favor.

14. Revised Residency Policy: Human Resources Director Randy Keasling reported that the Employee Handbook currently mandates a 30-minute response time for Public Safety positions. We are proposing removing the 30-minute response time to allow a larger applicant pool except for the following key positions; Fire Department: Chief, Deputy Chief, and Division Chiefs. Police Department: Chief, Captain, Detectives, and Lieutenants. Mr. Urban made a motion to approve removing the 30-minute response time for public safety positions except for the key positions listed. The motion was seconded by Mr. Welsch and passed by a vote of 6-2, with Mr. McPherson and Ms. Krom-Craven voting no.

15. City Administrator Evaluation: Mayor Schmidt reported that the contract with City Administrator Kendal Francis required that a review be carried out annually on his anniversary date of July 30. It is recommended that the Governing Body recess to an executive session for the purpose of evaluating the City Administrator. Ms. Biggs made a motion to recess to executive session for a period of 25 minutes to discuss personnel matters relating to non-elected personnel to conduct the performance review of the City Administrator Kendal Francis under K.S.A 75-4319(b)(1). The motion was seconded by Mr. Dawson and passed with all voting in favor. The regular meeting will resume at 8:25p.m. At 8:25p.m., Mr. Dawson made a motion to resume the regular meeting. The motion was seconded by Mr. Urban and passed with all voting in favor. Mr. Bowers then made a motion to approve a 3% raise for the City Administrator and to extend his contract for another 2 years. The motion was seconded by Mr. Welsch and passed with all voting in favor.

ADJOURNMENT: Mr. Urban made a motion that the meeting be adjourned. Mr. Bowers seconded this motion and passed with all voting in favor. The meeting was adjourned at 8:27pm.