

City of Great Bend
September 21, 2020

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Dana Dawson Jolene Biggs, Barry Bowers, Cory Urban, and Brock McPherson. Absent was Councilmember Alan Moeder. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on September 8, 2020.
- b) **Claim's Warrant Register 9-21-20:** Covering 2020 bills to date in the amount of \$219,514.62.
- c) **Payroll Register P/R 9-8-20:** Covering payroll ending September 5, 2020 in the amount of \$330,605.33.
- d) **Appointments:** Mayor Schmidt made the following appointments:
 - Board of Construction, Examiners, & Appeals (BOCTEA)
 - Brian Pedigo – Master Mechanic representation
 - Building Board of Examiners & Appeals
 - Mark Bitter – Construction representation
- e) **2-Day CMB License:** Chad Ehrlich has applied for a 2-day CMB license for the Car Auction at the Expo Grounds on October 2nd and 3rd. Application has been received along with payment and a copy of the insurance.
- f) **2020 Uniform Public Offense Code Ordinance Number 4362 (UPOC):** The Kansas League of Municipalities prepares yearly a Uniform Public Offense Code. This is the majority of the City's criminal code. It complies with the State of Kansas changes to its criminal code and reflects changes made by the Kansas Legislature during its most recent session. The Ordinance excludes certain sections of the code which historically been prosecuted by the County Attorney's office. This is an annual action by the Governing Body to keep the City's code updated.
- g) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. McPherson and passed with all voting in favor.

B. OLD BUSINESS: There were no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. Councilmember Reports: There were no councilmember reports.

2. Administrators Update: City Administrator Kendal Francis presented an update on what is happening within the City organization. He also wanted to announce that Police Chief David Bailey has announced his retirement. His last day with the City will be December 18, 2020. Congratulations Chief!

3. CVB/Community Coordinator Report: Community Coordinator/CVB Director Christina Hayes presented her monthly report.

4. McDonalds: Robert Lane with McDonalds addressed the Governing Body in regards to the delineators the City installed on 10th Street. He said compared to last year at this time, sales were down 15% and since the delineators went up a little over a month ago sales were decreasing even more. He was wanting to come to the City and see if we can compromise on a better solution like taking a few of the delineators down in front of the entrance instead of removing them completely. Ms. Krom Craven said its hard to tell what is causing the decrease exactly because we also have COVID, which has in turn made you close the lobby, and we have seen a spike in cases. Councilmembers would like the City to put up larger signs directing McDonalds traffic to the correct entrance and to wait a few months to give it a chance.

5. Abatements: Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:

- a. **412 Locust Street:** Trash and refuse including, but not limited to; a sofa that needs to be removed located at 412 Locust Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-A.
- b. **2119 31st Street:** Trash and refuse including, but not limited to; tires that needs to be removed located at 2119 31st Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-B.
- c. **2536 8th Street:** Trash and refuse including, but not limited to; scrap metal and other refuse that needs to be removed located at 2536 8th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-C.

- d. **1916 Hubbard Street:** Trash and refuse including, but not limited to; tires that needs to be removed located at 1916 Hubbard Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-D.
- e. **309 Maple Street:** Trash and refuse including, but not limited to; a couch and other furniture on the property that needs to be removed located at 309 Maple Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-E.
- f. **1202 Adams Street:** Trash and refuse including, but not limited to; appliances, pallets, tires, and other general refuse that needs to be removed located at 1202 Adams Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-F.
- g. **316 Plum Street:** Trash and refuse including, but not limited to; a couch, scrap wood and lumber, and other general refuse that needs to be removed located at 316 Plum Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-G.
- h. **2107 30th Street:** Trash and refuse including, but not limited to; tires that needs to be removed located at 2107 30th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 092120-H.

Ms. Krom Craven made a motion to approve Resolution Numbers 092120A-H. The motion was seconded by Mr. Welsch and passed by a vote of 6-1, with Mr. McPherson voting no.

- 6. **2021 Blue Cross/Blue Shield Rates:** Human Resource Director Randy Keasling reported that there is no increase for 2021 Blue Cross/Blue Shield rates. We are recommending keeping employee/city rates at the same level as 2020. Ms. Biggs made a motion to approve the 2021 Blue Cross/Blue Shield rates. The motion was seconded by Mr. Bowers and passed by a vote of 6-0, with Mr. Urban abstaining.
- 7. **Procurement Policy Change:** City Clerk/Finance Director reported that currently, the City's procurement policy requires contractors to obtain a performance bond for 100% of the contract price for amounts exceeding \$25,000. Per KSA 60-1111, contractors are only required to obtain a performance bond for contract amounts exceeding \$100,000. Staff recommends changing our procurement policy to align with State Statute. Mr. Bowers made a motion to approve changing the required amount to obtain a performance bond for contracts exceeding \$100,000 in the procurement policy. The motion was seconded by Mr. Dawson and passed with all voting in favor.
- 8. **Rezoning:** City Attorney Robert Suelter reported that the Ellinwood Land and Cattle, Inc. has applied to have real estate located in the three-mile limit of Great Bend rezoned from A (agriculture) to LMSC (light manufacturing/service commercial). If rezoned, the real estate will be sold to Bucklin Tractor Implement Co Inc. (BTI). BTI will construct a new 35,000 square feet building on the real estate to house a sales, parts, and repair facility for its line of agricultural machinery. They currently have 35 employees at their current location and will add an additional 10 employees to this location. The Planning Commission conducted a public hearing on this matter on August 31, 2020. There was no opposition to the rezoning and the Commission recommended approval. Mr. McPherson made a motion to adopt the Findings of Fact as prepared by City Staff and recommended by the Planning Commission. The motion was seconded by Mr. Bowers and passed with all voting in favor. Mr. McPherson then

made a motion to adopt Ordinance Number 4363 rezoning the real estate as requested. The motion was seconded by Mr. Urban and passed with all voting in favor.

9. **2020 Street Resurfacing:** Assistant Public Works Director Jason Cauley reported that the City sent out invitation to bid for the resurfacing of a large section of Washington Street, Morton Street, and 2 blocks of Stone Street. We sent the bid to 4 contractors and advertised in the Great Bend Tribune. Venture Corporation was the only bidder with a bid of \$569,010. Ms. Biggs made a motion to approve the bid from Venture Corporation for \$569,010. The motion was seconded by Mr. Bowers and passed with all voting in favor.

ADJOURNMENT: Mr. Bowers made a motion that the meeting be adjourned. Mr. McPherson seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:23pm.