

CITY OF GREAT BEND
PLAT SUBMITTAL APPLICATION

(TO BE FILED A MINIMUM OF FOUR WEEKS PRIOR TO THE
REGULARLY SCHEDULED PLANNING COMMISSION MEETING.)

All plans, plats or replats of land laid out in building lots, and the streets, alleys or other portions of the same intended to be dedicated for public use, or the use of purchasers or owners of the lots fronting thereon or adjacent thereto, shall be submitted to the Planning Commission for its consideration and recommendation. The recommendation of the Planning Commission on all plats shall be submitted to the governing body for official consideration and action. The failure of the governing body to approve the plat shall constitute denial of the proposed plat.

Prior to filing, subdivider shall contact the following:

- Secretary of Planning Commission – procedures for filing plat, master plan requirements for land use, parks, schools, public open space, etc.
- Zoning Administrator – zoning requirements for the property in question and adjacent property.
- City Engineer – determines availability of sanitary sewers, storm drainage and major street plans.
- Other City Personnel – as deemed necessary in accordance with the specific problems of the plat.

DATE: _____ FILING FEE: \$100.00

APPLICANT’S NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

PROPERTY OWNER’S NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

REQUIRED FOR APPLICATION:

- ATTACH \$100.00 FILING FEE (non-refundable) per plat
- ATTACH COPY OF LEGAL DESCRIPTION OF THE AREA TO BE PLATTED IN THE NAME OF THE PLAT
- SIX (6) COPIES OF THE PRELIMINARY PLAT
- SIX (6) COPIES OF A VICINITY MAP SHOWING THE LOCATION OF THE PROPOSED SUBDIVISION (may be included on preliminary plat)
- SUBMIT REVIEW COPIES OF PRELIMINARY PLAT AND VICINITY MAP TO ELECTRIC, GAS, CABLE AND TELEPHONE UTILITIES (**Subdivider is to obtain letters of review from utility companies**).

Please see copy of subdivision regulations.

Property Owner's Signature

Applicant's Signature

PLANNING COMMISSION ACTION: APPROVE _____
CHAIRMAN _____

DENY _____
DATE _____