

City of Great Bend
August 19, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb, Jessica Milsap, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Dan Heath and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 5, 2019.
- b) **Claim's Warrant Register 8-19-19:** Covering 2019 bills to date in the amount of \$405,566.45.
- c) **Payroll Register P/R 8-16-19:** Covering payroll ending August 10, 2019 in the amount of \$459,968.08.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Tree Trimmers License:** K & K Tree Trimming, with the responsible person of Kelly Jeroue, out of Great Bend, KS has applied for a Tree Trimmers License. Application has been received along with payment and copy of the insurance.
- f) **League of Kansas Municipalities Voting Delegate:** Elect City Administrator Kendal Francis as voting delegate #1 to represent the City of Great Bend at the League of Kansas Municipalities 2019 Annual Conference.
- g) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Erb and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

D. NEW BUSINESS

1. **2020 Budget Ordinance No. 4339:** City Clerk/Finance Director Shawna Schafer reported that City Administrator, Kendal Francis, presented the 2020 Operating Budget to the Governing Body at the July 8, 2019 budget work session. The recommended

2020 budget presented 1.365 mill levy increase which would increase property taxes by \$16 on a \$100,000 home. No election to vote is required. The Notice of Public Hearing was published on August 1, 2019. Mayor Andrasek opened the meeting for public hearing. No comments were made. Mr. Dawson made a motion to close public hearing. The motion was seconded by Ms. Biggs and passed with all voting in favor. Ms. Biggs then made a motion to adopt Ordinance No. 4339 as the 2020 Budget Ordinance. The motion was seconded by Mr. Dawson and passed with all voting in favor.

2. **Councilmember Reports:** Councilmember Heath reported on the grant that the Great Bend Community Theater received from the 100 Who Care Foundation to fund the kids play that was a great success. He noted they still have funds to continue the kids play for the next two years.
3. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
4. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
 - a. **306 Barton Street:** Trash and refuse including, but not limited to; construction material and other general refuse that needs to be removed located at 306 Barton Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-A.
 - b. **409 3rd Street:** Trash and refuse including, but not limited to; tires, scrap metal, construction material and other general refuse that needs to be removed located at 409 3rd Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-B.
 - c. **1015 Holland Street:** Trash and refuse including, but not limited to; tires, scrap metal, aluminum cans, and other general refuse that needs to be removed located at 1015 Holland Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-C.
 - d. **1318 Frey Street:** Trash and refuse including, but not limited to; household furniture, clothing, and other general refuse that needs to be removed located at 1318 Frey Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-D.
 - e. **1116 Holland Street:** Trash and refuse including, but not limited to; tires and other general refuse that needs to be removed located at 1116 Holland Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-E.
 - f. **1307 Jefferson Street:** Trash and refuse including, but not limited to; tree limbs/branches and other general refuse needs to be removed located at 1307 Jefferson Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 081919-F.

Mr. Erb made a motion to approve Resolution Numbers 081919A-F. The motion was seconded by Ms. Milsap and passed with all voting in favor.

5. **Change of Date for the Next Regular Council Meeting:** The next regular council meeting falls on Labor Day which is a Holiday observed by the City. It is suggested that the meeting be held on Tuesday, September 3, 2019 at 6:30 p.m. Ms. Biggs made a motion to hold the next regular city council meeting on Tuesday September 3, 2019 at 6:30 p.m. The motion was seconded by Mr. Bowers and passed with all voting in favor.

6. **Strategic Plan:** City Administrator Kendal Francis reported that in February, the city began the strategic planning process that included 1-on-1 meetings with city council members, senior staff, 3 separate community stakeholder groups and a citizen survey all aimed at eliciting input for the development of a 3-year strategic plan. Those efforts culminated in April with city council and staff meeting with facilitator for a 2-day retreat to develop a draft. Since that time, has been refining the draft and presented it to council at the July 15th work session. A few minor changes were made. I believe the proposed goals, which are above and beyond the normal day-to-day activities required to run the city, clearly define the council's priorities and give direction to staff on the path for our immediate future. Mr. McPherson made a motion to table this item until the second meeting in September so that he has more time to review the plan. The motion died for a lack of a second. Mr. Urban then made a motion to approve the Great Bend City Council Strategic Plan. The motion was seconded by Mr. Bowers and passed by a vote of 7-1, with Mr. McPherson voting no.

7. **Amber Meadows Groundwater Study Phase 2:** On-Call City Engineer Josh Golka and SCS Engineer Kevin Hopkins reported that their job was to formulate a high-level water management plan which proposes five wells to draw down the aquifer and keep it down below the level of area basements. The water would be pumped into Veterans Lake. The up-front cost is estimated at \$1,088,000 with annual maintenance costs to keep it going estimated at \$65,000. Councilmember Erb and Councilmember Bowers questioned the reasoning for pumping into Vets lake as it would recirculate. Mr. Golka replied that there is other alternatives but dumping it to Veterans lake is the shortest distance to pump water. Other alternatives would be to pump to the river or the creek but that would come at a greater cost. No action was taken.

8. **Pavement Resurfacing along Broadway from Harrison to Morton:** On-Call City Engineer Josh Golka reported that PEC and City Staff will present the final street maintenance program to City Council at the September 16, 2019 work session. A high priority recommendation of the street maintenance program is resurfacing (mill and overlay) of Broadway from Harrison to Morton. City Staff is requesting approval of the design and construction administration contract with PEC in order to complete design, bidding, and construction of the project this year. The total construction budget is estimated at \$830,000. PEC's proposal totals \$50,000 which includes \$42,500 for design services and \$7,500 for construction administration services. Mr. Urban questioned why the street evaluation was not presented tonight instead of this pavement resurfacing. He would like to see the evaluation first before approving any more street projects. Mr. Urban then made a motion to table this item until after the final street maintenance program has been presented. This motion was seconded by Mr. Dawson and passed with all voting in favor.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:29pm.