

# City of Great Bend MOVING PERMIT APPLICATION

The following information must be supplied in order to process and issue your permit. An incomplete application will only delay your project until the information is obtained. Please take time to fill out this application to avoid unnecessary delays. All sub-contractors shall be licensed and obtain their own permits.

**Address of Project:** \_\_\_\_\_

**LOT #:** \_\_\_\_\_ **BLOCK #:** \_\_\_\_\_ **ADDITION:** \_\_\_\_\_  
(OR ATTACH METES AND BOUNDS LEGAL DESCRIPTION)

**Owner's Name:** \_\_\_\_\_  
(First) (MI) (Last)

**Owner's Address:** \_\_\_\_\_

**Work Phone** (\_\_\_\_) \_\_\_\_\_ **Home Phone** (\_\_\_\_) \_\_\_\_\_ **Fax** (\_\_\_\_) \_\_\_\_\_

**Contractor's Name:** \_\_\_\_\_

**Contractor's Address:** \_\_\_\_\_

**Work Phone** (\_\_\_\_) \_\_\_\_\_ **Home Phone** (\_\_\_\_) \_\_\_\_\_ **Fax** (\_\_\_\_) \_\_\_\_\_

**Project Description:** \_\_\_\_\_

**Moving To:** \_\_\_\_\_

**Route:** \_\_\_\_\_

**Height:** \_\_\_\_\_ feet **Square Footage:** \_\_\_\_\_  
**Start Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_  
**Estimated Completion Date:** \_\_\_\_\_ **Estimated Completion Time:** \_\_\_\_\_

Estimated Materials and Labor Cost: \$ \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

*Movers are required to provide a bond in addition to insurance requirements. Movers are also required to arrange a police escort. A police escort fee will be included in the permit fee.*

*I understand that I am responsible to insure that the structure passes final inspection and that a Certificate of Occupancy be issued prior to the occupancy of the structure.*

I hereby certify that the information given herein is correct and that I will comply with all zoning regulations, as well as, all City, State and Federal requirements. A permit issued upon false statement of any fact, which is material to the issuance of a permit, hereof shall void said permit. Permits and/or Certificates of Occupancy when issued DO NOT NULLIFY ANY DEED RESTRICTIONS OR EASEMENTS VALIDLY FILED OF RECORD. I also agree to install appropriate erosion control measures in order to avoid dirt, sand and other material from accumulating within public street right-of-way.

\_\_\_\_\_  
**Owner's/Contractor's Signature**

\_\_\_\_\_  
**Date of Application**

**OFFICE USE ONLY:**

**Permit Fee:** \$ \_\_\_\_\_ **Permit #:** \_\_\_\_\_ **Permit Issue Date:** \_\_\_\_\_  
**Zoning:** \_\_\_\_\_ **Occupancy Group:** \_\_\_\_\_

\_\_\_\_\_  
**GREAT BEND BUILDING OFFICIAL**