

City of Great Bend
September 3, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:31 p.m. with the following present: Councilmembers Andrew Erb, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban and Brock McPherson. Absent were councilmembers Jessica Milsap and Dan Heath. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and Deputy City Clerk Alison Urban.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 19, 2019.
- b) **Claim's Warrant Register 9-3-19:** Covering 2019 bills to date in the amount of \$1,077,761.28.
- c) **Payroll Register P/R 8-16-19 and P/R 8-30-19:** Covering payroll ending August 16, 2019 in the amount of \$459,968.08 and covering payroll ending August 30, 2019 in the amount of \$312,710.98.
- d) **Appointments:** Mayor Andrasek made no appointments.
- e) **Closure of Zoo:** Close Great Bend Brit Spaugh Zoo all day on Saturday, October 26, 2019 to allow for set up and prep of the 2019 Great Bend Zoo Boo.
- f) **Agenda:** Approval of agenda as submitted or amended.

Ms. Biggs made a motion to approve the consent agenda. The motion was seconded by Mr. Dawson and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:

- 1. **Zoological Society Update:** Karen Neuforth with the Zoological Society reported on an upcoming event, purchases and a new feature at the zoo. Councilmembers were invited to attend a unique feeding opportunity with grizzly bears on Saturday, September 21 from 2-4 pm, where zoo members will be given the chance to launch food into the bears' pen. Recent purchases include a lead blood level analyzer and a \$4,000 commercial refrigerator for animal food. Money from the Thelma Endowment Fund along with city employee labor were utilized to build a parrot house. No action was taken.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
3. **Economic Development Report:** Chamber President/CEO Jan Peters presented her monthly economic development report.
4. **Specify when newly elected persons to City government positions take office:**
City Attorney Robert Suelter reported that the State of Kansas passed legislation allowing Cities to determine when persons elected in the November elections to city positions take office. The statute allows persons to take office at any time after December 1 following the election to the second Monday in January. At the August 19, 2019, meeting it was determined that the newly elected officeholders would take office at the first meeting in January following their election. In order to do this the City must pass a Charter Ordinance allowing the determination of the date taking office by resolution. When the Charter Ordinance takes effect, a resolution will be brought before the Governing Body to set the date for taking office as the first regularly scheduled meeting in January of each year. In order to pass the Charter Ordinance, it is necessary that 2/3 of the Governing Body vote in favor of its adoption. Once adopted the Charter Ordinance must be published two times in the newspaper. If no petition requesting an election is filed within 61 days, the Charter Ordinance takes effect. Mr. Urban made a motion to approve Charter Ordinance No. 36 allowing newly elected officeholders to take office at the first council meeting in January following their election. The motion was seconded by Mr. Bowers and passed with all voting in favor.
5. **Collapsed Manhole Replacement on 18th Street near Baker Street:**
On behalf of Simon Wiley, City Administrator Kendal Francis reported that during the recent subsurface flooding event, a manhole located on 18th Street near Baker Street was damaged, causing a collapse of the manhole. The damage will require a complete replacement of the structure. The sewer maintenance repair fund will cover the project. Additionally, this manhole and another located in Twin Lakes will be submitted to FEMA for possible reimbursement. Ms. Biggs motioned to approve the allocation of funding to allow APAC, the lowest bidder, to perform the replacement of the damaged manhole for a total of \$55,533.00. The motion was seconded by Mr. Erb and passed with all voting in favor.
6. **Additional pavement on portion of Grant Street:** City Administrator Kendal Francis reported the asphalt on Grant Street, south of the 10th & Grant Geometric Improvement project has deteriorated rapidly. The north entrance into Walmart's parking is heavily utilized by semi traffic and the asphalt has not withstood those heavy loads turning on it. With the intersection project nearly complete and with them and their subcontractors already mobilized, it would be the perfect opportunity to address this portion of street. City staff has been working with Morgan Brother's Construction on pricing for full-depth replacement of 150' of asphalt with concrete. The project time is expected to be about 3 weeks. 100% of the cost will be bore by the City as it falls outside of the KDOT funded project area. This proposed project did not go through the City's bid process as timing

with the intersection project could not be determined. However, pricing follows in-line with that provided on the intersection project and staff is comfortable with the quote. City Staff was requesting approval to move forward with Morgan Brothers Construction, Inc. for removal and replacement of south end of 10th & Grant project, going 150' south for a price not to exceed \$56,060.00. There was an overall request by the councilmembers to put the project out for bid. Mr. Dawson motioned to put the project out for bid. Mr. Urban seconded the motion and passed with all voting in favor.

7. **Economic Development:** In June, the city council voted to terminate its Agreement for Services with the Great Bend Chamber of Commerce for economic development activities and explore other possible options for addressing economic development. Since that time, a mayoral committee has been meeting with representatives appointed by the Chamber of Commerce to discuss restructuring the program. Mr. Urban presented a power point presentation with the committee's recommendation.

The structure presented was to create a 501c(6) named the Great Bend Economic Development Commission (GBEDC). This would be ran by a 5 person board of directors, comprised of 2 City Council members, 2 Chamber representatives, and 1 at large member. There are also 5 ex-officio directors from the city and chamber that are non-voting members. The city's economic development funding will continue to be derived from the 20% of the half-cent sales tax. Mr. Bowers questioned why the committee wanted to go this route versus a full-time city employee. 7 of 8 members of the committee were present at the meeting and many of them spoke to the reasoning and agreement of this course. Committee member Mark Calcara also shared he had spoken with many outside businesses that would be willing to commit funding for a strong economic driving force. Part of the proposal was a renovation of a portion of the Harper office building behind the events center to house the GBEDC operations. The renovation would have to engage an architect in a minimal capacity to meet codes, and would address HVAC, windows, paint, flooring, etc. Two suites will be finished off, one for the GBEDC and one for a breakout meeting space. The renovation is not to exceed a budget of \$100,000. Mr. Dawson motioned to approve the mayoral committee's recommendation. The motion was seconded by Ms. Biggs and passed by a vote of 5-1, with Mr. Bowers voting no.

8. **Request for Executive Session:** An executive session was requested to discuss economic development business retention and expansion data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships pursuant to K.S.A. 75-4319 (b)(4). The executive session included the Governing Body, the City Administrator, and the City Attorney.

Mr. Bowers motioned to recess to executive session for a period of 15 minutes to discuss economic development business retention and expansion data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships pursuant to K.S.A. 75-4319 (b)(4). Ms. Biggs and Mr. Erb seconded the motion and passed with all voting in favor. The regular meeting resumed at 8:02 p.m.

ADJOURNMENT: Mr. Erb made a motion that the meeting be adjourned. Mr. Bowers seconded this motion and passed with all voting in favor. The meeting was adjourned at 8:03 pm.