



**CITY OF GREAT BEND
PLANNING COMMISSION
PRELIMINARY PLAT APPLICATION**

DATE: _____

APPLICATION FEE: \$250.00 (1 TO 9 LOTS). ADD ADDITIONAL \$5.00 FOR EACH LOT
IN EXCESS OF 9

DEVELOPER NAME: _____

DEVELOPER ADDRESS: _____

DEVELOPER PHONE: _____

PROPERTY OWNER DIFFERS FROM DEVELOPER

PROPERTY OWNER NAME: _____

PROPERTY OWNER ADDRESS: _____

PROPERTY OWNER PHONE: _____

PROPERTY IS LOCATED IN THE: CITY COUNTY

PROPOSED NAME OF SUBDIVISION: _____

ZONING DESIGNATION: _____

CURRENT USE OF PROPERTY: _____

PROPOSED USE OF PROPERTY: _____

APPLICATION CHECKLIST:

- APPLICATION FEE
- COPY OF LEGAL DESCRIPTION AS RECORDED WITH BARTON COUNTY REGISTER OF DEEDS OF THE AREA TO BE PLATTED IN THE NAME OF THE PLAT
- SIX (6) COPIES OF THE PRELIMINARY PLAT
- SIX (6) COPIES OF A VICINITY MAP (IF NOT ON THE PRELIMINARY PLAT) SHOWING THE LOCATION OF THE PROPOSED SUBDIVISION
- LETTERS OF REVIEW FROM UTILITY COMPANIES. REVIEW COPIES OF THE PRELIMINARY PLAT AND COPIES OF A VICINITY MAP SHALL BE SUBMITTED TO UTILITY COMPANIES (INCLUDING ELECTRIC, GAS, CABLE

SERVICES AND TELEPHONE). LETTERS ARE NOT REQUIRED FOR CITY OWNED UTILITIES (I.E. SEWER AND WATER).

PLAT HAS BEEN PREPARED BY A PROFESSIONAL ENGINEER OR REGISTERED LAND SURVEYOR LICENSED IN THE STATE OF KANSAS.

**Full list of requirements can be found in the City of Great Bend Subdivision Regulations. These regulations can be accessed on our website at www.greatbendks.net or by contacting Building Inspections at 620-793-4106.

I hereby certify that statements contained in this application are true and correct.

I understand that approval of the Preliminary Plat does not constitute acceptance of the subdivision but authorizes the preparation of the Final Plat and detailed plans and specifications for the installation of the required improvements.

Such approval shall be effective for no more than six months from the date approval was granted, unless upon application from the subdivider, the Planning Commission grants an extension to this time limit. If a Final Plat has not been approved and recorded as required by the regulations during this time period, the Preliminary Plat must be resubmitted to the Secretary of the Planning Commission as if such plat had never been approved.

**The Secretary of the Planning Commission must approve or disapprove a Preliminary Plat within 30 days from the date of filing of such plat unless such time is extended by mutual consent. If disapproved, the subdivider may appeal the decision to the Planning Commission at the next regular meeting.*

If the Secretary of the Planning Commission fails to approve or disapprove a Preliminary Plat within 30 days from the date of filing of such plat, then such Preliminary Plat shall be deemed to have been approved, and the subdivider may proceed to file a Final Plat for approval by the Planning Commission. The Final Plat application will not be accepted and a meeting date will not be set until the Preliminary Plat is approved.

Signature of Property Owner

Printed Name of Property Owner

Signature of Developer

Printed Name of Developer

City Use Only

Date Application Received: _____

City Administrative Review*(when plat located within the Incorporated limits of the City)*

Date Sent to City Engineer: _____ Date Reviewed by City Engineer: _____

Comments: _____

Date Sent to GBPD: _____ Date Reviewed by GBPD: _____

Comments: _____

Date Sent to GBFD: _____ Date Reviewed by GBFD: _____

Comments: _____
_____**County Administrative Review***(when plat located outside the Incorporated limits of the City)*

Date Sent to Bt. Co. Engineer: _____ Date Reviewed by Bt. Co. Engineer: _____

Comments: _____

Date Sent to Bt. Co. SO: _____ Date Reviewed by Bt. Co. SO: _____

Comments: _____

Date Sent to GBFD: _____ Date Reviewed by GBFD: _____

Comments: _____

Does the plat contain frontage on a State or Federal highway? Yes No

If yes:

Date Sent to KDOT: _____ Date Reviewed by KDOT: _____

Comments: _____
_____**Secretary of the Planning Commission Action** APPROVE AS SUBMITTED APPROVE AS MODIFIED DISAPPROVEComments: _____

Date: _____

By: _____

Secretary of Planning Commission